

Jackson County Utility Authority  
Regular Meeting  
Board of Directors  
June 22, 2015  
1225 Jackson Avenue  
Pascagoula, MS 39567

**MINUTES**

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 P.M., June 22, 2015, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Michael Murphy, President; Marshall Smith, Vice-President; Jackie Elly, Secretary-Treasurer; and Directors; Wayne Adams; Doug Shore, and Ken Papania. Mr. Kevin Coggin was not able to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Talbert Rea, General Manager; Edna Lott, Principal of Accounting; Linda Gasaway, Administrative Assistant; Chase Glisson, Engineer; Jimmy Heidelberg and April McDonald, Authority Counsel; Chuck Starling, Arcadis; Greg Brown, Pickering; Eric Page, Neel-Schaffer, and David Compton, Compton Engineering.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Murphy, President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Murphy asked if there were any changes to the Agenda. Mr. Fairfield requested the following items be added to the agenda: 6.J. – Pump Station #9 Pump Rebuild Request; 7.F.5. – Resolution – Accept Water Mains, Parcel of Land Containing LS, and Easement of OSHS, and 7.F.6. – Utility Services – Western Regional Water Supply System.

5. Public Recognition

Mr. Murphy asked if there were any public to be recognized. There were none.

6. Consent Agenda

A. Expenditures, **Exhibit “A”**

B. Authorization – Fee Refund for Poweleit, **Exhibit “B”**

*JCUA MISSION: Lead Jackson County in a unified, efficient approach in the protection of public health and the environment by providing consistent, quality water, wastewater, and environmental services to ensure the wise beneficial use of public resources.*

- C. Billing Clarification – Wholesale Customer PM and Emergency Hauling, **Exhibit “C”**
- D. Report JCUA Mapping (Director Maps Provided at Meeting), **Exhibit “D”**
- E. Report/Action – Re-Survey of Old Fort Bayou SFM, **Exhibit “E”**
- F. Report Only – Monthly SSO, **Exhibit “F”**
- G. Report Only – WJC BOD5 Non-Compliance, **Exhibit “G”**
- H. Fiberglass Tank – Surplus and Scrap Declaration, **Exhibit “H”**
- I. Purchase Request – PMP Plant RAS Modification, **Exhibit “I”**
- J. Pump Station #9 – Pump Rebuild Request, **Exhibit “J”**  
Mr. Adams made a motion to approve Items 6.A. – 6.J. as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

7. Discussion – Action Items

- A. US Army Section 592 & USDA Rural Development Southern Wholesale Water Supply Project
  - 1. Professional Services – Gouras and Associates Invoice No. 0800 - \$142,500.00 (BancorpSouth/COE), **Exhibit “K”**
  - 2. Professional Services – Neel-Schaffer Invoice No. 052915 - \$46,397.50 (BancorpSouth/COE), **Exhibit “L”**  
Mr. Shore made a motion to approve Items 7.A.1. and 7.A.2. as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.
  - 3. Elevated Storage Tank – Caldwell Tanks Payment Application No. 09 - \$163,058.95 (BancorpSouth/USDA/COE), **Exhibit “M”**  
Mr. Smith made a motion to approve Pay Application No. 09 as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

B. EPA Surface Water Treatment Plant Project

1. Construction Payment Application No. 16, **Exhibit "N"**

Mr. Elly made a motion to approve Pay Application No. 16 as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

2. Project Report, **Exhibit "O"**

Information Only – No Action Required.

C. US Army Section 219 and USDA Rural Development Big Hill Acres Project

1. Project Report (GEC/USDA), **Exhibit "P"**

Information Only – No Action Required.

2. GEC Invoice No. 33 \$14, 650.00 (BancorpSouth/USDA), **Exhibit "Q"**

3. Contractor - C. B. Developers No. 17 \$99,461.93 (BancorpSouth/USDA), **Exhibit "R"**

Mr. Adams made a motion to approve Items 7.C.2. and 7.C.3. as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

4. Contractor – C. B. Developers Change Order No. 03 (Revised from April 27, 2015 Meeting), **Exhibit "S"**

Mr. Shore made a motion to approve prior substitution request for new line items, as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

D. Latimer Extension (CDBG – W20/JCUA)

1. Greater Gulf Water Payment Request No. 1 - \$3,458.95, **Exhibit "T"**

Mr. Elly made a motion to approve Payment Request No. 1 as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

2. Greater Gulf Sewer Payment Request No. 1 - \$9,782.39,  
**Exhibit "U"**

Mr. Smith made a motion to approve Payment Request No. 1 as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

E. CDBG

1. Budget Mod, **Exhibit "V"**

Mr. Elly made a motion to approve Budget Mod as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

2. Contract Amendment, **Exhibit "W"**

Mr. Adams made a motion to approve Contract Amendment as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

F. Attorney

1. Easement Action Item

Mr. Shore made a motion to approve the request to secure appraiser reports for Belle Fontaine easements (NTE \$6,000). Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

2. Bell Fontaine Easements (Discussion)

Discussion Only – No Action Required.

3. Resolution – SRF Signature Authorization, **Exhibit "X"**

Mr. Elly made a motion to approve Resolution as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

4. FY – 2016 Revenue Bond

a. (Discussion – General Progress)

Update Only – No Action Required.

b. Rate Study – Increase in Task Scope, **Exhibit "Y"**

Mr. Adams made a motion to approve Increase in Task Scope as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

5. Resolution – Accept Water Mains, Parcel of Land Containing LS and Easement of Ocean Springs High School, **Exhibit "Z"**

Mr. Papania made a motion to approve Resolution as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

6. Utility Services LLC – Western Regional Water Supply System, **Exhibit "AA"**

Discussion Only – No Action Required.

8. Other Business – Director Items

No Other Business or Director Items were discussed.

9. Executive Session, if So Moved

It was determined that there is no need for an Executive Session.

10. Special Meeting

Mr. Murphy set a Special Meeting for Monday, June 29, 2015 at 4:00 P.M. to address regular business items.

11. Adjourn

There being no further business to come before the Board, Mr. Shore made the motion to adjourn. Mr. Smith seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 4:50 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 13<sup>th</sup> day of July, 2015.

  
MICHAEL MURPHY, PRESIDENT

  
JACKIE ELLY, SECRETARY-TREASURER