

Jackson County Utility Authority  
Regular Meeting  
Board of Directors  
July 13, 2015  
1225 Jackson Avenue  
Pascagoula, MS 39567

**MINUTES**

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 P.M., July 13, 2015, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Michael Murphy, President; Marshall Smith, Vice-President; Jackie Elly, Secretary-Treasurer; and Directors; Wayne Adams; Doug Shore, and Kevin Coggin. Mr. Ken Papania was not able to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Talbert Rea, General Manager; Edna Lott, Principal of Accounting; Linda Gasaway, Administrative Assistant; Tara Sistrunk, H.R. Manager; Chase Glisson, Engineer; Jimmy Heidelberg and April McDonald, Authority Counsel; Chuck Starling, Arcadis, and David Compton, Compton Engineering.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Murphy, Board President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Murphy asked if there were any changes to the Agenda. Mr. Fairfield requested the following items be added to the agenda: 8.A.4. – Wage Approval and 8.A.5. – Declaration Emergency Repairs for PS #10.

5. Public Recognition

Mr. Murphy asked if there were any public to be recognized. There were none.

6. Consent Agenda

A. Expenditures, **Exhibit “A”**

B. Minutes – Regular Meeting of June 8, 2015, **Exhibit “B”**

- C. Minutes – Regular Meeting of June 22, 2015, **Exhibit “C”**
- D. Minutes – Special Meeting of June 29, 2016, **Exhibit “D”**
- E. 21207 HWY 63 – Revise Account Listing and Credit, **Exhibit “E”**
- F. GTP – Payment Application #6 (From Revenue), **Exhibit “F”**
- G. Latimer Extension Payment Application #2 (From Revenue/Fees), **Exhibit “G”**
- H. Purchase Order – Sink Hole Repairs (EJC), **Exhibit “H”**
- I. Relocation Advance Notice MDOT – HWY 613, **Exhibit “I”**
- J. Task Order #1 (Long Beach Underground), **Exhibit “J”**
- K. Purchase Order – ISCO Sampler, **Exhibit “K”**
- L. Surplus Declaration – Removed Tank, **Exhibit “L”**
- M. Purchase Order – Fuel Safety, **Exhibit “M”**
- N. Purchase Order – LDO Probes for PMP, **Exhibit “N”**
- O. Purchase Order – Pump Repair at Pump Station 13, **Exhibit "O"**  
Mr. Shore made a motion to approve Consent Items 6.A. – 6.O. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

7. Discussion – Action Items

- A. Emergency Repairs for Pump Stations 6 and 21, **Exhibit "P"**  
Mr. Adams made a motion to authorize Executive Director to secure short-term finance for emergency repairs and subsequently proceed with emergency repairs for PS #6 and #21, as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

**B. Change Order Request Pump Station 4, Exhibit "Q"**

Mr. Coggin made a motion to approve change order request for additional time, as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

**C. Resident Inspection Services Pump Stations 24 and 25, Exhibit "R"**

Mr. Elly made a motion to approve Staff request to issue a revised engineering task order to Malcolm Pirnie-Arcadis to allow Arcadis to provide construction inspection services during repairs. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

**D. Savannah Pines and WJCUD Service Area, Exhibit "S"**

Mr. Coggin made a motion to approve Staff request to develop engineering proposal with Arcadis to begin development plans and specifications to address the needs in the Savannah Pines area, as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

**E. CDBG**

**1. Request for Cash, Exhibit "T"**

Mr. Elly made a motion to approve request for cash as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

**F. SCADA – Impending Integration Need, Exhibit "U"**

Mr. Adams made a motion to accept the task order proposal and begin work upon securing proceeds from pending bond issue. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

**G. Attorney**

**1. Document Regarding Bond Issuance Presented to Michael Murphy, Board President**

Mr. Heidelberg presented Mr. Murphy, Board President, with documents regarding the structure, timing, terms, and other similar matters concerning the issuance of the JCUA Bonds.

2. Request Authorization to Pursue Legal Action Regarding Old Fort Bayou Force Main Damages

Mr. Elly made a motion to approve Legal Counsel request to pursue action against AT&T/Underground Solutions, Alan Plummer, Engineer and Layne Heavy Civil/Reynolds Construction, Contractor regarding Old Fort Bayou Force Main Damages. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

8. Other Business – Director Items

A. Executive Director Discussion Items

1. Wholesale Water Rate Proposal – City of Gautier, **Exhibit "V"**

Mr. Smith made a motion to approve authorization to provide rate information to City of Gautier for review.

2. FY – 2015 Wholesale Wastewater Flow, **Exhibit "W"**  
Update Only - No action taken.

3. Update on FY – 2016 Budget Proposal  
Update Only – No action taken.

4. Wage Increase

Mr. Adams made a motion to approve wage increase effective the first full pay period in August 2015. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

5. Declaration for PS #10 Emergency Repairs

Mr. Coggin made a motion to approve Deceleration for Emergency Repairs as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

9. Other Business – Director Items

No Other Business or Director Items were discussed.

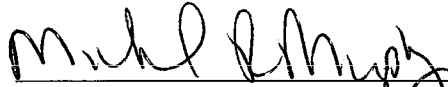
10. Executive Session, if So Moved

It was determined that there is no need for an Executive Session.

11. Adjourn

There being no further business to come before the Board, Mr. Elly made the motion to adjourn. Mr. Smith seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:16 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 10<sup>th</sup> day of August, 2015.

  
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MICHAEL R. MURPHY, PRESIDENT

  
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ANDREW J. ELLY, SECRETARY-TREASURER