

Jackson County Utility Authority
Regular Meeting
Board of Directors
July 27, 2015
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 P.M., July 27, 2015, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Michael Murphy, President; Marshall Smith, Vice-President; Jackie Elly, Secretary-Treasurer; and Directors; Wayne Adams; Doug Shore, Ken Papania and Kevin Coggin. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Talbert Rea, General Manager; Edna Lott, Principal of Accounting; Linda Gasaway, Administrative Assistant; Julie Christian, Chief of Finance; Carrie Dennis, Wastewater Operations Manager; Morgan Pitts, Environmental Compliance Officer; Jimmy Heidelberg and April McDonald, Authority Counsel; David Compton, Compton Engineering; Greg Brown and Cindy Lamb, Pickering Firm, and Lindsey Rea and Michael Goode, Raymond James

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Murphy, Board President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Murphy asked if there were any changes to the Agenda. Mr. Fairfield requested the following changes be made to the: Add Item 7.D.2. – PS #4 Change Order #3 and change Item 7.G.2. to WJCUD Correspondence.

5. Public Recognition

Mr. Murphy asked if there were any public to be recognized. There were none.

6. Consent Agenda

A. Expenditures, **Exhibit “A”**

B. Purchase Request – Portable Flow Meter, **Exhibit “B”**

JCUA MISSION: Lead Jackson County in a unified, efficient approach in the protection of public health and the environment by providing consistent, quality water, wastewater, and environmental services to ensure the wise beneficial use of public resources.

- C. Monthly SSO and High Level Event (Report), **Exhibit “C”**
- D. JCUA Compliance Response July 15, 2015 (Report), **Exhibit “D”**
- E. Purchase Request – PMP pump Repair, **Exhibit “E”**
- F. Purchase Request – PS 8 Pump Repair, **Exhibit “F”**
- G. Purchase Request – Hoist Safety Inspections, **Exhibit “G”**
- H. Purchase Request – Safety Gate at PMP Influent, **Exhibit “H”**
- I. Purchase Request – Engineering Resolution (CDBG), **Exhibit “I”**
- J. City of Moss Point Response to Compliance Concerns, **Exhibit “J”**
Mr. Shore made a motion to approve Items 6.A. – 6.J. as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

7. Discussion – Action Items

A. Hurley WWTP FEMA Rehabilitation Project

- 1. Professional Services – Compton Engineering, Inc. - Invoice Nos. 213-035-16, 17, and 18 - \$11,922.24 (Trustmark/FEMA), **Exhibit “K”**
Mr. Elly made a motion to approve Compton Engineering invoices as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.
- 2. Construction Services – Hughes Plumbing and Utility Contractor – Applications 2 & 3 \$215,014.58 (Trustmark/FEMA), **Exhibit “L”**
Mr. Coggin made a motion to approve Hughes Plumbing and Utility Contractors Pay Applications 2 & 3 as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

3. Change Order No. 2 - \$25,595.42 and 21 days, **Exhibit "M"**
Mr. Coggin made a motion to approve Change Order #2 as presented.
Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

B. EPA Surface Water Treatment Plant Project

1. Project Report, **Exhibit "N"**
Update Only – No Action Taken.
2. Construction Payment Application 17, **Exhibit "O"**
Mr. Adams made a motion to approve Max Foote Pay Application #17 as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

C. US Army Section 219 and USDA Rural Development Big Hill Acres Project

1. Project Report (GEC/USDA), **Exhibit "P"**
Update Only – No Action Taken.
2. GEC Invoice No. 34 \$10,992.00 (BancorpSouth/USDA), **Exhibit "Q"**
Mr. Shore made a motion to approve GEC Invoice #34 as presented.
Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

D. Pump Station 4 Repairs

1. Change Order #2 \$2,300.00, **Exhibit "R"**
Mr. Adams made a motion to approve Change Order #2 as presented.
Mr. Papania seconded the motion and it was unanimously approved by the Board members present.
2. Change Order #3 \$34,368.00 and 25 Days, **Exhibit "S"**
Mr. Adams made a motion to approve Change Order #3 as presented.
Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

E. Vehicle Disposal – JCUA Vehicle 429 (2002 Chevrolet S 10),
Exhibit "T"

Mr. Elly made a motion to approve disposal of Vehicle #429. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

F. Authority Business Items

1. Quarterly Reports (Located at Director Stations)

Update Only – No Action Required.

2. Notice of Violation & Staff Report on Progress to Resolve,
Exhibit "U"

Update Only – No Action Taken.

3. Budget Work (Provided by Staff at Meeting), **Exhibit "V"**

Update Only – No Action Taken.

G. Attorney

1. USDA Bond Action

Mr. Heidelberg updated the Board regarding USDA Bonds and stated there are two scheduled to close.

2. WJCUD Correspondence, **Exhibit "W"**

Mr. Heidelberg requested this item be tabled for discussion in Executive Session.

3. Request Authorization for Administration to increase
easement purchase up to 20%

Mr. Elly made a motion to approve request as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

4. Other

Counsel updated the Board on other Attorney matters. No Board action was taken.

8. Other Business – Director Items

A. Colonial Estates – Request Authorization for MOU and to Establish Wholesale Water Rates

Mr. Papania made a motion to approve authorization for Executive Director to work with Counsel regarding a MOU with Jackson County and the City of Ocean Springs to establish a water supply from Ocean Springs to resell to the Colonial Estates PWS. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

B. Woodlake Sewer SRF Project – Pickering Firm Professional Services Agreement Amendment #1, **Exhibit "X"**

Mr. Elly made a motion to accept the contract amendment to the Pickering Engineering Contract and commence permitting, upon final legal review. Mr. Coggins seconded the motion and it was unanimously approved by the Board members present.

9. Executive Session, if So Moved

Mr. Heidelberg requested Executive Session further discuss legal matters.

At 5:50 P.M. Mr. Elly made a motion to go into Closed Session to discuss issues for possible Executive Session. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to further discuss personnel matters.

At 5:55 P.M., Mr. Elly made the motion to come out of Closed Session. The motion was seconded by Mr. Adams and it was unanimously approved by the Board members present.

At 5:56 P.M., Mr. Elly made a motion to go into Executive Session. Mr. Shore seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Murphy; Mr. Smith; Mr. Adams; Mr. Shore; Mr. Elly; Mr. Papania; Mr. Coggin; Mr. Fairfield; Mr. Heidelberg, and Ms. McDonald.

At 6:20 P.M., Mr. Elly made a motion that the Board come out of Executive Session and resume Regular Session. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

No action was taken in Executive Session and the meeting was re-opened to the public.

10. Request Authorization to Respond to PSC Filing

Mr. Adams made a motion to authorize the Board Attorney to respond to the PSC Filing by West Jackson County Utility District, **Exhibit "W"**, with a petition to intervene and respond to the notice of claim letter from Tanya L. Hasbrouck on behalf of the JCUA. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

11. Adjourn

There being no further business to come before the Board, Mr. Papania made the motion to adjourn. Mr. Smith seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 6:30 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 10th day of August, 2015.



MICHAEL R. MURPHY, PRESIDENT



ANDREW J. ELLY, SECRETARY-TREASURER