

Jackson County Utility Authority
Regular Meeting
Board of Directors
August 24, 2015
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 P.M., August 10, 2015, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Michael Murphy, President; Marshall Smith, Vice-President; Jackie Elly, Secretary-Treasurer; and Directors; Doug Shore, Ken Papania and Kevin Coggin. Mr. Wayne Adams was not able to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Talbert Rea, General Manager; Linda Gasaway, Administrative Assistant; Julie Christian, Chief of Finance; Edna Lott, Principal of Accounting; Chase Glisson, JCUA Engineer; Christian Nevarez, Lab Manager; Carrie Dennis, Wastewater Operations Manager; Jimmy Heidelberg and April McDonald, Authority Counsel; Pete McMaster, Arcadis; Andy Douglass, Compton Engineering; Paul Foley, Michael Baker; Davis Sellers and Justin Hardee, Thompson Engineering; Greg Brown, and Cindy Lamb, Pickering Firm; Eric Page, Neel-Schaffer; Mack Lister and Kyle Pipkins, C. B. Developers, and John Hannah, WJCUD.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Murphy, Board President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Murphy asked if there were any changes to the Agenda. There were none. Mr. Murphy requested Items 7.D.2. and 7.G. be pulled up and included in Item 7.C.7.

5. Public Recognition

Mr. Murphy asked if there were any public to be recognized. There were none.

6. Consent Agenda

A. Expenditures, **Exhibit "A"**

B. Pump Station #4 Bypass Installation Project

1. Pay Application No. 1 Greater Gulf Development (\$84,590.85), **Exhibit "B"**
2. Change Order No. 4 (\$5,616.00 and 10 Days), **Exhibit "C"**

C. Request for Fund Transfer (CIAP) \$1,200,000.00 from Belle Fontaine Effort to Connection Activities Already Approved, **Exhibit "D"**

D. JCUA Laboratory Re-Certification Report (DMRQA-35), **Exhibit "E"**

E. Purchase Authorization – Lighting Improvements at PMPWWTP, **Exhibit "F"**

F. Purchase Request – Lab Testing Equipment for ETP, **Exhibit "G"**

G. Authorize Site Visitation, **Exhibit "H"**

H. Purchase Request – Pump Repairs at PS 16 in Moss Point, **Exhibit "I"**

I. Purchase Request – Pump Repairs at PS 20 in Moss Point, **Exhibit "J"**

J. Pump Station #15 Project Modification, **Exhibit "K"**

K. Monthly Sanitary Overflow Report, **Exhibit "L"**

L. WJC POTW NoV and Staff Report, **Exhibit "M"**

Mr. Shore made a motion to approve Items 6.A. – 6.L. as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

7. Discussion – Action Items

A. Gautier WWTP Aeration Basin #2 Project

1. Request Approval Change Order #8 (60 Days), **Exhibit "N"**
Mr. Coggin made a motion to approve Change Order #8 as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

2. Compton Engineering Invoice No. 213-030.003-19 (\$976.25), **Exhibit "O"**

Mr. Shore made a motion to approve Invoice 213-030.003-19 as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

B. EPA Surface Water Treatment Plant Project

1. Arcadis – Contract Amendment, **Exhibit "P"**

Mr. Papania made a motion to recommend to the County Board of Supervisors to approve Arcadis Contract Amendment as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

2. Max Foote Construction Contract Notification, **Exhibit "Q"**

Update Only, No Action Required

C. US Army Section 592 and USDA Rural Development South Water Project

1. Caldwell Tank Payment Request No. 11 (\$6,452.06), **Exhibit "R"**

Mr. Elly made a motion to approve Pay Request No. 11 as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

2. Caldwell Tank Change Order Request, **Exhibit "S"**

Mr. Coggin made a motion to deny Change Order Request as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

3. Neel-Schaffer Invoice No. 1027813-R (\$6,927.79), **Exhibit "T"**

4. Neel-Schaffer Invoice No. 1027814 (\$25,736.55), **Exhibit "U"**

5. Neel-Schaffer Invoice No. 1009081 (\$7,000.00), **Exhibit "V"**

Mr. Coggin made a motion to approve Items 7.C.3. – 7.C.5. as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

6. HSCB Invoice – Balance Bond Closing (\$3,375.64), **Exhibit "W"**

Mr. Elly made a motion to approve invoice as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

7. CB Developers

a. Status Update (Staff will provide.), **Exhibit "X"**

Mr. Murphy made a motion that LDs be clocked and Extension be denied. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

b. Request for Extension, **Exhibit "Y"**

Mr. Coggin made a motion to approve extension as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

c. Report from Sinkhole Repair Project, **Exhibit "Z"**

Update Only, No Action Required

D. US Army Section 219 and USDA Rural Development Big Hill Acres Project

1. Engineer's Progress Report, **Exhibit "AA"**

Progress Report, No Action Required

2. GEC Invoice No. 35 (\$13,416.00), **Exhibit "AB"**

Mr. Shore made a motion to approve Invoice No. 35 as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

3. Neel-Schaffer Invoice No. 1028488 (\$510.00), **Exhibit "AC"**

Mr. Coggin made a motion to approve Invoice 1028488 as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

4. Match Funding Financial Report, **Exhibit "AD"**

Update Only / No Action Required

5. Neel-Schaffer Invoice No. 1029194 (\$1,682.50), **Exhibit "AE"**

Mr. Coggin made a motion to approve Invoice 140918-11 as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

E. Hurley WWTP FEMA/MEMA Repairs

1. Compton Engineering Invoice No. 213-035-19 (\$2,980.56), **Exhibit "AF"**
Mr. Shore made a motion to approve Invoice 213-035-19 as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

F. WJC Transmission System Advance Bond Work

1. Compton Engineering Invoice No. 213-030.016-3 (\$4,552.50), **Exhibit "AG"**
Mr. Coggin made a motion to approve Invoice 213-030.017-3 as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.
2. Compton Engineering Invoice No. 213-030.017-1 (\$6,228.75), **Exhibit "AH"**
Mr. Papania made a motion to approve Invoice 213-030.017-1 as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.
3. Pump Repair Purchase Request PS 21 (\$22,290.00), **Exhibit "AI"**
Mr. Coggin made a motion to approve PS 21 Purchase Request as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.
4. Pump Replacement Purchase Order PS 6 (\$48,287.00), **Exhibit "AJ"**
Mr. Elly made a motion to approve PS 6 Purchase Order as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

G. Report from JCUA Testing Laboratory, **Exhibit "AK"**
Update Only, No Action Required

H. SRF Project Action (Water and Sewer for Woodlake Road)

1. Resolution – Authorizing JCUA Executive Director to Execute Documents and Agreements Required in Connection with the Application for Drinking Water Systems Improvements Revolving Loan Fund Program and Naming the JCUA Executive Director as the Authorized Representative of JCUA, **Exhibit “AL”**

Mr. Elly made a motion to Authorize Executive Director to Execute Documents and Agreements required in connection with the Application for Drinking Water Systems Improvements Revolving Loan Fund Program and Naming the JCUA Executive Director as the Authorized Representative of JCUA. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

2. Resolution – JCUA Executive Director Authority to Sign All Documents Associated with the Application for Drinking Water Systems Improvements Revolving Loan Fund Program, **Exhibit “AM”**

Mr. Shore made a motion to authorize Executive Director to Sign All Documents Associated with the Application for Drinking Water Systems Improvements Revolving Loan Fund Program. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

I. Authority Business Items

1. Renew Our Rivers, **Exhibit “AN”**

Mr. Smith made a motion to approve four employees participate in the Renew Our Rivers clean-up in conjunction with collection of water samples. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

2. FY-2016 Budget

- a. FY – 2016 Budget Action, **Exhibit “AO”**

Tabled to Next Board Meeting on September 14, 2015.

- b. WJCUD Letter, **Exhibit “AP”**

John Hannah, West Jackson County Utility District, presented a letter to the Board.

J. Attorney

1. Amendment to Rules and Regulations (Cross Connections),
Exhibit "AQ"

Mr. Smith made a motion to approve Amendment to Rules and Regulations regarding Cross Connections. Mr. Elly seconded the motion and it was unanimously approved by the Board members present. Mr. Shore was opposed to the motion and the remainder of the Directors voted in favor, the motion passed.

2. Bond Action – Discussion, **Exhibit "AR"**

Discussion, No Action Required

3. New PSC Filing by WJCUD, **Exhibit "AS"**

Legal Counsel Requested this item be discussed in Executive Session

4. Continued Notices and Request from WJCUD, **Exhibit "AT"**

Legal Counsel Requested this item be discussed in Executive Session

8. Other Business – Director Items

There were no other Business or Director Items discussed.

9. Executive Session, if So Moved

Mr. Heidelberg requested Executive Session further discuss legal matters.

At 5:00 P.M. Mr. Elly made a motion to go into Closed Session to discuss issues for possible Executive Session. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to further discuss legal matters.

At 5:02 P.M., Mr. Elly made the motion to come out of Closed Session. The motion was seconded by Mr. Shore and it was unanimously approved by the Board members present.

At 5:03 P.M., Mr. Elly made a motion to go into Executive Session. Mr. Smith seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Murphy; Mr. Smith; Mr. Shore; Mr. Elly; Mr. Papania; Mr. Coggin; Mr. Fairfield; Mr. Heidelberg, and Ms. McDonald.

At 5:40 P.M., Mr. Elly made a motion that the Board come out of Executive Session and resume Regular Session. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

The meeting was re-opened to the public.

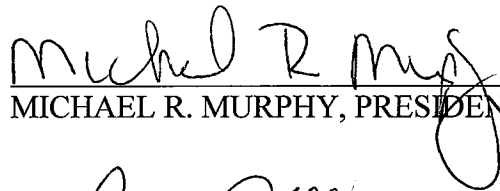
10.PSC Petition to Intervene

Mr. Shore made a motion for the Board Attorney to file a petition with the PSC to intervene on the petition by West Jackson County Utility District (WJCUD) to certificate an area near its Northeast Border. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

11.Adjourn

There being no further business to come before the Board, Mr. Elly made the motion to adjourn. Mr. Papania seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:42 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 14th day of September, 2015.



MICHAEL R. MURPHY, PRESIDENT



ANDREW J. ELLY, SECRETARY-TREASURER