

Jackson County Utility Authority
Regular Meeting
Board of Directors
October 26, 2015
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 P.M., October 26, 2015, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Michael Murphy, President; Marshall Smith, Vice-President; Doug Shore, Vice-Secretary-Treasurer; and Directors; Ken Papania and Kevin Coggin. Mr. Elly was not able to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Linda Gasaway, Administrative Assistant; Talbert Rea, General Manager; Julie Christian, Chief of Finance; Edna Lott, Principal of Accounting; Carrie Dennis, Wastewater Operations Manager; James Heidelberg and April McDonald, Authority Counsel; Chuck Starling, Arcadis; Dan Townsend and Cindy Lamb, Pickering Firm; David Compton, Compton Engineering, and Eric Page, Neel-Schaffer.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Murphy, Board President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Murphy asked if there were any changes to the Agenda. There were none.

5. Public Recognition

Mr. Murphy asked if there were any public to be recognized. There were none.

6. Consent Agenda

A. Expenditures, **Exhibit "A"**

- B. Accept Lowest and Best Bids for Chlorine and Sulfur Dioxide, **Exhibit "B"**
- C. Authorize Request to USDA to Intervene in Complaint Resolution, **Exhibit "C"**
- D. Authorize Acceptance of Sewer Force Main, **Exhibit "D"**
- E. Authorize Payment Application No. 2 for PS 4 (BXS LOC/Pre-Bond), **Exhibit "E"**
- F. Authorize Advertisement Slider Road (CIAP/JCSD), **Exhibit "F"**
- G. Authorize Task Order Increase for MH Repair, **Exhibit "G"**
- H. Authorize Purchase Request for WW SCADA Updates, **Exhibit "H"**
- I. Authorize Purchase Request for Chlorine and Sulfur Dioxide Systems, **Exhibit "I"**
- J. Authorize Purchase Request for PS 08 Repair, **Exhibit "J"**
- K. Authorize Purchase Request to Repair Stairway at PMP, **Exhibit "K"**
- L. Authorize Purchase Request for PS 21 Repair (BXS LOC/Pre-Bond), **Exhibit "L"**
- M. Authorize Purchase Request for PS 4 Repair (BSX LOC/Pre-Bond), **Exhibit "M"**
- N. Surface Plant Entrance, **Exhibit "N"**

Mr. Murphy requested Item 6.C. and 6.N. be pulled for discussion.

Mr. Shore made a motion to approve Items 6.A., 6.B., 6.D. – 6.M. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

Mr. Coggins made a motion to approve Item 6.C. Mr. Papania seconded the motion and, after some discussion, it was unanimously approved by the Board members present.

Mr. Shore made a motion to approve Item 6.N, finding the Greater Gulf proposal lowest and best. Mr. Papania seconded the motion. Staff identified to the Board that the higher of the two proposals included a wide approach, ditch swales, and greater valve stone. The motion was unanimously approved by the Board members present.

7. Discussion – Action Items

A. EPA Surface Water Treatment Plant Project

1. Change Order Request No. 6 (Within EPA Grant Cap), **Exhibit "O"**

Mr. Smith made a motion to approve Change Request No. 6 as presented. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

2. Other SWTP Items, (If any)

Mr. Murphy asked if there were other SWTP Items. There were none.

B. Water Supply SRF Loan Offer

1. Authorize Executive Director to Execute All Documents, and Thereby, Accept the Loan Offer to Proceed DWI-L300164-01-0, **Exhibit "P"**

Mr. Shore made a motion to accept the Loan Offer as presented and authorize Executive Director to execute all documents. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

2. Other SRF Items, (If any)

Mr. Murphy asked if there were other SRF Items. There were none.

C. US Army Section 219 and USDA Rural Development Big Hill Acres Project

1. Contractor Payment Application No. 21 (\$39,558.51), **Exhibit "Q"**

Mr. Smith made a motion to approve Payment Application No. 21 as presented. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

2. Other, (If any)

Mr. Murphy asked if there were other Section 19 and/or Big Hill Acres Items. There were none.

D. US Army 592 Water Supply Project

1. Contractor Payment Application No. 12 (\$69,144.56), **Exhibit "R"**

Mr. Coggin made a motion to approve Payment Application No. 12 as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

2. Reports and Schedule Update, **Exhibit "S"**

Update Only, No Action Required.

3. Professional Services Invoice (\$38,588.50) **Exhibit "T"**

Mr. Coggin made a motion to approve Professional Services Invoice as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

4. Other, (If any)

Mr. Murphy asked if there were other 592 Water Supply Project Items. There were none.

E. Water Supply Contract

1. Draft Contract – Authorize Execution, **Exhibit "U"**

Mr. Smith made a motion to authorize execution of contract as presented, if accepted. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

2. Authorize Meter Station Task Order, **Exhibit "V"**

Mr. Smith made a motion to approve Task Order No. 7 as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

F. Authority Business Items

1. Discuss Apple Snail Impact, **Exhibit "W"**

Discussion Only, No Action Required.

2. Authorize MS Power Reply, **Exhibit "X"**

Mr. Papania made a motion to authorize Executive Director to select the option to apply refunds to the appropriate accounts as a bill credit. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

3. Proposed Service Rates January 1, 2016, **Exhibit "Y"**

Mr. Shore made a motion to approve proposed service rates as presented, effective 01/01/2016. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

4. Other, (If any)

Mr. Murphy asked if there were other Authority Business Items. There were none.

G. Attorney

1. Collections MOU, **Exhibit "Z"**

Mr. Coggin made a motion to approve Collections MOU as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

2. Other, (If any)

Counsel updated the Board on other Attorney matters. No Board action was taken.

8. Other Business – Director Items

A. Establish a Committee to Review for Pollutant Minimization Plan

Mr. Coggin, Mr. Papania, and Mr. Murphy volunteered to be on the Committee with JCUA staff. Proposed meeting date will be set at the next Board Meeting on November 9, 2015.

B. Other (If, any)

Mr. Shore stated that he has had customers contact him regarding the lines on Poticaw Rd. being flushed on Sundays and asked if this could be done on another day and time.

9. Executive Session, if So Moved

It was determined that there is no need for an Executive Session.

10. Adjourn

There being no further business to come before the Board, Mr. Shore made the motion to adjourn. Mr. Papania seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:49 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 9th day of November, 2015.


MICHAEL R. MURPHY, PRESIDENT


ANDREW J. ELLY, SECRETARY-TREASURER