

Jackson County Utility Authority
Regular Meeting
Board of Directors
February 22, 2016
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., February 22, 2016, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Michael Murphy, President; Marshall Smith, Vice President; Jackie Elly, Secretary-Treasurer; Doug Shore, Vice-Secretary-Treasurer; and Directors, Kevin Coggin, Ken Papania and Kevin Miller. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Linda Gasaway, Administrative Assistant; Talbert Rea, General Manager; Julie Christian, Chief of Finance; Edna Lott, Principal of Accounting; Tara Sistrunk, H.R. Manager; Chase Glisson, Engineer; Carrie Dennis, Wastewater Operations Manager; Christian Nevarez, Lab Manager; Morgan Pitts, Environmental Compliance Officer; Mike Baker, Jerry Coulter, Craig Ellis, Ralph Hayman, and David Mathieu, JCUA Water Operators; James Heidelberg and April McDonald, Authority Counsel; Pete McMaster Arcadis; Randy Bosarge, JCBOS; Paul Foley, Michael Baker; Greg Brown, Pickering Firm; Eric Page, Neel-Schaffer; James Hightower, Compton Engineering; Chad Jordan, Clear Water Solutions; Samantha Abell and Josh Danos, City of Gautier, Tasha Brown, WJCUD; and Karen Nelson, Sun Herald.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Murphy, Board President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Murphy asked if there were any changes to the Agenda. There were none.

5. Public Recognition

A. JCUA Water Operators

Michael Murphy, Board President, presented JCUA Waters Operators, Mike Baker, Jerry Coulter, Craig Ellis, Ralph Hayman, and David Mathieu Certificates for Outstanding Performance. Jerod Martin was not able to attend.

B. City of Gautier, **Exhibit “A”**

Ms. Samantha Abell addressed the Board regarding Wholesale Water Agreement and Utility Consolidation with the City of Gautier.

C. General Public

Mr. Murphy asked if there were any public to be recognized. There were none.

6. Consent Agenda

A. Expenditures, **Exhibit “B”**

B. Project Report – Surface Water Treatment Plant, **Exhibit “C”**

C. Hydrant Meter Replacement Cost Waiver for LBU, **Exhibit “D”**

D. Task Authorization No. 10 – Long Beach Underground, **Exhibit “E”**

E. Task Authorization No. 11 – Long Beach Underground, **Exhibit “F”**

F. Project Report – GTP Aerator Project, **Exhibit “G”**

G. Purchase Order – PS 1 Pump Repair, **Exhibit “H”**

H. Purchase Order – Drive/Parking Repairs GTP (Excluding Roadway), **Exhibit “I”**

I. Payment Request – Jordan Road Project, **Exhibit “J”**

J. Purchase Request – (Old Lab – From Tabled), **Exhibit “K”**

K. Task Order No. 9 – Esc POTW Treatment Evaluation, **Exhibit “L”**

Mr. Shore made a motion to approve Items 6.A. – 6.K. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

7. Discussion – Action Items

A. Authority Business

1. Engineer's Project Report – Southern Wholesale, **Exhibit "M"**
Update Only. No Action Required.
2. Tank Discharge Evaluation – Recommendation, **Exhibit "N"**
Mr. Coggin made a motion to approve Staff Recommendation as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.
3. Safety Program Consideration – Safety Officer, **Exhibit "O"**
JCUA Safety Officer, Joe Watrous presented the Safety Program for consideration. Board requested at least two more quotes.
4. USDA/BHA – C.B. Developers CO No. 4, **Exhibit "P"**
Mr. Shore made a motion to approve CO NO. 4 as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.
5. Other, If Any
Mr. Murphy asked if there were other Action Items. There were none.

B. Attorney

1. Contract Action, **Exhibit "Q"**
Mr. Coggin made a motion to enter into Contract to Purchase St. Andrews Water and Sewer System. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.
2. Resolution Action, **Exhibit "R"**
Mr. Elly made a motion to approve Resolution approving the cancellation of the certificate of public convenience and necessity of the St. Andrews Water and Sewer, Inc. and accepting the transfer of its power, duties and responsibilities to the Jackson County Utility Authority, and related matters. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

3. Other, If Any

Counsel updated the Board on other Attorney matters. No Board action was taken.

8. Other Business – Director Items

Board Established Four (4) Committees to work with Staff as follows:

Rates & Billing: Elly, Miller and Murphy

Compensation: Coggin, Papania and Murphy

Public Relations: Smith, Shore and Murphy

Task Force: Elly, Coggin and Murphy

9. Executive Session, if So Moved (Personnel)

Counsel requested Executive Session regarding Potential Litigation.

At 5:49 P.M. Mr. Elly made a motion to go into Closed Session to discuss issues for possible Executive Session. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to discuss potential litigation items and consolidation.

At 5:50 P.M., Mr. Shore made the motion to come out of Closed Session. The motion was seconded by Mr. Elly and it was unanimously approved by the Board members present.

At 5:55 P.M., Mr. Smith made a motion to go into Executive Session. Mr. Papania seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Murphy; Mr. Smith; Mr. Elly; Mr. Shore; Mr. Papania; Mr. Coggin; Mr. Miller; Mr. Fairfield; Mr. Heidelberg and Ms. McDonald.

At 6:20 P.M., Mr. Elly made a motion that the Board come out of Executive Session, resume Regular Session. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

No business was undertaken in Executive Session.

The meeting was re-opened to the public.

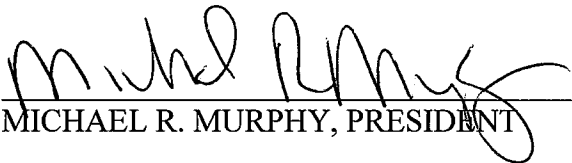
10. Settlement Agreement and Release, **Exhibit "S"**

Mr. Shore made a motion to authorize Board Council and The Executive Director to accept and execute the damage settlement with Neel-Schaffer per "Exhibit S." Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

11. Adjourn

There being no further business to come before the Board, Mr. Coggin made the motion to adjourn. Mr. Shore seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 6:30 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 14th day of March, 2016.



MICHAEL R. MURPHY, PRESIDENT



ANDREW J. ELLY, SECRETARY-TREASURER