

Jackson County Utility Authority
Regular Meeting
Board of Directors
July 11, 2016
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:02 P.M., July 11, 2016, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Michael Murphy, President; Marshall Smith, Vice-President; and Directors, Kevin Coggin, Ken Papania; Kevin Miller and Tommy Eldridge. Mr. Elly was unable to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Linda Gasaway, Administrative Assistant; Talbert Rea, General Manager; Julie Christian, Chief of Finance; Chase Glisson, Engineer; James Heidelberg and April McDonald, Authority Counsel; Chuck Starling, Arcadis; Andy Douglass, Compton Engineering; Greg Brown, Pickering; Eric Page, Roy Thomas and Jeff Pittman, Neel-Schaffer and Brandon Stork, WJCUD.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Murphy, Board President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Murphy asked if there were any changes to the Agenda. Mr. Fairfield requested the following items be added to the Agenda: Item 7.A.7. – PS#4 Emergency Project Update and Request to Proceed and Item 7.A.8. – PS#16 Hydrostatic Pressure Relief Valves in Floor Slab.

5. Public Recognition

Mr. Murphy asked if there were any public to be recognized. There were none.

6. Consent Agenda

- A. Minutes – Regular Meeting of June 13, 2016, **Exhibit “A”**
- B. Minutes – Regular Meeting of June 27, 2016, **Exhibit “B”**
- C. Payment Approval – Professional Services Invoices 1038097-S and 103097-W (Relocation Grant Project), **Exhibit “C”**
- D. Payment Approval – Professional Services Invoice 1038093 (USDA Water Supply), **Exhibit “D”**
- E. Task Authorization #35 Connection – CIAP, **Exhibit “E”**
- F. EPA Progress Report for the Common Wealth of Virginia, **Exhibit “F”**
Mr. Smith made a motion to approve Items 6.A. – 6.F. as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

7. Discussion – Action Items

A. Authority Business

- 1. Expenditures, **Exhibit “G”**
Mr. Eldridge made a motion to approve Expenditures as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.
- 2. Initial Draft Budget Report
 - a. Remarks on First Draft, **Exhibit “H”**
Discussion Only , No Action Required.
 - b. Schedule Committee Workshop, **Exhibit “I”**
Compensation Committee Workshop 07/20/16 @ 3:00 P.M.
Budget Committee Workshop 07/20/16 @ 4:00 P.M.
 - c. Schedule Wholesale Notice and Comment
Discussion Only, No Action Required.

3. East Central Schools Campus (Slider Rd.) CIAP Project

a. Construction Change Order No. 1, **Exhibit "I"**

Mr. Smith made a motion to approve C.O. #1 as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

b. Construction Work Directive No. 2, **Exhibit "J"**

Item Withdrawn

c. Construction Payment Application No. 2, **Exhibit "K"**

Mr. Coggin made a motion to approve Pay App #2 as presented. Mr. Eldridge seconded the motion and it was unanimously approved by the Board members present.

4. Highway 63 FM SRF Project Payment Application No.2, **Exhibit "L"**

Mr. Miller made a motion to approve Pay Request #2 and Authorize Account transfer for payment. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

5. Pump Station 16 Rehabilitation – Payment Request 2 and 3, **Exhibit "M"**

Mr. Papania made a motion to approve Pay Request # 2& 3 as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

6. Director Book Updates Report – Highway 63 SRF Report and Schedule Updated; Compliance Report Updated; Environmental Compliance Report Updated Update Only, No Action Required.

7. PS# 4 Emergency Project Update and Request to Proceed, **Exhibit "N"**

Mr. Papania made a motion to approve Request to Proceed with Not to Exceed based on Quote. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

8. PS# 16 Hydrostatic Pressure Relief Valves in Floor Slab, **Exhibit "O"**

Mr. Papania made a motion to approve Change Order as requested with Not to Exceed of \$5000.00. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

9. Other, If Any

Mr. Murphy asked if there were other Action Items. There were none.

B. Attorney

1. Remarks on Final FY – 2015 Financial Audit Distribution

Update Only, No Action Required.

2. Insurance, **Exhibit "P"**

Mr. Coggin made a motion to approve the Ace Insurance Policy as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

3. Other Attorney Items

Counsel updated the Board on other Attorney matters and requested Executive Session. No Board action was taken.

8. Other Business – Director Items

A. Historical Service Report on Customer Complaint to Board on July 25, 2016

Board requested Monthly Summary Report regarding Customer complaints.

Mr. Coggin made a motion to accept Staff Recommendation as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

B. Other, If Any

Mr. Murphy asked if there were other Business Items. There were none.

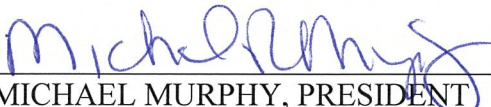
9. Executive Session, if So Moved

It was determined that there is no need for an Executive Session.

10. Adjourn

There being no further business to come before the Board, Mr. Eldridge made the motion to adjourn. Mr. Miller seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:45 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 8th day of August, 2016.



MICHAEL MURPHY, PRESIDENT



ANDREW J. ELLY, SECRETARY-TREASURER