



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Kevin Coggin • Jackson County
Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Kevin Miller • Jackson County
Michael R. Murphy • Pascagoula
Jerry Munro • Ocean Springs
Marshall Smith • Gautier

Jackson County Utility Authority
Regular Meeting
Board of Directors
September 11, 2017

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., September 11, 2017, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Marshall Smith, President; Kevin Coggin, Vice President; Kevin Miller, Secretary-Treasurer; Tommy Eldridge, Vice Secretary-Treasurer; Director Andrew J. Elly; Director Michael Murphy, and Director Jerry Munro. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Johnny Groue, Deputy Director; Linda Gasaway, Administrative Assistant; Tara Sistrunk, HR/ER Manager; Edna Lott, Accounting Principal; Richard Torjusen, Purchasing Supervisor; James Heidelberg and April McDonald, Authority Counsel; Eric Page, Neel-Schaffer; Greg Brown, Pickering; Pete McMaster, Arcadis; Paul Foley, Michael Baker; Chuck Starling, Kimley-Horn, and Randy Bosarge, Jackson County District 5 Supervisor.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Michael Murphy, Director led the Pledge of Allegiance.

4. Changes to Agenda

Mr. Smith asked if there were any changes to the Agenda. Mr. Fairfield requested the following items be added: 7.A.2. – Customer Reimbursement - \$655.00

5. Public Recognition

Mr. Smith asked if there were any public to be recognized. There were none.

The Board Recognized Jackson County District 5 Supervisor, Randy Bosarge.

6. Consent Agenda

A. Minutes for August 14, 2017, **“Exhibit A”**

B. Minutes for August 28, 2017, **“Exhibit B”**

- C. Information – Engineer’s Letter to Necaise Construction, **“Exhibit C”**
Mr. Smith requested Item 6.C. be pulled for discussion.

Mr. Miller made a motion to approve Items 6.A. and 6.B. as presented. Mr. Eldridge seconded the motion and it was unanimously approved by the Board Members present.

7. Discussion Agenda

A. Accounting:

1. Expenditures, **“Exhibit D”**

Mr. Coggin commented on the Heidelberg Invoice regarding the legal fees pertaining to the Cities’ Lawsuit against JCUA. He then stated that the Elected Officials who filed the lawsuit are no longer serving the cities they represented at the time that they filed the lawsuit, yet the lawsuit continues. Mr. Coggin said that he is angry that the residents of these cities, as well as the Jackson County residents, are paying the legal fees for both sides of this lawsuit and will continue to pay regardless of who wins.

Mr. Murphy made a motion to approve the Expenditures as presented. Mr. Coggin seconded the motion and it was unanimously approved by the Board Members present.

2. Customer Reimbursement, **“Exhibit E”**

Mr. Coggin made a motion to approve the reimbursement as requested. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

B. Tabled Items

1. Report and Recommendation for Southern Tele-Communications (STC), **“Exhibit F”**

Mr. Murphy made a motion to approve staff’s recommendation to change office phone service to Southern Tele-Communications, as the best proposal to meet the needs of JCUA. Mr. Coggin seconded the motion and it was unanimously approved by the Board

2. Report and Recommendation for Internet Services, **“Exhibit G”**

Mr. Coggin requested information on potential cancellation penalties for exercising monthly savings of 60 month cycle. Life savings of \$12,300.00 for 60 months. Penalty for early termination at 36 months is 60% of the balance, or maximum of \$4,444.00 due to reduced rate. Penalty at 48 months for early termination would be a maximum of \$967.00. Potential savings over the life of the contract is greater than one (1) year of service at the minimum term, there is no penalty for termination of the contract if the provider is not meeting the terms of service, and is therefore, recommended by staff.

Mr. Miller made a motion to approve staff's recommendation of Cable One for internet services with a 60 month contract, pending Mr. Coggin's request for information regarding the penalties for potential early termination of the contract. If there is a high cost to terminate, Board would recommend 36 or 48 month contract. Mr. Murphy seconded the motion and it was unanimously approved by the Board Members present.

C. Engineer – Project Action

1. Hwy 57 Relocation Phase 1 – SCI Payment Application (S)
\$108,135.31 & (W) \$1,249.91, **“Exhibit H”**

Mr. Miller made a motion to approve the SCI pay applications for both Water and Sewer as presented. Mr. Eldridge seconded the motion and it was unanimously approved by the Board Members present.

2. Pump Station 11 – Graham Construction \$60,761.03, **“Exhibit I”**
President, Marshall Smith, recused himself from discussion and voting of this item and left the room. Vice President, Kevin Coggin, presided over the discussion and voting of this item. Mr. Elly made a motion to table the item for additional information requested. Mr. Eldridge seconded the motion and it was unanimously approved by the Board Members present.

After discussion and voting were completed, Mr. Smith returned to preside over the meeting.

3. WJC PTW Cell 1 Lagoon Repair, **“Exhibit J”**

Mr. Fairfield presented the quotes for the lagoon repair and stated that the request, quotes and staff recommendation were reviewed by the Engineering staff for review. Engineering concurs with the staff recommendation. Mr. Eldridge made a motion to approve Staff recommendation to proceed with the lowest bid provided by Greater Gulf Development as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board Members present.

D. New Sub-Station Request for Connection (Handout – Supervisor Bosarge), **“Exhibit K”**

Jackson County District 5 Supervisor, Randy Bosarge addressed the Board, for Shreiff Mike Ezell, regarding the request to waive water and sewer fees associated with a new Jackson County Sheriff's Department Substation at 12004 Hwy. 57 in the Vancleave area.

Mr. Coggin made a motion to approve the request as presented. Mr. Munro seconded the motion and it was unanimously approved by the Board Members present.

E. Bond – Payment Request PMP/ETP YR1 Creel Company Pay Cert. No. 5 \$1,155,676.88, “**Exhibit L**”
Mr. Murphy made a motion to approve the Bond payment request as presented. Mr. Munro seconded the motion and it was unanimously approved by the Board Members present.

F. Employee Relations Consideration
Mr. Fairfield requested this item be discussed in Executive Session.

G. Other, If Any
Mr. Smith asked if there were any additional Discussion Items. There were none.

8. Board Attorney

A. Report
Counsel updated the Board on Attorney matters. No Board action was taken.

B. Other, If Any
Mr. Smith asked if there were any additional Attorney items. There were none.

9. Director Items

Mr. Smith asked if there were any Director Items. There were none.

10. Executive Session

At 4:36 P.M., Mr. Murphy made a motion to go into Closed Session to discuss issues regarding Legal Matters for possible Executive Session. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to discuss legal matters.

At 4:40 P.M., Mr. Murphy made the motion to come out of Closed Session. Mr. Munro seconded the motion and it was unanimously approved by the Board members present.

At 4:42 P.M., Mr. Murphy made a motion to go into Executive Session. Mr. Miller seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Smith; Mr. Coggin; Mr. Miller; Mr. Eldridge; Mr. Elly; Mr. Munro; Mr. Murphy; Mr. Fairfield; Mr. Heidelberg and Ms. McDonald.

At 4:50 P.M., Mr. Miller made a motion that the Board come out of Executive Session, resume Regular Session. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

No business was undertaken in Executive Session.

At 5:00 P.M., the meeting was re-opened to the public and regular session resumed.

11. Employee Relations Consideration, **“Exhibit M”**

Mr. Coggin motion to add the position of Administration Manager to the organization and revise the “Report To” for compliance functions in the Organization as presented. Mr. Munro seconded the motion and it was unanimously approved by the Board Members present.

12. Adjourn

There being no further business to come before the Board, Mr. Elly made the motion to adjourn. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 6:30 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 9th day of October, 2017.



KEVIN COGGIN, PRESIDENT



KEVIN MILLER, SECRETARY-TREASURER