



JACKSON COUNTY UTILITY AUTHORITY
Serving the People...Protecting the Environment

Directors
Kevin Coggin • Jackson County
Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Kevin Miller • Jackson County
Michael R. Murphy • Pascagoula
Jerry Munro • Ocean Springs
Marshall Smith • Gautier

Jackson County Utility Authority
Regular Meeting
Board of Directors
September 25, 2017

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., September 25, 2017, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Marshall Smith, President; Kevin Coggin, Vice President; Kevin Miller, Secretary-Treasurer; Tommy Eldridge, Vice Secretary-Treasurer; Director Andrew J. Elly; Director Michael Murphy, and Director Jerry Munro. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Johnny Groue, Deputy Director; Linda Gasaway, Administrative Assistant; Edna Lott, Accounting Principal; Chase Glisson, Engineering Manager; Ryan Dunlap, Mechanical Systems Superintendent; James Heidelberg and April McDonald, Authority Counsel; Eric Page, Neel-Schaffer; Greg Brown, Pickering; Pete McMaster, Arcadis; Chuck Starling, Kimley-Horn; Gary Gibson; John Creswell; Kai Den Bleyker and Bert Smith, Helena Park Water System.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Andrew J. Elly, Director led the Pledge of Allegiance.

4. Changes to Agenda

Mr. Smith asked there were any changes to the Agenda. Mr. Fairfield requested the following item be added: 7.E.4. – Hwy. 63 New Sewer Force Main - Necaise Bros. CO#5

5. Recognition

A. Service Award

The Board recognized Ryan Dunlap for five (5) years of service.

B. Public Recognition

Mr. Smith asked if there were any public to be recognized. There were none.

6. Scheduled Appearance – Helena Park Water System, **Exhibit “A”**

Mr. Gary Gibson presented the Helena Park Water System summary and requested the JCUA accept the Helena Park Water System as a “No Cost Donation”.

Mr. Murphy made a motion to take Staff’s recommendation under advisement. Mr. Eldridge seconded the motion and it was unanimously approved by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit “B”**

Mr. Elly made a motion to approve the Expenditures as presented. Mr. Coggin seconded the motion and it was unanimously approved by the Board Members present.

B. Tabled Items

President, Marshall Smith, recused himself from discussion and voting of Items 7.B.1. and 7.C.2. and left the room. Vice President, Kevin Coggin, presided over the discussion and voting of these Items.

After discussion and voting were completed, Mr. Smith returned to preside over the meeting.

1. Pump Station 11 Payment Request, **Exhibit “C”**

Chase Glisson, JCUA Engineering Manager, presented explanation of Additions/Changes to Project Scope. Following questions and discussion, Mr. Miller made a motion to approve the payment request as presented. Mr. Munro seconded the motion and after discussion, it was unanimously approved by the Board Members present.

Board request in the future, permission to approve significant changes should go before the Board first, unless there is an emergency.

C. Engineer – Project Action

1. Service Agreement – Bid Form C, **Exhibit “D”**

Per Long Beach Underground, LLC request to withdraw their bid, Engineer recommends to accept their request and award the second primary contract for Bid Form C to the next lowest, responsive, and responsible bidder, Gulf Coast Underground. Mr. Murphy made a motion to approve Engineer’s request as presented. Mr. Munro seconded the motion and it was unanimously approved by the Board Members present.

2. Hwy 57/I-10 Interchange – Potential SFM Cased Crossing, **Exhibit “E”**

Staff requests permission to have its service contractor perform exploratory dig and use of sewer camera as needed to identify failure, stop leak (if any), and permanently repair leak and sinkhole. Following questions and discussion, Mr. Murphy made a motion to approve request as presented. Mr. Munro seconded the motion and it was unanimously approved by the Board Members present.

D. Bond – Payment Requests Total = \$529,628.60, Exhibit “F”

Mr. Elly made a motion to approve Bond Payment Request as presented. Mr. Coggin seconded the motion. The motion was approved with four (6) Yea votes and one (1) Nay vote. Mr. Eldridge was opposed.

E. SRF Projects

1. Hwy 63 Payment Requests - \$280,493.74 (Necaise) and \$19,597.50 (Compton), **Exhibit “G”**

Mr. Miller made a motion to approve Payment Requests as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board Members present.

2. Jordan Road Project Engineering Contract Approval (Required for SRF Offer, but Only engages when Board accepts loan offer from DEQ.), **Exhibit “H”**

Mr. Coggin made a motion to approve Staff’s recommendation to accept the contract and return to MDEQ, allowing for the movement to design of the referenced project. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

3. Authorization to offer/negotiate terms for easement acquisition required for Fort Bayou crossing. (Summary of Appraisal Reports Attached.), **Exhibit “I”**

Mr. Munro made a motion to authorize Executive Director to submit the offers and negotiate the purchase of the easement acquisition and/or value of transfer, as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

4. Hwy. 63 New Sewer Force Main - Necaise Bros. CO#5, **Exhibit “J”**

David Compton, Engineer overseeing this project, recommended the approval of the 30 day extension as requested. Following questions and discussion, Mr. Coggin made a motion to approve a 20 Day Extension. Mr. Eldridge seconded the motion and after discussion, it was unanimously approved by the Board Members present.

F. Accounting

1. Accounting Firm Assistance, **Exhibit “K”**

Mr. Elly made a motion to accept the proposal from Culumber, Harvey & Associates for the accounting firm assistance. Mr. Murphy seconded the motion and it was unanimously approved by the Board Members present.

G. Other, If Any

Mr. Smith asked if there were any additional Discussion Items. There were none.

8. Board Attorney

A. Report

Counsel updated the Board on Attorney matters and requested Executive Session regarding Legal Matters. No Board action was taken.

B. Other, If Any

Mr. Smith asked if there were any additional Attorney items. There were none.

9. Director Items

A. Election, **Exhibit "L"**

Election of FY-2018 Officers are as follows, effective October 1, 2017:

President Elect is Kevin Coggin

Mr. Coggin nominated Mr. Eldridge for Vice President, he was unanimously confirmed by the Board members present.

Mr. Elly nominated Mr. Miller for Secretary/Treasurer, he was unanimously confirmed by the Board members present.

Mr. Munro nominated Mr. Murphy for Vice Secretary/Treasurer, Mr. Murphy declined. Mr. Murphy nominated Mr. Munro Vice Secretary/Treasurer, he declined. Mr. Murphy nominated Mr. Elly for Vice Secretary/Treasurer, he was unanimously confirmed by the Board members present.

B. Other, If Any

Mr. Smith asked if there were any additional Director Items. Mr. Elly stated that MDOT has condemned Black Creek Bridge in Moss Point and due to the population of Moss Point being over 10,000, MDOT will not pay for the repairs. In order to prevent the bridge from being closed indefinitely and because JCUA has a water line in the right of way on Hwy. 63, the City of Moss Point is asking that JCUA help with repairs. Staff will check the situation and in the meantime, Board recommended the City of Moss Point also contact the Jackson County Board of Supervisors regarding assistance.

10. Executive Session

At 5:28 P.M., Mr. Elly made a motion to go into Closed Session to discuss issues regarding Legal Matters for possible Executive Session. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to discuss legal matters.

At 5:30 P.M., Mr. Elly made the motion to come out of Closed Session. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

At 5:31 P.M., Mr. Elly made a motion to go into Executive Session. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Smith; Mr. Coggin; Mr. Miller; Mr. Eldridge; Mr. Elly; Mr. Munro; Mr. Murphy; Mr. Fairfield; Mr. Heidelberg and Ms. McDonald.

At 6:05 P.M., Mr. Elly made a motion that the Board come out of Executive Session, resume Regular Session. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

No business was undertaken in Executive Session.

At 6:07 P.M., the meeting was re-opened to the public and regular session resumed.

11. Adjourn

There being no further business to come before the Board, Mr. Murphy made the motion to adjourn. Mr. Miller seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 6:10 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 9th day of October, 2017.

KEVIN COGGIN, PRESIDENT



KEVIN MILLER, SECRETARY-TREASURER