



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

David Compton ▪ Pascagoula
Thomas Eldridge ▪ Jackson County
Andrew J. Elly ▪ Moss Point
William Lanham ▪ Gautier
Frank Mallette ▪ Jackson County
Jerry Munro ▪ Ocean Springs
Rickey Murphy ▪ Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors

March 11, 2024

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors for Monday, March 11, 2024 convened on at 4:00 P.M., at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Elly, Secretary / Treasurer; and Directors Compton, Lanham, Mallette and Munro. Director Murphy was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Finance Director; James Heidelberg and Myra Cunningham, Legal Counsel; Pete McMaster, Arcadis; Ben Shipley and Andy Douglass, Neel-Schaffer; Kreg Overstreet, Michael Baker; Joey Bullock, Cadence Insurance; Annie Rogers and Charles Rivers, Lemon-Mohler Insurance.

2. Devotion

Mr. Page presented the Devotion.

3. Pledge of Allegiance

Director Lanham led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested the following changes: Add-On Item 7.B.6. – RESTORE JCUA South Central Septic Abatement Project – Phase 1 – Bidding Support for Misc. Boring Needs and Item 8.E. – Monthly Wastewater Payment – Moss Point

5. Public Recognition

Board President, Director Eldridge, recognized Joey Bullock, Cadence Insurance, Charles Rivers and Annie Rogers, Lemon-Mohler.

6. Consent Agenda

A. Adopt – February 26, 2024 Minutes (Pages 3 – 6), **Exhibit “A”**

B. Consider – Environmental Systems Research Institute (ESRI) - ArcGIS Desktop License Annual Renewal (Pages 7 – 11), **Exhibit “B”**

C. Consider – Mettler – Toledo, LLC. – Annual Maintenance Agreement (Pages 12 – 17), **Exhibit “C”**

D. Consider – Airgas – Annual Cylinder Rental Agreement (One Year) (Pages 18 – 19), **Exhibit “D”**

E. Information Only – Notice of Noncompliance – JCUA POTW-7C (PMP) (Page 20), **Exhibit “E”**

F. Information Only – Water Quality Samples November 2023 – February 2024 (Pages 21 – 23), **Exhibit “F”**

Director Eldridge presented this item. Following discussion regarding Item 6.E., Director Munro made a motion to Approve Items 6.A. – 6.D. as presented, Items 6.E. and 6.F. were for information only, no action required. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures (Pages 24 – 29), **Exhibit “G”**

Director Eldridge presented this item. Following questions and comments, Director Lanham made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – Colonial Estates Sewer Collection System Installation (CESWR) – BMA Professional Services Invoice No. 25587 (Pages 30 – 33), **Exhibit “H”**

Mr. Page presented this item and stated Staff has reviewed the invoice and recommends approval for payment. Director Mallette made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – Miscellaneous Construction Services Bid Tabulation (ARPA) – BMA Professional Services Invoice No. 25588 (Pages 34 – 35), **Exhibit “I”**

Mr. Page presented this item and stated Staff has reviewed the invoice and recommends approval for payment. Following questions and comments, Director Compton made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – WJC Collection System Master Plan – Neel Schaffer Master Planning Invoice No. 1094491 (Pages 36 – 37), **Exhibit “J”**

Mr. Page presented this item and stated Staff has met with Neel-Schaffer, reviewed the invoice and recommends approval for payment. Mr. Page deferred to Mr. Glisson for questions. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Consider – Tucker Road PS 6 Sewer Relocation (SRF-C280878-08-2) – Execute Final Loan Agreement (Pages 38 – 67), **Exhibit “K”**

Mr. Page presented this item and project construction is complete and Staff is requesting Authorization to Sign the Final Loan Agreement. Following questions and comments, Director Munro made a motion to Authorize Staff to Sign the Final Loan Agreement. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Information Only – Tucker Road PS 6 Sewer Relocation (SRF-C280878-08-2) – National Award Recognition (Pages 68 – 70), **Exhibit “L”**

Mr. Page presented this Item, this was for Information Only, No action required.

6. Consider – RESTORE JCUA South Central Septic Abatement Project – Phase 1 – Bidding Support for Miscellaneous Boring Needs {Add-On} (Pages 71 – 73), **Exhibit “M”**

Mr. Page presented this item and stated this request is for Authorization to enter into a Task with Brown, Mitchell and Alexander for Bidding Support regarding Miscellaneous Boring Needs. Mr. Page deferred to Mr. Glisson for additional information. Following questions and comments, Director Munro made a motion to Authorize Staff as requested. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

- A. Consider – POTW 6C (ETP) – Replacement of Wall-Mounted AC Unit (Pages 74 – 76), **Exhibit “N”**

Mr. Page presented this item. Following questions and comments, Director Mallette made a motion to Approve this item as presented. Director Compton seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Consider – March 2024 Disposal Items (Pages 77 – 78), **Exhibit “O”**

Mr. Page presented this item. Director Munro made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- C. Consider – JCUA 03/2024 – 03/2025 Property, Pollution, Fleet, and Equipment Insurance Proposal (Pages 79 – 107), **Exhibit “P”**

Mr. Page presented this item and deferred to Mr. Joey Bullock, Cadence Insurance, for additional information and questions. Following questions, comments and discussion, Director Mallette made a motion to Approve this item as presented. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present. Director Elly requested the motion be Amended to remove Uninsured Motorist Coverage resulting in an Annual savings of \$1,400.00. Director Munro seconded the motion. Amendment to the original motion passed with a unanimous vote by the Board Members present.

- D. Information Only – Notice of Violations – JCUA POTW-7C (PMP) (Page 108), **Exhibit “Q”**

Mr. Page presented this item and stated that he has met with Mr. Silverman, City of Pascagoula Manager regarding the issue. The City was able to determine the cause and the industry responsible for the violation. Mr. Page has a follow-up meeting scheduled with Mr. Silverman this week. There were various questions, comments and discussion regarding this issue. This was for Information Only, No action required.

- E. Consider – Monthly Wastewater Payment – Moss Point {Add-On} (Page 109), **Exhibit “R”**

Mr. Page presented this item. Following questions, comments and discussion, Director Mallette made a motion to Waive Interest charges on the Current unpaid amount as long as payment is received on or before April 10th. Director Munro seconded the motion. Motion carried with Five (5) Yea votes and One (1) Nay Vote. Director Lanham voted Nay.

9. Board Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

10. Director Items

- o Director Munro inquired about possible cause of the elevated Phosphorus levels.
- o Director Eldridge recommended JCUA Legal Counsel, Jimmy Heidelberg, accompany JCUA Staff and Director Murphy on the upcoming DC trip. – Approved.

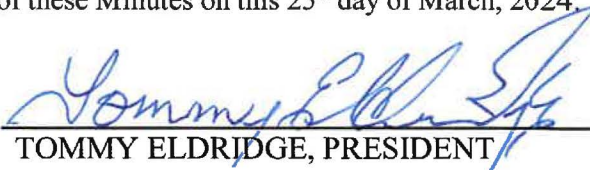
11. Executive Session **(If Needed)**

Director Eldridge asked if there was a need for Executive Session. There was not.

12. Adjourn

There being no further business to come before the Board, Director Munro made Motion to adjourn. Director Elly seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 4:59 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 25th day of March, 2024.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER