



# JACKSON COUNTY UTILITY AUTHORITY

*Serving the People...Protecting the Environment*

## Directors

David Compton ▪ Pascagoula  
Thomas Eldridge ▪ Jackson County  
Andrew J. Elly ▪ Moss Point  
William Lanham ▪ Gautier  
Frank Mallette ▪ Jackson County  
Jerry Munro ▪ Ocean Springs  
Rickey Murphy ▪ Jackson County

## Jackson County Utility Authority

Regular Meeting  
Board of Directors

March 25, 2024

## MINUTES

### 1. Call to Order

The Regular meeting of the Board of Directors for Monday, March 11, 2024 convened on at 4:00 P.M., at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy Vice President; Director Elly, Secretary / Treasurer; and Directors Compton and Lanham. Directors Mallette and Munro were unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Finance Director; James Heidelberg and Myra Cunningham, Legal Counsel; Doug Wimberly, Neel-Schaffer; Robert Teem, Arcadis; Chuck Starling, Kimley-Horn; Charles Capdepon, Pickering and Michael Zuber, Overstreet.

### 2. Devotion

Mr. Page presented the Devotion.

### 3. Pledge of Allegiance

Director Lanham led the Pledge of Allegiance.

### 4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested the following changes: Add-On for Item 8.A. – Expenditures and Add-On Item 8.I. – Notice of Required Utility Relocation – MDOT HWY 90 Roadway Widening from SR609 to Dolphin Street

### 5. Public Recognition

Director Eldridge asked if there were any Public to recognize. There were none.

### 6. Consent Agenda

A. Adopt – March 11, 2024 Minutes (Pages 3 – 6), **Exhibit “A”**

B. Consider – SolarWinds – DameWare Remote Support – Annual Renewal (Pages 7 – 8), **Exhibit “B”**

C. Information Only – Line of Credit Community Bank Payment (Page 9), **Exhibit “C”**

D. Information Only – January 2024 Financial Reports (Pages 10 – 19), **Exhibit “D”**

E. Information Only – City of Moss Point – 02/2024 Excessive Wastewater Demands (Pages 20 – 21), **Exhibit “E”**

F. Information Only – City of Pascagoula – 02/2024 Excessive Wastewater Demands (Page 22), **Exhibit “F”**

Director Eldridge presented this item. Director Murphy made a motion to Approve Items 6.A. and 6.B., Items 6.C. – 6.F. were for information only, no action required. Director Elly seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures (Pages 23 – 29), **Exhibit “G”**

Director Eldridge presented this item. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Compton seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – JCUA POTW-2C (GTP) Clarifier No. 2 Rehab – Construction Phase Professional Services Invoice – Garver (Pages 30 – 31), **Exhibit “H”**

Mr. Page presented this item and stated Staff has reviewed the invoice and recommends approval for payment. Director Compton made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – JCUA POTW-2C (GTP) Process Improvements – Facility Planning – Professional Services Invoice – Garver (Pages 32 – 33), **Exhibit “I”**

Mr. Page presented this item and stated Staff has reviewed the invoice and recommends approval for payment. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

A. Information Only – Water & Wastewater Department Operations Update (Pages 34 – 35), **Exhibit “J”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. There was various questions, comments and discussion. This was for information only, no action required.

B. Consider – Wholesale Wastewater Fund Capital Outlay Request – WJC POTW Bush Hog (Pages 36 – 42), **Exhibit “K”**

Mr. Page presented this item. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Information Only – Maintenance Department Operations Update (Pages 43 – 44), **Exhibit “L”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. this was for information only, no action required.

**D. Consider – FY 2025 Property, Pollution, Fleet, and Equipment Insurance RFQ – Request to Advertise (Pages 45 – 58), Exhibit “M”**

Mr. Page presented this item and requested review panel be changed from four (4) to five (5) members, consisting of four (4) Staff Members and adding the Board President as the fifth (5<sup>th</sup>) panel member. Director Eldridge recommended both Staff and Board Insurance Committee present their recommendations to the Board. Following comments and discussion, Director Murphy made a motion to Approve the RFQ as presented in the memo. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**E. Information Only – Retail Grant and General (Non-Grant) Installations Status Update (Pages 59 – 63), Exhibit “N”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. There was various questions, comments and discussion. This was for information only, no action required.

**F. Consider – Cadence Bank – GOMESA Fund Program – Line-Of-Credit Draw No. 2 (Page 64), Exhibit “O”**

Mr. Page presented this item. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**G. Consider – Pole Barn RFP/Bid – Request to Reject and Re-Advertise (Page 65), Exhibit “P”**

Mr. Page presented this item and stated due to various issues regarding the bids submitted, staff recommends Board reject the Bids and Re-Advertise for Pole Barn RFPs. Following questions and comments, Director Elly made a motion to Approve Staff’s recommendation as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**H. Consider – Reimbursement Request – 211 Carnoustie Court (Pages 66 – 69), Exhibit “Q”**

Mr. Page presented this item. Following questions, comments and discussion, Director Lanham made a motion to Approve One-Half of the Credit Amount Requested with the Credit to be Applied to Customer’s Next JCUA Bill. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**I. Information Only – Notice of Required Utility Relocation – MDOT HWY 90 Roadway Widening from SR609 to Dolphin Street {Add-On} (Pages 70 – 72), Exhibit “R”**

Mr. Page presented this item. There was various questions, comments and discussion. This was for information only, no action required.

**9. Board Attorney Items**

Counsel updated the Board on Attorney matters. No Board action was taken.

**10. Director Items**

- Director Elly updated the Board regarding the City of Moss Point’s efforts to get past due payments caught-up and cooperating with JCUA in this effort; as well as Moss Point’s efforts to utilize Grants to expand some areas with new business below I-10.
- Director Eldridge encouraged Staff to diligently inspect the work of Sub-Contractors in ensure the quality of work

- Ms. Green updated the Board regarding JCUA's FY-2023 Audit, stating that the Auditors are ready to present the FY-2023 Audit to the Board. There are no findings; therefore, JCUA will have two clean Audits in a row.

**11. Executive Session (Requested)**

**A. Discussion – Potential Acquisition (Pages 70 – 71)**

At 4:57 P.M., Director Elly made a motion to go into Closed Session regarding Potential Litigation matters for possible Executive Session. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined that there was a need to go in to Executive Session.

At 4:58 P.M., Director Elly made Motion to come out of Closed Session. Director Lanham seconded the motion. Motion carried with a unanimous vote by the Board Members present.

At 4:58 P.M., Director Elly made a motion to go into Executive Session. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Compton, Eldridge, Elly, Lanham, and Murphy. Mr. Page, Ms. Gasaway, Mr. Glisson, Ms. Green, Mr. Heidelberg and Ms. Cunningham.

At 5:35 P.M., Director Elly made a motion that the Board come out of Executive Session and resume Regular Session. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

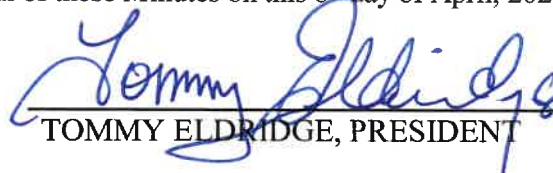
No business was undertaken in Executive Session.

Meeting Re-Opened to Public/Regular Session Resumed at 5:35 P.M.

**12. Adjourn**

There being no further business to come before the Board, Director Murphy made Motion to adjourn. Director Compton seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:36 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 8<sup>th</sup> day of April, 2024.

  
TOMMY ELDRIDGE, PRESIDENT

  
ANDREW J. ELLY, SECRETARY/TREASURER