

Jackson County Utility Authority
Regular Meeting
Board of Directors
October 13, 2014
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 P.M., October 13, 2014, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Brad Bradford, President; Randy Bosarge, Vice-President; Jackie Elly, Secretary-Treasurer; Michael Murphy, Vice Secretary-Treasurer; and Directors; Wayne Adams, and Marshall Smith. Mr. Doug Shore was not able to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Jr., Executive Director; Edna Lott, Principal of Accounting; Linda Gasaway, Administrative Assistant; Tara Sistrunk, H.R. Manager; Chase Glisson, Engineer; Gwen Parker, Customer Service Supervisor; Jimmy Heidelberg and April McDonald, Authority Counsel; Eric Page, Neel-Schaffer; Andy Douglass, Compton Engineering and Pete McMaster, Arcadis.

2. Devotion – At President’s Discretion. (Lord, we are meeting today to conduct matters of business. Guide our hearts and our minds in the spirit of fairness, right thought and speech. Impart your supreme wisdom upon our activities so that our affairs may reach a successful conclusion. Thank you for being our source of guidance today. Amen!) Executive Director, Tommy Fairfield, presented the devotion.

3. Pledge of Allegiance

Mr. Bradford, Board President, lead the Pledge of Allegiance.

4. Election of Officers for FY – 2015

Mr. Bradford opened the floor for election of officers. JCUA Board Elect for FY – 2015 are as follows: President, Mr. Brad Bradford; Vice President, Mr. Randy Bosarge; Secretary/Treasurer, Mr. Jackie Elly, and Vice Secretary/Treasurer, Mr. Michael Murphy.

5. Changes to Agenda

Mr. Bradford asked if there were any changes to the Agenda. Mr. Fairfield request the following items be added to the Agenda: 8. G. Surplus Items and 8.H. Request for Cash.

6. Public Recognition

Mr. Bradford asked if there were any public to be recognized. There were none.

7. Consent Agenda

A. Expenditures, **Exhibit “A”**

B. Minutes – Regular Meeting of September 9, 2014, **Exhibit “B”**

C. Minutes – Regular Meeting of September 23, 2014, **Exhibit “C”**

Mr. Adams made a motion to approve Consent Agenda, Items A – C, as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

8. Discussion – Action Items

A. CIAP – Ballpark Road Payment Application 1, **Exhibit “D”**

Mr. Adams made a motion to approve pay application 1 as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

B. Purchase Order – Apple Snail Abatement

Mr. Murphy made a motion to approve purchase order for Apply Snail abatement as presented, not to exceed three (3) treatments. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

C. US Army COE Section 592 and USDA Rural Development Southern Wholesale Water Supply Project

1. Grinder Drilling Payment Applications 3 and 4, **Exhibit “E”**

Mr. Bosarge made a motion to accept Engineer’s recommendation to submit to USDA, draw from Bancorp South and submit to U.S. Army COE for reimbursement. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

2. Caldwell Tank Payment Application 2, **Exhibit “F”**

Mr. Elly made a motion to accept Engineer’s recommendation to submit to USDA, draw from Bancorp South and submit to U.S. Army COE for reimbursement. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

3. Caldwell Tank Change Order 1, **Exhibit “G”**

Mr. Murphy made a motion to approve Change Order 1 as presented, contingent on USDA approval. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

4. C.B. Developers Change Order 1, **Exhibit "H"**

Mr. Bosarge made a motion to approve net deduction as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

D. US Army COE Section 219 and USDA Rural Development Big Hill Acres Project

1. Reimburse Account Origination Fees for a Portion of Seaman Road Being Removed from the Project (8 at \$50.00 = \$400.00 Total), **Exhibit "I"**

Mr. Bosarge made a motion to approve reimburse applications fees as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

2. GEC Invoice No.24 (USDA). **Exhibit "J"**

Mr. Smith made a motion to approve Staff recommendation as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

3. Heidelberg Associates Invoices for Appraisal Services (US Army), **Exhibit "K"**

Mr. Adams made a motion to approve invoice as presented. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

E. SRF Loan Offer Consideration, **Exhibit "L"**

Mr. Bosarge made a motion to approve SRF Loan Offer as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

F. Attorney

1. Lease Easements Located on 16th Section Land, **Exhibit "M"**

Mr. Bosarge made a motion to approve Resolution authorizing JCUA to lease easements located on 16th Section Public School Trust land from Jackson County School District Board of Education. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

2. Other Items

Mr. Heidelberg updated the Board on Attorney matters. No Board action was taken.

G. FY – 2014 Surplus Items, Exhibit “N”

Mr. Elly made a motion to approve Staff recommendation to dispose surplus items as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

H. Request for Cash, Exhibit "O"

Mr. Elly made a motion to approve Request for Cash as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

9. Other Business – Director Items

No Other Business or Director Items were discussed.

10. Executive Session, if So Moved (Requested at 4:34 PM)

Mr. Bradford requested Executive Session as noted by Mr. Heidelberg to further discuss personnel and potential litigation issues.

At 4:34 p.m. Mr. Elly made a motion to go into Closed Session to discuss issues for possible Executive Session. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to further discuss personnel issues and potential litigation.

At 4:35 P.M., Mr. Elly made the motion to come out of Closed Session. The motion was seconded by Mr. Bosarge and it was unanimously approved by the Board members present.

At 4:36 P.M., Mr. Elly made a motion to go into Executive Session. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Bradford; Mr. Adams; Mr. Elly; Mr. Bosarge; Mr. Murphy; Mr. Smith; Mr. Fairfield; Ms. Sistrunk; Mr. Heidelberg, and Ms. McDonald.


At 4:50 P.M., Mr. Adams made a motion that the Board come out of Executive Session and resume Regular Session. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

No action was taken in Executive Session and the meeting was re-opened to the public.

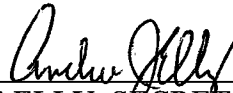
11. Adjourn

There being no further business to come before the Board, Mr. Elly made the motion to adjourn. Mr. Smith seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 4:52 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 10th day of November, 2014.



L. PAUL BRADFORD, JR., PRESIDENT



JACKIE ELLY, SECRETARY-TREASURER