

Jackson County Utility Authority  
Regular Meeting  
Board of Directors  
November 24, 2014  
1225 Jackson Avenue  
Pascagoula, MS 39567

AGENDA

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 P.M., November 10, 2014, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Brad Bradford, President; Randy Bosarge, Vice-President; Jackie Elly, Secretary-Treasurer; Michael Murphy, Vice Secretary-Treasurer; and Directors; Wayne Adams; Doug Shore, and Marshall Smith. It was determined there was a quorum.

Also present were: Tommy Fairfield, Jr., Executive Director; Talbert Rea, Acting General Manger; Edna Lott, Principal of Accounting; Linda Gasaway, Administrative Assistant; Tara Sistrunk, H.R. Manager; Chase Glisson, Engineer; Morgan Pitts, Environmental Compliance Officer; Gwen Parker, Customer Service Supervisor; Jimmy Heidelberg and April McDonald, Authority Counsel; Eric Page, Neel-Schaffer; Steve Twedt, Neel-Schaffer, and Greg Brown, Pickering Firm.

2. Invocation

*Notes on Thanksgiving*

*Psalm 100 - Make a joyful noise unto the LORD, all ye lands. Serve the LORD with gladness: come before his presence with singing. Know ye that the LORD he is God: it is he that hath made us, and not we ourselves; we are his people, and the sheep of his pasture. Enter into his gates with thanksgiving, and into his courts with praise: be thankful unto him, and bless his name. For the LORD is good; his mercy is everlasting; and his truth endureth to all generations.*

Executive Director, Tommy Fairfield, presented the invocation.

3. Pledge of Allegiance

Mr. Bradford, Board President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Bradford asked if there were any changes to the Agenda. Mr. Fairfield requested the following items be added: 9 Wastewater Treatment Plant Aerator Replacement; 10 Task Order #11; and 11 Eastern Shore Birders Correspondence.

5. Public Recognition

Mr. Bradford asked if there were any public to be recognized. There were none.

6. Consent Agenda

- A. Expenditures, **Exhibit “A”**
- B. Validate Bank Promissory Note, **Exhibit “B”**
- C. New PSC Rules (Information Only – As this Applies to Our Private Utility Customers and Our Cities that have Chosen to Franchise Areas with the PSC.), **Exhibit “C”**
- D. Greater Gulf Development Task Authorization #22 Final Payment Approval with Summary Change to Increase Value \$775.00, **Exhibit “D”**
- E. Request for Waiver and Refund of \$628.00 for Temple Baptist Church, **Exhibit “E”**
- F. New Landscape Contract (Lee’s Lawn Care), **Exhibit “F”**  
Mr. Adams made a motion to approve Consent Agenda, Items A – F, as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

7. Discussion – Action Items

A. EPA Surface Water Project

- 1. Construction Payment Application 9 (\$550,983.43), **Exhibit “G”**  
Mr. Elly made a motion to approve Payment App as presented. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

B. USDA/US Army Corps of Engineers Southern Water Supply

- 1. Professional Services Invoice No. 1021167 (\$36,015.50), **Exhibit “H”**
- 2. Construction Payment Application No. 2 (\$1,749,462.81), **Exhibit “I”**
- 3. Construction Payment Application No. 3 (\$203,480.12), **Exhibit “J”**

4. Professional Services Invoice No. 1014023-R (\$11,354.08),  
**Exhibit "K"**

5. Professional Services Invoice No. 1017444-R, **Exhibit "L"**  
Mr. Shore made a motion to approve Staff recommendation, as presented, Items 1 – 5. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

C. Administrative Definition of Holiday, **Exhibit "M"**

Mr. Adams made a motion to approve as presented. Mr. Smith seconded the motion. Mr. Elly voted nay. Motion was carried with Mr. Smith; Mr. Murphy; Mr. Adams; Mr. Shore; Mr. Bosarge, and Mr. Bradford voting aye.

D. Savannah Pines PS Evaluation, **Exhibit "N"**

Board request that Alan Plummer Associates divide out pricing and present to Board at the 12/08/2014 Board Meeting.

E. Wade WWTP Repairs (Flow Meters), **Exhibit "O"**

Mr. Bosarge made a motion to accept Staff request as presented, not to exceed \$15,000.00. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

F. Water Operator Training, **Exhibit "P"**

Mr. Elly made a motion to approve three (3) staff members to attend AWWA Operator Training 03/02/2015 – 03/06/2015. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

G. Attorney Items

1. Attorney Update(s)

Mr. Heidelberg updated the Board on Attorney matters. No Board action was taken.

2. Update on Bond – Discussion (Legal and Staff)

Discussion Only.

3. MOU for Jackson County Schools to Execute CIAP Project and Submit for Reimbursement., **Exhibit "Q"**

Mr. Adams made a motion to approve Memo of Understanding as presented, pending Jackson County School Board approval. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

8. Other Business – Director Items

No Other Business or Director Items were discussed.

9. GTP Change Order #2 (Time), **Exhibit "R"**

Mr. Bosarge made a motion to approve Change Order as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

10. Task Order #11 (CIAP), **Exhibit "S"**

Mr. Adams made a motion to approve Task Order as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present. Board also requested number of hook-ups at 12/08/2014 Board Meeting.

11. Eastern Shore Birders Correspondence , **Exhibit "T"**

Information Only.

12. Executive Session (Requested)

Mr. Fairfield requested Executive Session to further discuss personnel and potential litigation issues.

At 4:42 p.m. Mr. Elly made a motion to go into Closed Session to discuss issues for possible Executive Session. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to further discuss potential litigation.

At 4:43 P.M., Mr. Elly made the motion to come out of Closed Session. The motion was seconded by Mr. Bosarge and it was unanimously approved by the Board members present.

At 4:45 P.M., Mr. Murphy made a motion to go into Executive Session. Mr. Smith seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Bradford; Mr. Bosarge; Mr. Elly; Mr. Murphy; Mr. Adams; Mr. Shore; Mr. Smith; Mr. Fairfield; Ms. Sistrunk; Mr. Heidelberg, and Ms. McDonald.

At 5:05 P.M., Mr. Shore made a motion that the Board come out of Executive Session and resume Regular Session. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

No action was taken in Executive Session and the meeting was re-opened to the public.

13. Human Resources

Mr. Murphy mad a motion to direct staff to establish and recover any employee responsibility portion of insurance previously paid by the Authority resulting from improper spousal disclosures. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

14. Adjourn

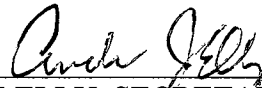
There being no further business to come before the Board, Mr. Smith made the motion to adjourn. Mr. Elly seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:09 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 8<sup>th</sup> day of December, 2014.



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L. PAUL BRADFORD, JR., PRESIDENT



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JACKIE ELLY, SECRETARY-TREASURER