

Jackson County Utility Authority
Regular Meeting
Board of Directors
December 22, 2014
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 P.M., December 22, 2014, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Randy Bosarge, Vice-President; Jackie Elly, Secretary-Treasurer; Michael Murphy, Vice Secretary-Treasurer; and Directors; Wayne Adams; Doug Shore, and Marshall Smith. Mr. Brad Bradford was not able to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Jr., Executive Director; Talbert Rea, General Manager; Edna Lott, Principal of Accounting; Linda Gasaway, Administrative Assistant; Tara Sistrunk, H.R. Manager; Chase Glisson, Engineer; Jimmy Heidelberg and April McDonald, Authority Counsel; Eric Page, Neel-Schaffer; Greg Brown, Pickering Firm; Chuck Starling, Malcolm-Pirnie/Arcadis, and David Compton, Compton Engineering.

2. Invocation

Executive Director, Tommy Fairfield, presented the invocation.

3. Pledge of Allegiance

Mr. Shore, Board Director, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Bosarge asked if there were any changes to the Agenda. Mr. Fairfield request Item 7.J.3. USDA/US Army Big Hill Acres Water and Sewer Project be added to the Agenda.

5. Public Recognition

Mr. Bosarge asked if there were any public to be recognized. There were none.

6. Consent Agenda

A. Expenditures, **Exhibit "A"**

B. Minutes – Regular Meeting of December 8, 2014, **Exhibit "B"**

- C. Refund Authorization – 7108 East Central Park Drive (\$50.00),
Exhibit “C”
- D. Personnel Manual – Summary Adoption (Previously Addressed),
Exhibit “D”
- E. Update to Hydrant Meter Rental Agreement, **Exhibit “E”**
- F. Purchase Request – IT Service Contract for FY – 2015, **Exhibit “F”**
- G. MEMA – Approval to Proceed with Hurley Plant Rehab, **Exhibit “G”**
- H. Authorization – Request Authorization to Advertise for Materials to Complete the Latimer Extension Water Line (Results and Recommendation Will be presented for Further Action.)
- I. Purchase Request – Engineering Task Order to Integrate New Supply Well in Existing System. (NTE \$15,000.00), **Exhibit “H”**
- J. Purchase Request – Fifty (50) LPFM Simplex Grinder Stations – From Standing Contract, USDA Big Hill Acres Project, **Exhibit “I”**
- K. Cash Position Report, **Exhibit “J”**
- L. Purchase Request – Up to (650) Water Meters – From Standing Contract, USDA Big Hill Acres Project, **Exhibit “K”**
Mr. Shore made a motion to approve Consent Agenda, Items A – L, as presented.
Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

7. Discussion – Action Items

- A. PMP Treatment Plant Relocation Feasibility Study – Final Report,
Exhibit “L”
No Action Taken.

B. Pump Stations 24 and 25 and Transmission Line Evaluation (Tabled from Last Meeting.), Exhibit "M"

Mr. Adams made a motion to approve Staff request as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

C. US EPA Surface Water Project

1. Construction Payment Application 10, Exhibit "N"

Mr. Shore made a motion to approve Pay Application as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

2. Discussion and Review of SCADA, Exhibit "O"

Mr. Adams made a motion to approve Staff recommendation as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

D. CDBG

1. Groundwater Quality Study – Final Report, Exhibit "P"

No Action Taken.

E. USDA/US Army COE – Southern Wholesale Water Supply

1. Elevated Storage Payment Application 3 (\$30,590.00), Exhibit "Q"

2. Elevated Storage Payment Application 4 (\$159,885.00), Exhibit "R"

3. Line and Meter Station Payment Application 4 (\$356,196.32), Exhibit "S"

Mr. Elly made a motion to approve Items 7.E.1. – 7.E.3. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

4. Foundation

Mr. Adams made a motion to approve Change Order #2 as requested by Staff. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

F. Pollutant Minimization Efforts

1. Proposed Pretreatment Ordinance, **Exhibit "T"**

Mr. Murphy made a motion to approve Staff request as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

2. Year 2 Task Review and Discussion, **Exhibit "U"**

Mr. Murphy made a motion to approve Staff request as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

G. Pump Station #4 Bypass Design – Contract Mod Request, **Exhibit "V"**

Mr. Adams made a motion to approve Engineer request to increase Task Order #8 Not-To-Exceed value by \$3,500.00 to a Final Not-To-Exceed amount of \$13,000.00. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

H. Gautier Treatment Plant Repair Project – Change Order 3, **Exhibit "W"**

Mr. Shore made a motion to approve Staff recommendation to add 45 days with cost Not-To-Exceed \$95,976.00. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

I. Purchase Order – FY – 2015 Vehicle Plan, **Exhibit "X"**

Mr. Elly made a motion to approve Vehicle purchase plan as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

J. USDA/US Army Big Hill Acres

1. Profession Services Invoice 27 (\$17,239.00), **Exhibit "Y"**

2. Contractor's Payment Application 11 (\$11,589.37), **Exhibit "Z"**

Mr. Murphy made a motion to approve Items 7.J.1. – 7.J.2. as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

3. Water and Sewerage Project, **Exhibit "AA"**

Mr. Adams made a motion to approve additional time as requested. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

K. Attorney

Mr. Heidelberg updated the Board on Attorney matters. No Board action was taken.

8. Other Business – Director Items

No Other Business or Director Items were discussed.

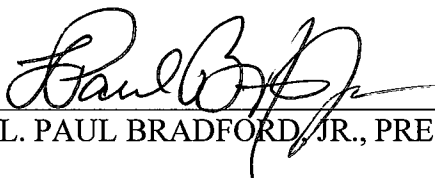
9. Executive Session, if So Moved

It was determined that there is no need for an Executive Session.

1. Adjourn

There being no further business to come before the Board, Mr. Elly made the motion to adjourn. Mr. Shore seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:12 p.m.

WITNESS OUR SIGNATURES as approval of these Minutes on this 12th day of January, 2015.



L. PAUL BRADFORD, JR., PRESIDENT



JACKIE ELLY, SECRETARY-TREASURER