

Jackson County Utility Authority
Regular Meeting
Board of Directors
January 12, 2015
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 P.M., January 12, 2015, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Brad Bradford, President; Randy Bosarge, Vice-President; Jackie Elly, Secretary-Treasurer; Michael Murphy, Vice Secretary-Treasurer; and Directors; Wayne Adams; Doug Shore, and Marshall Smith. It was determined there was a quorum.

Also present were: Tommy Fairfield, Jr., Executive Director; Edna Lott, Principal of Accounting; Linda Gasaway, Administrative Assistant; Tara Sistrunk, H.R. Manager; Chase Glisson, Engineer; Morgan Pitts, Environmental Compliance Officer; Jimmy Heidelberg and April McDonald, Authority Counsel; Eric Page, Neel-Schaffer; Pete McMaster, Arcadis; James Hightower, Compton Engineering; Richard Perkins, Attorney and Representative for the Moak Estate; Lynn McCoy, Moak Estate Executor; and Benny McCoy, Jackson County Resident.

2. Invocation

Executive Director, Tommy Fairfield, presented the invocation.

3. Pledge of Allegiance

Mr. Bradford, Board President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Bradford asked if there were any changes to the Agenda. Mr. Fairfield request Item 7.H. Pump Station 23 – Pump Failure added to the Agenda.

5. Public Recognition

Mr. Bradford asked if there were any public to be recognized. There were none.

6. Consent Agenda

A. Expenditures, **Exhibit “A”**

B. Minutes – Regular Meeting of December 22, 2014, **Exhibit “B”**

C. Construction Task Order – GGD Task #23, NTE \$4,200 (Customer Paid), **Exhibit “C”**

Mr. Adams made a motion to approve Items 6.A. – 6.C., as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

7. Discussion – Action Items

A. GTP Aeration Replacement Contractor Payment Application No. 2, **Exhibit “D”**

Mr. Bosarge made a motion to approve Staff recommendation for payment and fund balance transfer, if required. Mr. Smith seconded the motion and it was unanimously approved by the Board members present

B. US Army COE Section 219 and USDA Rural Development Big Hill Acres Project

1. Project Report, **Exhibit “E”**

No Action Taken.

2. Change Order 2 (USDA), **Exhibit “F”**

Mr. Shore made a motion to approve Change Order 2 as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

C. Savannah Pines Evaluation Proposal, **Exhibit “G”**

Mr. Adams made a motion to approve proposal as presented and authorized Executive Director to sign agreement. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

D. Site Visit (PMP/ETP) – Set Schedule

Board Meeting will begin at 3:00 at PMP Facility located at 3103 Fredric Street, Pascagoula, MS, starting with PMP site visit.

E. Moak Estate Subdivision – Waiver Request, **Exhibit “H”**

Richard Perkins, Attorney and Representative for the Moak Estate addressed the Board regarding the waiver request. Mr. Bosarge made a motion to table the request pending Staff / Legal recommendation. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

F. CDBG

1. Request for Cash, **Exhibit "I"**

Mr. Murphy made a motion to approve Staff request as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

G. Attorney

Mr. Heidelberg updated the Board on Attorney matters. No Board action was taken.

H. Pump Station 23 – Pump Failure

Mr. Bosarge made a motion to approve staff request to authorize purchase of Flygt Pump, Item #3, as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

8. Other Business – Director Items

No Other Business or Director Items were discussed.

9. Executive Session (Requested)

Mr. Fairfield requested Executive Session to further discuss personnel issues.

At 4:39 p.m. Mr. Elly made a motion to go into Closed Session to discuss issues for possible Executive Session. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to further discuss potential litigation.

At 4:91 P.M., Mr. Elly made the motion to come out of Closed Session. The motion was seconded by Mr. Bosarge and it was unanimously approved by the Board members present.

At 4:50 P.M., Mr. Adams made a motion to go into Executive Session. Mr. Shore seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Bradford; Mr. Bosarge; Mr. Elly; Mr. Murphy; Mr. Adams; Mr. Shore; Mr. Smith; Mr. Fairfield; Ms. Sistrunk; Mr. Heidelberg, and Ms. McDonald.

At 4:50 P.M., Mr. Murphy made a motion that the Board come out of Executive Session and resume Regular Session. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

No action was taken in Executive Session and the meeting was re-opened to the public.

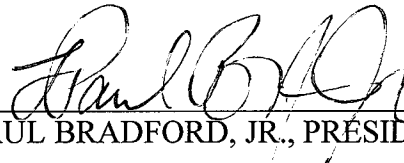
10. Insurance Audit Findings and Agreement of Reimbursement, Exhibit "J"

Mr. Bosarge made a motion to accept the Employer/Employee Health Insurance internal audit and repayment agreements as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

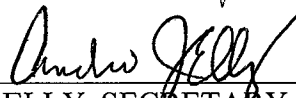
11. Adjourn

There being no further business to come before the Board, Mr. Elly made the motion to adjourn. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:08 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 9th day of February, 2015.



L. PAUL BRADFORD, JR., PRESIDENT



JACKIE ELLY, SECRETARY-TREASURER