

Jackson County Utility Authority
Regular Meeting
Board of Directors
February 23, 2015
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 P.M., February 23, 2015, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Brad Bradford, President; Randy Bosarge, Vice-President; Jackie Elly, Secretary-Treasurer; Michael Murphy, Vice Secretary-Treasurer; and Directors; Wayne Adams; Doug Shore, and Marshall Smith. It was determined there was a quorum.

Also present were: Tommy Fairfield, Jr., Executive Director; Talbert Rea, General Manager; Edna Lott, Principal of Accounting; Linda Gasaway, Administrative Assistant; Chase Glisson, Engineer; Jimmy Heidelberg and April McDonald, Authority Counsel; Dean Fletcher, Fletcher & Company, PLLC; Greg Brown, Pickering Firm; Dennis Stieffel, DSA Engineering, and Richard Baudry, Old Fort Bayou, LLC.

2. Devotion / Pledge of Allegiance

Executive Director, Tommy Fairfield, presented the invocation and Mr. Bradford, Board President, lead the Pledge of Allegiance.

3. Changes to Agenda

Mr. Bradford asked if there were any changes to the Agenda. Mr. Fairfield requested Item 5.G. Lead Staffing Terms and Conditions of Assignment be added to the agenda and Item 6.I., presentation of Annual Audit be pulled and moved to Public Recognition.

4. Public Recognition

Dean Fletcher, Fletcher & Company, PLLC, presented the FY2014 JCUA Annual Audit. Mr. Adams made a motion to accept the Annual Audit as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.
Exhibit "A"

5. Consent Agenda

A. Expenditures, **Exhibit "B"**

B. Purchase Request – Revised Request, **Exhibit "C"**

- C. CIAP Construction Task Order #18 Summary Value Change, **Exhibit “D”**
- D. Resolution Between JCSD and JCUA, **Exhibit “E”**
- E. Resolution of Just Compensation for Final Jordan Road Easement, **Exhibit “F”**
- F. Holiday Exchange Declaration, **Exhibit “G”**
- G. LSGC, LLC dba Lead Staffing Terms and Conditions of Assignment, **Exhibit “H”**

Mr. Adams made a motion to approve Items 5.A. – 5.G. as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

6. Discussion – Action Items

A. US Army COE Section 592 and USDA Rural Development Southern Wholesale Waterline Extension/Well/Storage

1. Contractor Payment Application No. 5 (USDA) – Caldwell Tanks, Inc. \$27,791.30, **Exhibit “I”**

Mr. Shore made a motion to approve staff recommendation as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

2. Contractor Payment Application No. 6 (COE) – CB Developers \$104,326.18, **Exhibit “J”**

Mr. Smith made a motion to approve staff recommendation as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

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3. Professional Services Invoice 1023419 (COE) – Neel-Schaffer \$15,628.99, **Exhibit “K”**

Mr. Adams made a motion to approve staff recommendation as presented. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

4. Professional Services Invoice 1021165-R (USDA) – Neel-Schaffer \$40,282.12, **Exhibit “L”**

Mr. Murphy made a motion to approve staff recommendation as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

5. Professional Services Invoice 1023078 (COE) – Neel-Schaffer \$15,155.00, **Exhibit “M”**

Mr. Shore made a motion to approve staff recommendation as presented. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

6. Professional Services Invoice 1021849 (COE) – Neel-Schaffer \$29,168.24, **Exhibit “N”**

Mr. Shore made a motion to approve staff recommendation as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

B. US Army COE Section 219 and USDA Rural Development Big Hill Acres Project

1. Contractor Payment Application No. 13 (USDA) – CB Developers, Inc. \$31,452.02, **Exhibit "O"**

Mr. Bosarge made a motion to approve staff recommendation as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

2. Professional Services Invoice No. 29 (USDA) – GEC \$11,856.75, **Exhibit "P"**

Mr. Adams made a motion to approve staff recommendation as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

C. US EPA Project – Surface Water Treatment Plant

1. Contractor Payment Application 12, **Exhibit "Q"**

Mr. Elly made a motion to approve staff recommendation as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

- D. Water Supply Discussion Items – MSDH Annual Capacity Review Presented, **Exhibit "R"**
Discussion Only, there was no action taken.
- E. Update – Discussion of Sanctuary Phase 3 Action, **Exhibit "S"**
Discussion Only, there was no action taken. Director, Doug Shore will attend WJCUD Board Meeting on Tuesday, 02/24/15.
- F. Pump Station 4 Bypass Modification – Request Approval to Advertise, **Exhibit "T"**
Mr. Shore made a motion to approve staff request as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.
- G. Resolution – In Kind Transfer of Vessel (BOS Action Complete), **Exhibit "U"**
Mr. Bosarge made a motion to table this item pending additional information. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.
- H. Discussion and Update –
 - 1. Conditional Will Serve – LaQuinta Inn, **Exhibit "V"**
 - 2. Recent High Flow/Rain Events, **Exhibit "W"**
Talbert Rea updated the Board on Items 6.H.1 and 6.H.2. Discussion Only, there was no action taken
- I. Attorney
Mr. Heidelberg updated the Board on Attorney matters. No Board action was taken.
- J. Jackson County Planning Commission Hearing, **Exhibit "X"**
Tommy Fairfield, Executive Director, reported to the Board that he attended the Jackson County Planning Commission Hearing on February 18, 2015, to enter an objection as a party identified in the Notice of Public Hearing Spec-1-15-6183 zoning violations. The objection noted was to the property access not being a public right-of-way and JCUA's participation in development of the private right-of-way identified by the petitioner. Mr. Shore made a motion to ratify the action taken by the Executive Director. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

7. Other Business – Director Items

No Other Business or Director Items were discussed.

8. Executive Session, if So Moved

It was determined that there is no need for an Executive Session.

9. Adjourn

There being no further business to come before the Board, Mr. Elly made the motion to adjourn. Mr. Shore seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:12 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 9th day of March, 2015.



RANDY BOSARGE, VICE PRESIDENT



JACKIE ELLY, SECRETARY-TREASURER