

Jackson County Utility Authority
Regular Meeting
Board of Directors
March 23, 2015
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 P.M., March 23, 2015, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Brad Bradford, President; Randy Bosarge, Vice-President; Jackie Elly, Secretary-Treasurer; Michael Murphy, Vice Secretary-Treasurer; and Directors; Wayne Adams; and Doug Shore. Mr. Marshall Smith was not in attendance. It was determined there was a quorum.

Also present were: Tommy Fairfield, Jr., Executive Director; Talbert Rea, General Manager; Edna Lott, Principal of Accounting; Linda Gasaway, Administrative Assistant; Carrie Dennis, Wastewater Operations Manager; Christian Nevarez, Lab Manager; Morgan Pitts, Environmental Compliance Official; Jimmy Heidelberg and April McDonald, Authority Counsel; Pete McMaster and Chuck Starling, Arcadis; Greg Brown, Pickering Firm; Helen Adams-Morales, Thompson Engineering; Paul Foley, Michael Baker Engineering; J.D. Brown, Max Foote; David Compton, Compton Engineering, and Dennis Reeves, Neel-Schaffer.

2. Devotion / Pledge of Allegiance

Executive Director, Tommy Fairfield, presented the invocation and Mr. Bradford, Board President, lead the Pledge of Allegiance.

3. Changes to Agenda

Mr. Bradford asked if there were any changes to the Agenda. Mr. Fairfield requested Item 6.K.1. be pulled.

4. Public Recognition

Mr. Bosarge asked if there were any public to be recognized. There were none.

5. Consent Agenda

A. Expenditures, **Exhibit "A"**

B. Extend Offer for Co-Op Positions with MSU Program, **Exhibit "B"**

C. Permit Renewal Update Report – ETP, **Exhibit “C”**

D. PSC Action – Report Sale of PAC to Utility Services, **Exhibit “D”**

Mr. Shore made a motion to approve Items 5.A. – 5.D. as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

6. Discussion – Action Items

A. US Army COE Section 219 and USDA Rural Development Big Hill Acres Project

1. Contractor Payment Application No. 14 (USDA) – CB Developers, Inc. \$57,750.78, **Exhibit “E”**

2. Professional Services Invoice No. 30 (USDA) – GEC \$13,627.00, **Exhibit “F”**

3. Supplier Payment Application – Gulf Coast Pump Invoice No. 017862 \$35,525.00, **Exhibit “G”**

Mr. Elly made a motion to approve Items 6.A.1. – 6.A.3. as presented. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

4. Project Report, **Exhibit “H”**
Report Only.

B. US EPA Project – Surface Water Treatment Plant

1. Contractor Payment Application 13, **Exhibit “I”**

Mr. Adams made a motion to approve Payment Application 13 as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

2. Construction Change Order No. 3, **Exhibit “J”**

Mr. Adams made a motion to approve Staff Recommendation as presented regarding Change Order No. 3. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

3. Construction Project Report, **Exhibit “K”**

Discussion Only.

C. Noted Pump Station and High Flow Concerns – Information Only, **Exhibit “L”**

A power point presentation was presented by Mr. Fairfield and Mr. Rea showing some of the high flow concerns for JCUA serviced entities. Mr. Bradford suggested that a similar presentation be prepared for and presented to each entity serviced by JCUA to make them more aware of the high flow concerns.

D. Pump Station 4 – Professional Services Task Order for Bidding and Construction Phase Services, **Exhibit “M”**

Mr. Shore made a motion to approve Staff Recommendation as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

E. CIAP Bell Fontaine Project – CIAP Professional Services Task Increase, **Exhibit “N”**

Mr. Bosarge made a motion to approve Staff Recommendation as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

F. Request to Extend Engineering Services Agreements for 1 Year, **Exhibit “O”**

Mr. Shore made a motion to approve request as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

G. Resolution – Billing Clarification, **Exhibit “P”**

Mr. Shore made a motion to approve the Billing Clarification Resolution as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

H. Purchase Request – Easements, **Exhibit “Q”**

Mr. Adams made a motion to approve Staff Recommendation as presented. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

***NOTE** Mr. Bradford left the Board Meeting at 4:44 P.M., Mr. Bosarge now presiding over meeting.*

I. Purchase Request – PMP Injection System Repairs, **Exhibit “R”**

Mr. Shore made a motion to approve request as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

***NOTE** Mr. Smith entered the meeting 4:45 P.M.*

J. CDBG

1. Request for Cash, **Exhibit "S"**

Mr. Elly made a motion to approve request as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

2. Change Order No. 1, **Exhibit "T"**

Mr. Adams made a motion to approve Staff Recommendation as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

K. US Army COE Section 592 and USDA Rural Development Big Hill Acres Project

1. Professional Services Invoice No. 1024783-R (USDA) Neel - Schaffer \$12,987.09, **Exhibit "U"**

2. Professional Services Invoice No. 1024784 (US Army) Neel - Schaffer \$3,712.00, **Exhibit "V"**

Mr. Murphy made a motion to approve Items 6.K.1. thru 6.K.2., as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

3. Construction Change Order No. 4 – C. B. Developers, **Exhibit "W"**

Mr. Adams made a motion to approve Change Order No. 4 as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

L. Gautier Treatment Plant Project

1. Contractor Payment Application No. 4 \$142,704.45, **Exhibit "X"**

Mr. Murphy made a motion to approve Pay Application No. 4 as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

2. Change Order No. 5, **Exhibit "Y"**

Mr. Smith made a motion to approve Change Order No. 5, requesting 45 additional days. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

M. Attorney

1. Other Items

Mr. Heidelberg updated the Board on Attorney matters. No Board action was taken.

2. Resolution Authorizing Executive Director to Establish Just Compensation and Sign Certification, **Exhibit "Z"**

Mr. Adams made a motion to approve Resolution authorizing JCUA Executive Director to Establish Just Compensation and Sign Certification. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

7. Other Business – Director Items

Mr. Elly inquired about hiring college students for summer help.

8. Executive Session (Requested)

Mr. Bosarge requested Executive Session as noted by Mr. Heidelberg to further discuss potential litigation issues.

At 4:52 P.M. Mr. Elly made a motion to go into Closed Session to discuss issues for possible Executive Session. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to further discuss personnel issues.

At 4:53 P.M., Mr. Elly made the motion to come out of Closed Session. The motion was seconded by Mr. Smith and it was unanimously approved by the Board members present.

At 4:54 P.M., Mr. Adams made a motion to go into Executive Session. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Bosarge; Mr. Adams; Mr. Elly; Mr. Murphy; Mr. Smith; Mr. Fairfield; Mr. Heidelberg; Ms. McDonald, and Ms. Helen Adams-Morales. (At 5:15 P.M. Ms. Helen Adams-Morales was excused from the session.)

At 5:47 P.M., Mr. Shore made a motion that the Board come out of Executive Session and resume Regular Session. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

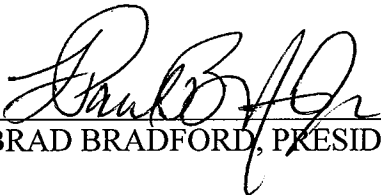
No action was taken in Executive Session and the meeting was re-opened to the public.

9. Special Board Meeting was set for Monday, March 30, 2015 at 4:00 P.M.

10. Adjourn

There being no further business to come before the Board, Mr. Smith made the motion to adjourn. Mr. Shore seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 4:57 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 13th day of April, 2015.



BRAD BRADFORD, PRESIDENT



JACKIE ELLY, SECRETARY-TREASURER