

Jackson County Utility Authority
Regular Meeting
Board of Directors
April 13, 2015
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 P.M., April 13, 2015, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Brad Bradford, President; Randy Bosarge, Vice-President; Jackie Elly, Secretary-Treasurer; Michael Murphy, Vice Secretary-Treasurer; and Directors; Wayne Adams; Doug Shore, and Marshall Smith. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Talbert Rea, General Manager; Edna Lott, Principal of Accounting; Linda Gasaway, Administrative Assistant; Chase Glisson, Engineer; Carrie Dennis, Wastewater Operations Manager; Morgan Pitts, Environmental Compliance Official; Jimmy Heidelberg and April McDonald, Authority Counsel; Pete McMaster, Arcadis; Greg Brown, Pickering Firm; Paul Foley, Michael Baker Engineering; David Compton, Compton Engineering, and Eric Page, Neel-Schaffer.

2. Invocation

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Bradford, Board President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Fairfield requested to add Item 6.R. – CDBG Request for Cash. Mr. Bradford requested Mr. Bradford requested that Item 6.L. – City of Pascagoula Zoning Re-Classification, be tabled to allow Legal Counsel time to review.

5. Public Recognition

A. Retirements

Mr. Fairfield recognized JCUA upcoming retirees: Tim Thomas; John David Cook and Mike Walters.

B. Public Comment

Mr. Bradford asked if there were any public to be recognized. There were none.

6. Consent Agenda

A. Expenditures, **Exhibit "A"**

B. Minutes – Regular Meeting of March 9, 2015, **Exhibit "B"**

C. Minutes – Regular Meeting of March 23, 2015, **Exhibit "C"**

D. Minutes – Special Meeting of March 30, 2015, **Exhibit "D"**

E. Travel Authorization – Executive Director, **Exhibit "E"**

F. Resolution – Easement for MDOT Hwy 57 Relocation Project,
Exhibit "F"

G. US Army COE Section 22 Planning Assistance – Progress Report and
Authorization to Request and Commit to Phase 3, **Exhibit "G"**

H. Arrest Reporting Policy – Adoption, **Exhibit "H"**

I. Fee Refund Authorizations, **Exhibit "I"**

J. Accept Water Meter Supply Bid, **Exhibit "J"**

K. Non-Compliance Reports – Information Only, **Exhibit "K"**

L. Cooperative Education Request – Final As Previously Presented in
February in Short Form, **Exhibit "L"**

M. Purchase Request – Review Radio Communication Path, **Exhibit
"M"**

N. Authorization to Engage ;Work Program for Open JCUA Positions,
Exhibit "N"

O. Request CIAP Funding Modification for Acquisitions, **Exhibit "O"**

P. Lead and Copper Report Issued to Participants as Required by MSDH
– Report Only, **Exhibit "P"**

Q. CDBG – Request for Cash, **Exhibit "Q"**

Mr. Shore made a motion to approve Items 6.A. – 6.K. and 6.M. – 6.R. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

7. Discussion – Action Items

A. US Army Section 592 & USDA Rural Development Southern
Wholesale Water Supply Project

1. Water Supply Well – Griner Drilling Payment Application #8
\$117,353.50, **Exhibit "R"**

2. Elevated Storage – Caldwell Tank Payment Application #6
\$250,121.70, **Exhibit "S"**

3. Water Line and Meter Station – C. B. Developers Application
#7 \$65,337.58, **Exhibit "T"**

Mr. Adams made a motion to approve Items 7.A.1. – 7.A.3. as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

Mr. Fairfield presented the Present Payment Summary on the U.S. Army Section S&E Grant. (Report Only).

B. Pump Station 15 Rehabilitation Project (Serving City of Moss Point)

1. Request to Revise Task Work – Pickering Engineering,
Exhibit "U"

Mr. Bosarge made a motion to approve Staff recommendation for a Design Increase totaling \$5000.00; Construction increase totaling \$2500.00, and Increase of 30 days in Design Phase. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

2. Request to Advertise, **Exhibit "V"**

Mr. Elly made a motion to approve Staff request to advertise the PS# 15 Rehab Design project. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

C. Gautier WWTP Upgrade Project

1. Change Order #6 Request for Approval, **Exhibit "W"**

Mr. Adams made a motion to approve Staff recommendation as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

2. Request to Increase Engineering Task Value for Project to Reflect Construction Work Changes, **Exhibit "X"**

Mr. Shore made a motion to approve Staff recommendation that an additional \$5000.00 be added to the budget so that the project can be monitored to completion. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

D. US Army Section 219 and USDA Rural Development Big Hill Acres Project

1. Request to Revise Task Work – GEC Contract Amendment No. 2., **Exhibit "Y"**

Mr. Adams made a motion to approve contract amendment as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

E. Bell Fontaine CIAP Project

1. Request BOD Approval to Authorize Cultural Resources Proposal, **Exhibit "Z"**

Mr. Elly made a motion to approve the request for Cultural Resources Survey as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

F. Attorney

1. Easement Action Item, **Exhibit "AA"**

Mr. Bosarge made a motion to approve the Formal Offer to Purchase two easements for Fire Hydrants. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

2. Report

Mr. Heidelberg updated the Board on Attorney matters. No Board action was taken.

3. Emergency Resolution, **Exhibit “AB”**

Mr. Bosarge made a motion to approve the Resolution declaring an Emergency exists, approving the waiver of formal competitive bidding procedures authorizing payment in order to repair damage. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

8. Other Business – Director Items

A. City of Gautier, **Exhibit “AC”**

Mr. Bosarge made a motion to authorize the task order for System Valuation, as recommended by Director Smith and requested by the Gautier City Manager. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

B. Other

No Other Business or Director Items were discussed.

9. Executive Session (Requested)

Mr. Fairfield requested Executive Session further discuss personnel issues and potential litigation.

At 4:49 P.M. Mr. Elly made a motion to go into Closed Session to discuss issues for possible Executive Session. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to further discuss personnel issues and potential litigation.

At 4:53 P.M., Mr. Shore made the motion to come out of Closed Session. The motion was seconded by Mr. Smith and it was unanimously approved by the Board members present.

At 4:55 P.M., Mr. Adams made a motion to go into Executive Session. Mr. Smith seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Bradford; Mr. Bosarge; Mr. Adams; Mr. Shore; Mr. Elly; Mr. Murphy; Mr. Smith; Mr. Fairfield; Mr. Rea; Mr. Heidelberg, and Ms. McDonald.

At 5:10 P.M., Mr. Shore made a motion that the Board come out of Executive Session and resume Regular Session. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

No action was taken in Executive Session and the meeting was re-opened to the public.

10. Adjourn

There being no further business to come before the Board, Mr. Elly made the motion to adjourn. Mr. Smith seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:12 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 11th day of May, 2015.



RANDY BOSARGE, VICE-PRESIDENT



JACKIE ELLY, SECRETARY-TREASURER