

Jackson County Utility Authority
Regular Meeting
Board of Directors
April 27, 2015
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 P.M., April 27, 2015, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Brad Bradford, President; Randy Bosarge, Vice-President; Jackie Elly, Secretary-Treasurer; Michael Murphy, Vice Secretary-Treasurer; and Directors; Wayne Adams; Doug Shore, and Marshall Smith. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Talbert Rea, General Manager; Edna Lott, Principal of Accounting; Linda Gasaway, Administrative Assistant; Tara Sistrunk, H.R. Manager; Chase Glisson, Engineer; Morgan Pitts, Environmental Compliance Official; Jimmy Heidelberg and April McDonald, Authority Counsel; Chris Gouras, Gouras & Associates; Greg Brown, Pickering Firm; David Compton, Compton Engineering, and Eric Page, Neel-Schaffer.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Bradford, Board President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Fairfield requested to add the following Items to the Agenda: 9. Request to Reject All Chlorine and Sulfur Dioxide Bid; 10. Appraisal request for easement across Cumbest Property near East Central School; and 11. Proteus/Eagle Technology Request for (5) additional users.

5. Public Recognition

A. Public Comment

Mr. Bradford asked if there were any public to be recognized. There were none.

6. Consent Agenda

- A. Expenditures, **Exhibit “A”**
- B. Public Information Support Task (FY 2015) – Revision 1, To Reflect Year to Date Effort, **Exhibit “B”**
- C. City of Ocean Springs – Information Only, **Exhibit “C”**
- D. Restore Applications – Information Only, **Exhibit “D”**
- E. Pump Station Status Reports – (Proposals to begin engineering work have been received are will be in a future package with required budget modification proposals.), **Exhibit “E”**
- F. Execute Vehicle Purchase 3 of 4 (was scheduled April 1, 2015) as Approved in Item 7.A.3 on March 9, 2015, **Exhibit “F”**
Mr. Adams made a motion to approve Items 6.A. – 6.F. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

7. Discussion – Action Items

- A. US Army Section 592 & USDA Rural Development Southern Wholesale Water Supply Project
 - 1. Elevated Storage – Caldwell Tank Payment Application #7 \$690,011.12, **Exhibit “G”**
Mr. Shore made a motion to approve Payment Application #7 as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.
 - 2. Legal Services – HSCB Invoices 20 - 31 \$10,444.06, **Exhibit “H”**
Mr. Elly made a motion to approve HSCB Invoices 20 – 31 for Legal Services as presented. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

3. Professional Services – Neel –Schaffer Invoice No. 1025351 \$1,746.00, **Exhibit “I”**

Mr. Murphy made a motion to approve N-S Invoice # 1025351 for professional services. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

B. US EPA Project – Surface Water Treatment Plant

1. Contractor Payment Application No. - 14 \$371,923.49, **Exhibit “J”**

Mr. Elly made a motion to approve Application # 14 as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

2. Request to Secure Temporary Power for Operational Testing, **Exhibit “K”**

Mr. Bosarge made a motion to approve Staff recommendation as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

C. Gautier WWTP Upgrade Project

1. Contractor Payment Application #4 - \$142,704.45, **Exhibit “L”**

Mr. Adams made a motion to approve Pay Application #4 as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

D. US Army Section 219 and USDA Rural Development Big Hill Acres Project

1. Contractor Change Order 3 – CB Developers (Time Delay Due to Contract One Adjustments) USDA, **Exhibit “M”**

Mr. Bosarge made a motion to approve Staff recommendation regarding Contractor Change Order 3 as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

2. Contractor Payment Application – CB Developers
\$119,936.31, **Exhibit “N”**

Mr. Elly made a motion to approve Pay Application #15 as presented.
Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

3. Consider Well Option, **Exhibit “O”**

Mr. Bosarge made a motion to authorize Executive Director to make fund balance transfer to provide second well for Big Hill Acres, as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

E. FEMA Hurley Decentralized Plant Restoration Project

1. Contractor Payment Application #1 Hughes Plumbing -
\$205,201.67, **Exhibit "P"**

Mr. Elly made a motion to approve Contactor Pay Application #1 as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

2. Professional Services – Compton Engineering Invoices 213-035-14 and 213-035-15 \$7,078.83, **Exhibit "Q"**

Mr. Smith made a motion to approve Compton Engineering Invoices as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

3. Contractor Change Order 1 – Hughes Plumbing \$33,147.82, **Exhibit "R"**

Mr. Adams made a motion to approve Change Order #1 as presented and Authorized Executive Director to submit the change order to FEMA/MEMA for approval. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

F. Eastern Jackson County Consolidated Water Reclamation Facility,

1. Adopt Revised Project Name (Formerly PMP Relocation)
2. Pursue Reclamation Facility as Zero Discharge (Follows to Seek Port Authority, County as Supporters by Resolution.)

3. Accept 30% Task Order Under Teaming Agreement (Work will not begin prior to Congressional Funding action and COE Approval.), **Exhibit "S"**

Mr. Bosarge made a motion to approve Items 7.F.1. – 7.F.3. as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

G. Attorney

1. Report

Mr. Heidelberg updated the Board on Attorney matters. No Board action was taken.

2. CDBG s26E (Attorney & Administrator), **Exhibit "T"**

Mr. Shore made a motion to Authorize Executive Director to Execute Sec. 3 Corrective Action Plan as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

8. Other Business – Director Items

- A. Correspondence from Mr. Stennis

Mr. Heidelberg requested this item be discussed in Executive Session.

- B. Other

Mr. Bradford as if there was Other Business or Director Items to be discussed. There was none.

- C. Task Order for System Valuation (Hand Out), **Exhibit "U"**

Mr. Bosarge made a motion to approve the Task Order as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

- D. Revise SRF Public Hearing Date to May 26, 2015.

- E. Set 2nd Board Meeting in May to May 26, 2015 (May 25 is Holiday)

Mr. Elly made a motion to approve request to change of date for Items 8.D. and 8.E. to Tuesday, May 26, 2015, as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

9. Request to reject recent Bids, revise and re-bid Chlorine and Sulfur Dioxide Bid, **Exhibit "V"**

Mr. Murphy made a motion to approve Staff Request as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

10. Appraisal request for easement across Cumbest property near East Central School, **Exhibit "W"**

Mr. Adams made a motion to approve Appraisal Request as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

11. Proteus / Eagle Technology request for (5) additional user, **Exhibit "X"**

Mr. Bosarge made a motion to approve Staff Request as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

12. Executive Session (Requested)

Mr. Heidelberg requested Executive Session further discuss potential litigation.

At 4:54 P.M. Mr. Elly made a motion to go into Closed Session to discuss issues for possible Executive Session. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to further discuss potential litigation.

At 4:55 P.M., Mr. Elly made the motion to come out of Closed Session. The motion was seconded by Mr. Adams and it was unanimously approved by the Board members present.

At 5:02 P.M., Mr. Elly made a motion to go into Executive Session. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Bradford; Mr. Bosarge; Mr. Adams; Mr. Shore; Mr. Elly; Mr. Murphy; Mr. Smith; Mr. Fairfield; Mr. Rea; Mr. Heidelberg, and Ms. McDonald.

At 5:18 P.M., Mr. Elly made a motion that the Board come out of Executive Session and resume Regular Session. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

No action was taken in Executive Session and the meeting was re-opened to the public.

13. Adjourn

There being no further business to come before the Board, Mr. Bradford made the motion to adjourn. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:19 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 11th day of May, 2015.



RANDY BOSARGE, VICE-PRESIDENT



JACKIE ELLY, SECRETARY-TREASURER