

Jackson County Utility Authority

Regular Meeting
Board of Directors
November 23, 2015
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 P.M., November 23, 2015, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Michael Murphy, President; Marshall Smith, Vice President; Doug Shore, Vice-Secretary-Treasurer; and Directors; Ken Papania and Kevin Coggin. Mr. Elly was not able to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Linda Gasaway, Administrative Assistant; Talbert Rea, General Manager; Julie Christian, Chief of Finance; Edna Lott, Principal of Accounting; Chase Glisson, Engineer; James Heidelberg and April McDonald, Authority Counsel; Chuck Starling, Arcadis; Greg Brown and Cindy Lamb, Pickering Firm; Eric Page, Neel-Schaffer; Paul Foley, Michael Baker Engineering; Senator Michael Watson, and Senator-Elect Michael Seymour.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Murphy, Board President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Murphy asked if there were any changes to the Agenda. There were none.

5. Public Recognition

A. Legislative Members

1. JCUA Restore Project Proposals, **Exhibit "A"**

Senator Michael Watson and Senator-Elect Michael Seymour addressed the Board regarding the disbursement of BP Monies and JCUA Future Projects.

B. General Public

Mr. Murphy asked if there were any public to be recognized. There were none.

6. Consent Agenda

- A. Expenditures, **Exhibit "B"**
- B. Moss Point Filing for Rate Approval (Notice Only), **Exhibit "C"**
- C. Purchase Request – Modify Previously Approved Fence Quote to Reflect JCUA Changes for Security Upgrades, **Exhibit "D"**
- D. Purchase Request – Yale Forklift, **Exhibit "E"**
- E. Purchase Request – PMP Non-Potable Water System, **Exhibit "F"**
- F. Purchase Request – PS 15 Pump Rehabs, **Exhibit "G"**
- G. Purchase Request – PS 16 Pump Rehabs, **Exhibit "H"**
- H. Purchase Request – Proceed with Next Apple Snail Treatment, **Exhibit "I"**

Mr. Papania made a motion to approve Items 6.A. – 6.H. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

7. Discussion – Action Items

A. EPA Surface Water Treatment Plant Project

1. Summary Change Order , **Exhibit "J"**

Mr. Shore made a motion to approve change order as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

2. Substantial Completion, **Exhibit "K"**

Mr. Coggin made a motion to accept substantial completion as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

3. Payment Request – Plant Entrance (\$49,824.00), **Exhibit "L"**

Mr. Shore made a motion to approve staff recommendation as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

4. Other SWTP Items, (If any)

Mr. Murphy asked if there were other SWTP Items. There were none.

B. US Army Section 219 and USDA Rural Development Big Hill Acres Project

1. Professional Services Invoice GEC #38 (\$12,244.00), **Exhibit "M"**

Mr. Papania made a motion to approve GEC Invoice #38 as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

2. Project Reports, **Exhibit "N"**

Update Only, No Action Required.

3. Contractor Payment Request No. 22 (\$102,300.73), **Exhibit "O"**

Mr. Murphy made a motion to approve Payment Request No. 22 as presented, contingent on payment of \$104.00 to JCUA customer, Mr. Strinko, for property damage. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

4. Other, (If any)

Mr. Murphy asked if there were other BHA Project Items. There were none.

C. US Army Section 22 Water Supply Project

1. Contractor Amendment No. 3 (Continuation of US Army Partnership in JCUA Planning) 50% Grant, **Exhibit "P"**

Mr. Coggin made a motion to approve Amendment No. 3 as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

2. Authorize Executive Director to Complete JCUA 50 % Contribution 50% Payment (Per Contract in Item 7.C.1), **Exhibit "P"**

Mr. Coggin made a motion to authorize Executive Director to make 50% match funding payment. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

3. Other, (If any)

Mr. Murphy asked if there were other US Army Section 22 Water Project Items. There were none.

D. Authority Business Items

1. Task Order No. 8 (PS 28) – Old Fort Bayou Road Area, **Exhibit "Q"**

Mr. Coggin made a motion to approve Task Order No. 8 as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

2. Mixing Zone Task Order, **Exhibit "R"**

Mr. Shore made a motion to approve Task Order for ETP Mixing Zone. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

3. Engineering Task – Balzli (Phase I & II), **Exhibit "S"**

Mr. Coggin made a motion to approve Engineering Task Phase I & II as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

4. Arcadis – Data Retrieval, **Exhibit "T"**

Mr. Coggin made a motion to authorize Executive Director to retain Arcadis to retrieve data as requested. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

5. Jackson County Planning / Zoning Requirements, **Exhibit "U"**

Mr. Coggin made a motion to appeal zoning request denial to the Jackson County Board of Supervisors. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

6. Other, (If any)

Mr. Murphy asked if there were other Authority Business Items. There were none.

E. Attorney

1. Bond Actions, **Exhibit "V"**

Mr. Papania made a motion to authorize Bond Action Resolution. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

2. Other, (If any)

Counsel updated the Board on other Attorney matters. No Board action was taken.

8. Other Business – Director Items

A. Other (If, any)

Mr. Murphy asked if there were other Director Items. There were none.

9. Executive Session, if So Moved

Mr. Heidelberg requested Executive Session regarding Potential Litigation.

At 5:39 P.M. Mr. Coggin made a motion to go into Closed Session to discuss issues for possible Executive Session. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to discuss potential consolidation items.

At 5:40 P.M., Mr. Shore made the motion to come out of Closed Session. The motion was seconded by Mr. Coggin and it was unanimously approved by the Board members present.

At 5:41 P.M., Mr. Coggin made a motion to go into Executive Session. Mr. Papania seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Murphy; Mr. Smith; Mr. Shore; Mr. Papania; Mr. Coggin; Mr. Fairfield, Mr. Heidelberg and Ms. McDonald.

At 6:08 P.M., Mr. Shore made a motion that the Board come out of Executive Session, resume Regular Session and, all matter of business undertaken in Executive Session be brought forward. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

The meeting was re-opened to the public.

In Executive Session, Mr. Papania made a motion to Authorize Board Counsel and Executive Director to discuss potential actions to further implement findings of Peer Review Case #556 with Counsel and Leadership of the City of Gautier. Mr. Seconded the motion and it was unanimously approved by the Board members present.

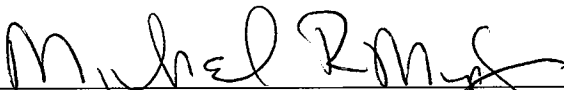
10. Set Next Meeting Date November 30, 2015

Next Board Meeting was set for Monday, November 30, 2015, at 4:00 P.M.

11. Adjourn

There being no further business to come before the Board, Mr. Shore_ made the motion to adjourn. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 6:10 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 30th day of November, 2015.



MICHAEL R. MURPHY, PRESIDENT



ANDREW J. ELLY, SECRETARY-TREASURER