

Jackson County Utility Authority
Regular Meeting
Board of Directors
February 8, 2016
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., February 8, 2016, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Michael Murphy, President; Marshall Smith, Doug Shore, Vice-Secretary-Treasurer; and Directors, Kevin Coggin, Ken Papania and Kevin Miller. Mr. Elly and Mr. Smith were not able to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Linda Gasaway, Administrative Assistant; Talbert Rea, General Manager; Julie Christian, Chief of Finance; Edna Lott, Principal of Accounting; Tara Sistrunk, H.R. Manager; Chase Glisson, Engineer; Carrie Dennis, Wastewater Operations Manager; Christian Nevarez, Lab Manager; James Heidelberg and April McDonald, Authority Counsel; Paul Foley, Michael Baker; Greg Brown, Pickering Firm; and David Compton, Compton Engineering.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Murphy, Board President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Murphy asked if there were any changes to the Agenda. Mr. Fairfield requested the following items be added to the Agenda: Item 6.J. – Request for Authorization to Waive Customer Fees – McWilliams & Ladner; Item 7.B.8. - SRF Hwy 63 Ext. Project – Award; Item 7.B.9. – CIAP Task Authorization No. 9, and Item 7.B.10 – Customer Reimbursement

5. Public Recognition

A. General Public

Mr. Murphy asked if there were any public to be recognized. There were none.

JCUA MISSION: Lead Jackson County in a unified, efficient approach in the protection of public health and the environment by providing consistent, quality water, wastewater, and environmental services to ensure the wise beneficial use of public resources.

B. JCUA Water Operators, **Exhibit “A”**
Discussion Only , No Action Required.

C. Swear-In New Director
Ms. Sistrunk, HR Manager/Notary Republic swore-in Mr. Kevin Miller, Director for Jackson County.

6. Consent Agenda

A. Expenditures, **Exhibit “B”**

B. Minutes – Regular Meeting of January 11, 2016, **Exhibit “C”**

C. Minutes – Regular Meeting of January 25 & 26, 2016, **Exhibit “D”**

D. Cash Position (December 31, 2015), **Exhibit “E”**

E. Report on MDOT Utilities Update Meeting, **Exhibit “F”**

F. Report – Cost Estimate PMP Permit Renewal, **Exhibit “G”**

G. Report – Cost Estimate GTP Permit Renewal, **Exhibit “H”**

H. SSO Report – Information Only, **Exhibit “I”**

I. Bioassay Report – Information Only, **Exhibit “J”**

J. Authorize Request for Customer Fee Waiver – McWilliams and Ladner, **Exhibit “K”**

Mr. Shore made a motion to approve Items 6.A. – 6.J. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

7. Discussion – Action Items

A. FEMA/MEMA Hurley Decentralized Rehabilitation

1. Change Order 4, **Exhibit “L”**

Mr. Papania made a motion to approve Engineer’s recommendation as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

2. Project Extension Approval, **Exhibit "M"**
Information Only, No Action Required.

3. Other (If Any)

Mr. Murphy asked if there were other Action Items. There were none.

B. Authority Business

1. Purchase Order – Lab Dishwasher, **Exhibit "N"**

Mr. Coggin made a motion to approve purchase of new lab dishwasher. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

2. Purchase Order – Hatch Repair, **Exhibit "O"**

Mr. Coggin made a motion to approve Hatch Repair, not to exceed \$12,500.00. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

3. Change Order – Emergency Shut Off GTP, **Exhibit "P"**

Mr. Coggin made a motion to approve Change Order as presented, not to exceed \$15,620.00. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

4. Purchase Order – Camera for PS Security, **Exhibit "Q"**

Mr. Shore made a motion to approve request to purchase PS Security Camera as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

5. Purchase Order – Elevator Repair, **Exhibit "R"**

Mr. Coggin made a motion to approve purchase request for Elevator Repair as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

6. Purchase Order – Vehicle (State Contract Item No. 8200021746)

Mr. Shore made a motion to approve purchase request for new vehicle as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

7. Budget Mod 1, **Exhibit "S"**

Mr. Coggin made a motion to approve Budget Mod No. 1 as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

8. SRF Update and Award Contract, **Exhibit "T"**

Mr. Shore made a motion to approve update as presented and award contract to Low Bid Contractor, Necaise Brothers. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

9. CIAP Task Authorization No. 9, **Exhibit "U"**

Mr. Papania made a motion to approve Task Authorization No. 9 as presented, not to exceed \$6000.00. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

10. Customer Reimbursement, **Exhibit "V"**

Mr. Coggin made a motion to approve request for customer reimbursement as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

11. Other (If Any)

Mr. Murphy asked if there were other Authority Items. There were none.

C. Attorney

1. Settlement Resolution – Layne, **Exhibit "W"**

Mr. Coggin made a motion to approve Settlement Resolution. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

2. Consolidation Update

Update Only, No Action Required.

3. Bond Announcement, **Exhibit "X"**

Discussion Only, No Action Required.

4. Other (If Any)

Counsel updated the Board on other Attorney matters. No Board action was taken.

8. Other Business – Director Items

A. Director Papania Item

Discussion Only, No Action Required.

B. Lake George Project – Withdraw Support

Mr. Shore, noting that the Jackson County Board of Supervisors had withdrawn support for Lake George and that the Authority's surface water treatment plant now relies on groundwater for back-up supply, moved to withdraw support for the Lake George Project. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

C. Other (If Any)

Mr. Murphy asked if there were other Director Items. There were none.

9. Executive Session, if So Moved

It was determined that there is no need for an Executive Session.

10. Set Date and Time for Next Meeting

Next Regular Scheduled Board Meeting, Monday, February 22, 2016.

11. Adjourn

There being no further business to come before the Board, Mr. Coggin made the motion to adjourn. Mr. Shore seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 6:17 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 14th day of March, 2016.



MICHAEL R. MURPHY, PRESIDENT



ANDREW J. ELLY, SECRETARY-TREASURER