

Jackson County Utility Authority  
Regular Meeting  
Board of Directors  
**March 28, 2016**  
1225 Jackson Avenue  
Pascagoula, MS 39567

**MINUTES**

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., March 28, 2016, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Michael Murphy, President; Marshall Smith, Vice President; Jackie Elly, Secretary-Treasurer; Doug Shore, Vice-Secretary-Treasurer; and Directors, Kevin Coggin, Ken Papania and Kevin Miller. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Linda Gasaway, Administrative Assistant; Edna Lott, Principal of Accounting; Tara Sistrunk, H.R. Manager; Chase Glisson, Engineer; James Heidelberg and April McDonald, Authority Counsel; Pete McMaster Arcadis; Paul Foley, Michael Baker; Greg Brown and Andy Phelan, Pickering Firm; David Compton and Andy Douglass, Compton Engineering; Tasha Brown, WJCUD, and Robert Brashier, Stewart, Sneed and Hewes.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Murphy, Board President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Murphy asked if there were any changes to the Agenda. There were none.

5. Public Recognition

A. General Public

Mr. Murphy asked if there were any public to be recognized. There were none.  
Mr. Fairfield requested Executive Session regarding personnel matters.

6. Consent Agenda

A. Expenditures, **Exhibit "A"**

*JCUA MISSION: Lead Jackson County in a unified, efficient approach in the protection of public health and the environment by providing consistent, quality water, wastewater, and environmental services to ensure the wise beneficial use of public resources.*

- B. Rate Study for Wholesale Wastewater (Initiate Around Draft FY – 2017; Commence April 1, 2016; Complete August 1, 2016), **Exhibit “B”**
- C. Authorization to Enter RWA ACA (Pending Final Legal – No Cost to Enter Agreement), **Exhibit “C”**
- D. Engineering Task Order No. 12 (Redirect Flow from PS04), **Exhibit “D”**
- E. Engineering Task Order No. 11 (Back Up Supply), **Exhibit “E”**
- F. Purchase Order – Repairs to Pump at Station 14, **Exhibit “F”**  
Board requested Items 6.B., 6.D. and 6.E. be pulled for general discussion.

Mr. Elly made a motion to approve Items 6.A., 6.C. and 6.F. as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

Mr. Coggin made a motion to refer Item 6.B. to the Rates and Fee Committee for further review/discussion. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

Mr. Papania made a motion to approve Item 6.D. as presented, not to exceed \$30,500.00. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

Mr. Elly made a motion to approve Item 6.E. as presented, not to exceed \$135,000.00. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

## 7. Discussion – Action Items

### A. Authority Business

#### 1. FEMA/MEMA (Hurley Plant)

##### a. Resolution – Trustmark Loan Renewal, **Exhibit “G”**

Mr. Shore made a motion to Authorize Executive Director to Renew Extension No. 3. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

b. Contractor Payment Application No. 5 (\$102,378.58),  
**Exhibit “H”**

Mr. Elly made a motion to table Item 7.A.1.b. to next board meeting. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

c. Other, If Any

Mr. Murphy asked if there were other FEMA/MEMA Action Items. There were none.

2. CDBG

a. W-23 Payment Application (\$6,500.02), **Exhibit “I”**

Mr. Smith made a motion to approve W-23 Pay App as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

b. W-20 Payment Application (\$30,349.00), **Exhibit “J”**

Mr. Smith made a motion to approve W-20 Pay App as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

3. Budget (Update Forward “Draft”)

Update Only. No Action Required.

4. USDA Action, If Any

Mr. Fairfield requested authorization to request a waiver to the five (5) year limit for Big Hill Acres. Mr. Elly made a motion to Authorize Executive Director to request the waiver. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

5. Transmission System Work Plan Discussion

Item 7.A.5. tabled to next Board Meeting, April 11, 2016.

6. Other, If Any

Mr. Murphy asked if there were other Action Items. There were none.

B. Attorney

Counsel updated the Board on other Attorney matters and requested Executive Session regarding Potential Litigation. No Board action was taken.

8. Executive Session, if So Moved

Executive Session requested regarding Personnel Issues and Potential Litigation.

At 5:30 P.M. Mr. Elly made a motion to go into Closed Session to discuss issues for possible Executive Session. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to discuss potential litigation items and personnel matters.

At 5:35 P.M., Mr. Elly made the motion to come out of Closed Session. The motion was seconded by Mr. Smith and it was unanimously approved by the Board members present.

At 5:38 P.M., Mr. Shore made a motion to go into Executive Session. Mr. Papania seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Murphy; Mr. Smith; Mr. Elly; Mr. Coggin; Mr. Shore; Mr. Papania; Mr. Miller; Mr. Fairfield; Mr. Heidelberg and Ms. McDonald.

At 6:12 P.M., Mr. Elly made a motion that the Board come out of Executive Session, resume Regular Session. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

No business was undertaken in Executive Session.

The meeting was re-opened to the public.

9. Adjourn

There being no further business to come before the Board, Mr. Elly made the motion to adjourn. Mr. Smith seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 6:15 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 11<sup>th</sup> day of April, 2016.

  
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MICHAEL R. MURPHY, PRESIDENT

  
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ANDREW J. ELLY, SECRETARY-TREASURER