

Jackson County Utility Authority
Regular Meeting
Board of Directors
June 13, 2016
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., May 23, 2016, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Michael Murphy, President; Marshall Smith, Vice-President; and Directors, Kevin Coggin, Ken Papania, Kevin Miller and Tommy Eldridge. Mr. Elly was unable to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Linda Gasaway, Administrative Assistant; Talbert Rea, General Manager; Edna Lott, Principal of Accounting; Julie Christian, Chief of Finance; Chase Glisson, Engineer; James Heidelberg and April McDonald, Authority Counsel; Chuck Starling, Arcadis; David Compton, Compton Engineering; Paul Foley, Michael Baker; Greg Brown, Pickering, and Eric Page, Neel-Schaffer.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Murphy, Board President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Murphy asked if there were any changes to the Agenda. Mr. Fairfield requested the following change to the Agenda: Add-On to Existing Item 7.A.10 and Add Item 7.A.11. – CDBG – Request for Cash.

5. Public Recognition

Mr. Murphy asked if there were any public to be recognized. There were none.

6. Consent Agenda

A. Minutes – Regular Meeting of May 9, 2016, **Exhibit “A”**

B. Minutes – Regular Meeting of May 23, 2016, **Exhibit “B”**

- C. Expenditures, **Exhibit “C”**
- D. Record – State Required Reporting of SRF Expense Projection, **Exhibit “D”**
- E. Progress Reports for USDA RD Big Hill Acres Connection Project, **Exhibit “E”**
- F. Payment USDA RD Big Hill Acres Connection Project – Professional Services No. 44, **Exhibit “F”**
- G. Purchase Request – Water Diversion Pipe Installation – Greater Gulf Development \$32,000.00 and Michael Baker International \$5,000.00 with Budget Modification XFR 200-6500 to 200 CAP (No Net Budget Increase), **Exhibit “G”**
- H. Arcadis Task Order No. 11 (Mod) – Staff Requested Modification Proposal to Develop Advanced Test Wells Within the First Aquifer Shown on Original Site Development Test Log \$80,500.00 with Budget Modification XFR 200-6500 to 200 CAP (No Net Budget Increase), **Exhibit “H”**
- I. Long Beach Underground Task Authorization #34 NTE \$2,500.00 – CIAP Grant, **Exhibit “I”**
- J. Compliance Report for May 2016, **Exhibit “J”**
- K. GEC Task Modification - \$2,000.00 – Reflects New Needs of Owner to Comply with EPA Regulations, **Exhibit “K”**
Mr. Coggin made a motion to approve Items 8.A. – 8.K. as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

7. Discussion – Action Items

A. Authority Business

- 1. Project Action (Pickering Firm), **Exhibit “L”**
 - a. Project Report PS 15 – Comments by PM (If Any)
Update only, no action required.

b. PS 15 Payment Application No. 1, **Exhibit "M"**

Mr. Coggin made a motion to approve PS 15 Pay Application No. 1 as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

c. PS 16 Project Report – Comments by PM (If Any), **Exhibit "N"**

Update only, no action required.

d. PS 16 Payment Application #1, **Exhibit "O"**

Mr. Smith made a motion to approve PS 16 Pay Application No. 1 as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

e. Comments by Pickering Firm on Other Projects (If Any) – These include Woodlake Water SRF and Woodlake Wastewater USDA RD

Update only, no action required.

2. Project Action (Neel – Schaffer)

a. Highway 57 Utility Relocation Effort Phase 1 – Recommendation to Accept the Bid Proposal from SCI, Inc. Under the Conditions Noted, **Exhibit "P"**

Mr. Coggin made a motion to accept the Bid Proposal from SCI, Inc. as presented. Mr. Eldridge seconded the motion and it was unanimously approved by the Board members present.

b. Other Projects (If Any)

Mr. Murphy asked if there were other Project Action Items. There were none.

3. Purchase Request – Safety Service Agreement with Budget Modification XFR ALL-6900 to Safety Services (No Net Budget Increase), **Exhibit "Q"**

Mr. Coggin made a motion to approve the Safety Service Agreement with Budget Modification as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

4. Purchase Request – Replace Outboard on Compliance Vessel. Motor \$8,834.00 (State Contract), Controls and Rigging NTE \$2,576.74 (Local). In Equipment Budget. Declare Current Outboard “Surplus” and Take Sealed Bids While Can Demonstrate Over 30 Day Delivery Period. Estimated \$1,500 to \$2,500 Salvage. If no Bidders – Defer to Auction
Mr. Coggin made a motion to approve the Outboard replacement purchase request as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.
5. Update – Fuel I/I Report, **Exhibit "R"**
Update only, no action required.
6. Tabled From Previous Meetings – Hancock County Surplus Materials Offer
Discussion only, no action required.
7. St. Andrews Customer Proposal to Board of Directors, **Exhibit "S"**
Discussion only, no action required.
8. GIS, **Exhibit "T"**
Mr. Coggin made a motion to approve the Request to Offer Employment as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.
9. Old Ford Bayou Transmission System – Request for Ranking, **Exhibit "U"**
Mr. Coggin made a motion to Authorize Executive Director to submit Request for Ranking to MDEQ and begin the necessary selectin criteria for professional services. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.
10. Hwy. 63 Force Main Extension – Payment Request No. 1, **Exhibit "V"**
Mr. Smith made a motion to approve Payment Request No. 1 as presented. Mr. Eldridge seconded the motion and it was unanimously approved by the Board members present.

11.JCUA-02 Budget Mod No. 47, **Exhibit "W"**

Mr. Miller made a motion to approve the Budget Mod No. 47 as requested. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

12.Other (If Any)

Mr. Murphy asked if there were other Action Items. There were none.

B. Attorney

1. Report

Counsel updated the Board on Attorney matters. No Board action was taken.

2. Other (If Any)

Mr. Murphy asked if there were other Attorney Items. There were none.

8. Other Business – Director Items

A. Ocean Springs Gazette Article, **Exhibit "X"**

Discussion only, no action required.

B. Other (If Any)

Mr. Murphy asked if there were other Business Items. There were none.


9. Executive Session, if So Moved

It was determined that there is no need for an Executive Session.

10.Adjourn

There being no further business to come before the Board, Mr. Coggin made the motion to adjourn. Mr. Papania seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:03 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 11th day of July, 2016.


MICHAEL MURPHY, PRESIDENT


MARSHALL SMITH, VICE PRESIDENT