

Jackson County Utility Authority
Regular Meeting
Board of Directors
June 27, 2016
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., June 27, 2016, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Michael Murphy, President; Marshall Smith, Vice-President; and Directors, Kevin Coggin, Kevin Miller and Tommy Eldridge. Mr. Elly and Mr. Papania were unable to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Linda Gasaway, Administrative Assistant; Talbert Rea, General Manager; Edna Lott, Principal of Accounting; Julie Christian, Chief of Finance; Chase Glisson, Engineer; Jordan Noel, Logistics Manager; James Heidelberg and April McDonald, Authority Counsel; Chuck Starling and Pete McMaster, Arcadis; David Compton and Andy Douglass, Compton Engineering; Paul Foley, Michael Baker; Greg Brown, Pickering; Eric Page, Neel-Schaffer; Dean Fletcher, Fletcher and Company; Brandon Stork, WJCUD and Chris Battle, Jackson County Resident.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Murphy, Board President, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Murphy asked if there were any changes to the Agenda. Mr. Fairfield requested the following changes to the Agenda: Revise Item 7.A.1.j. to "Request for Cash Nos. 114, 115 and 116 (added No. 114); Revise Item 7.A.3. to "Project Updates" (was Other, If Any); Handout Item 7.A.7. for FY 2015 Audit Acceptance; Revise Item 7.A.11. to "Hancock County UA Materials Purchase" (was Other, If Any), and Add Item 7.A.12. to "Financial Transactions"

5. Public Recognition

A. General Public

Mr. Chris Battle addressed the Board regarding OBE hook-up issues regarding electrical and plumbing.

6. Consent Agenda

A. Expenditures, **Exhibit “A”**

B. Accept Grinder Package Supply Contract, **Exhibit “B”**

C. Gautier WWTP Upgrade Report, **Exhibit “C”**

D. Exercise Option to Extend Misc. Services Contract, **Exhibit “D”**

E. Accept Lowest Bid to Extend Timber Lane Services (\$34,942.00 – Graham Construction), **Exhibit “E”**

F. PS 10 Emergency Repair Follow-up Report, **Exhibit “F”**

G. Purchase Request – Repair Bypass Pump PS 24 (\$18,314.00), **Exhibit “G”**

H. Confirm Compliance Officer Carmen Huckleby for Tier II Reporting, **Exhibit “H”**

I. Update – JCUA Lab MSDH Certification, **Exhibit “I”**

J. Utility Bill, **Exhibit “J”**

Mr. Miller made a motion to approve Items 6.A. – 6.J. as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

7. Discussion – Action Items

A. Authority Business

1. CDBG Action

- a. W20-06, Summary Change Order and Final Payment Application \$44,462.05, **Exhibit “K”**

- b. W20-07 (W23), Summary Change Order and Final Payment Application \$9,831.25, **Exhibit "L"**
- c. W20-03, Summary Change Order and Final Payment Application \$48,069.40, **Exhibit "M"**
- d. W23-04, Summary Change Order and Final Payment Application \$30,956.05, **Exhibit "N"**
- e. W20-15, Summary Change Order and Final Payment Application \$4,125.00, **Exhibit "O"**
- f. W23-07, Summary Change Order and Final Payment Application \$41,191.00, **Exhibit "P"**
- g. W20-07 (W20), Summary Change Order and Final Payment Application \$34,031.24, **Exhibit "Q"**
- h. W20-10, Summary Change Order and Final Payment Application \$46,999.41, **Exhibit "R"**
- i. W20-15, Summary Change Order and Final Payment Application \$4,125.00, **Exhibit "S"**
Mr. Coggin made a motion to approve Items 7.A.1.a. – 7.A.1.i. as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.
- j. Requests for Cash Nos. 114, 115 and 116, **Exhibit "T"**
Mr. Miller made a motion to approve Request for Cash as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.
- k. Other, If Any
Mr. Murphy asked if there were other CDBG Action Items. There were none.

2. CIAP Action

- a. Contractor Report and Payment Application No. 01 (Talley \$82,562.88), **Exhibit "U"**
Mr. Coggin made a motion to approve Pay Application No. 01 as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

b. Other, If Any

Mr. Murphy asked if there were other CIAP Action Items. There were none.

3. Bond Project Action

a. PS 24 & 25 Change Order No. 01 (45 Days/\$0.00),
Exhibit "V"

Mr. Miller made a motion to approve CO No. 01, 45 Day Extension, as requested. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

b. Software, **Exhibit "W"**

Discussion Only, No Action Required.

c. Project Updates, **Exhibit "X"**

Discussion Only, No Action Required.

d. Other, If Any

Mr. Murphy asked if there were other Bond Project Action Items. There were none.

4. Request to Accept Proposal for Development of PER for SRF Application Process – WJC Transmission System, **Exhibit "Y"**

Mr. Coggin made a motion to accept Neel-Schaffer Proposal for Development of PER for SRF Application Process as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

5. Reconfiguration of Houston Estates and O. S. High School/JCUA Flow and Metering

a. MOU Houston Estates/Utility Services and JCUA Regarding Certificated Area Services, **Exhibit "Z"**

Mr. Miller made a motion to approve Houston Estates / Utility Services MOU as presented. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

b. **Accept Engineering Proposal, Exhibit “AA”**

Mr. Coggin made a motion to approve Staff request to execute acceptance of Engineering proposal as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board members present.

6. **IT Services Provider Action, Exhibit “AB”**

Mr. Smith made a motion to approve Staff request to terminate current IT contract with Southwest IT and enter into negotiations with Teklinks to become Authority’s managed service provider. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

7. **FY – 2016 Audit Update, Exhibit “AC”**

Mr. Smith made a motion to accept FY – 2016 Financial Report / Audit as presented. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

8. **Consolidation Efforts – Update/Discussion**

Update / Discussion Only, No Action Required.

a. **Helena Utility District**

Update / Discussion Only, No Action Required.

b. **MS Power Plant Daniel**

Update / Discussion Only, No Action Required.

c. **Utility One**

Deferred to Legal for Discussion

9. **Discuss Uniform Change, Exhibit “AD”**

Board requested additional information to be discussed further at next Board Meeting, 07/11/2016.

10. **Highlight Updates to Director Books – Update/Discussion**

Update / Discussion Only / NAR

11. **Hancock County UA Materials Purchase, Exhibit “AE”**

Mr. Miller made a motion to authorize materials purchase from Hancock County UA as presented. Mr. Eldridge seconded the motion and it was unanimously approved by the Board members present.

12. Financial Transactions, **Exhibit "AF"**

Mr. Miller made a motion to Authorize Transfer from Bancorp South Public Funds Money to BXS Public Funds as requested. Mr. Eldridge seconded the motion and it was unanimously approved by the Board members present.

13. Other, If Any

Mr. Murphy asked if there were other Action Items. There were none.

B. Attorney

1. Report

Counsel updated the Board on other Attorney matters and requested Executive Session. No Board action was taken.

2. Other, If Any

Mr. Murphy asked if there were other Attorney Items. There were none.

8. Executive Session, if So Moved

It was determined that there is no need for an Executive Session.

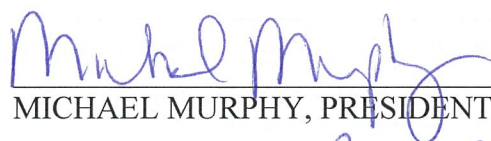
9. Other Business, If Any

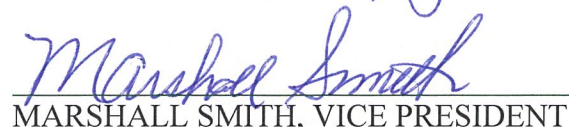
Mr. Murphy asked if there were other Business Items. There were none.

10. Adjourn

There being no further business to come before the Board, Mr. Eldridge made the motion to adjourn. Mr. Miller seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 6:05 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 11th day of July, 2016.


MICHAEL MURPHY, PRESIDENT


MARSHALL SMITH, VICE PRESIDENT