



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Kevin Coggin • Jackson County
Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Kevin Miller • Jackson County
Michael R. Murphy • Pascagoula
Ken Papania • Ocean Springs
Marshall Smith • Gautier

Jackson County Utility Authority
Regular Meeting
Board of Directors
January 23, 2017

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., January 23, 2017, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Marshall Smith, President; Kevin Miller, Secretary-Treasurer; Tommy Eldridge, Vice Secretary-Treasurer; Directors, Andrew J. Elly; Michael Murphy and Ken Papania. Mr. Coggin was unable to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Linda Gasaway, Administrative Assistant; Edna Lott, Principal of Accounting; Chase Glisson, Engineering Manager; Ryan Dunlap, Mechanical Systems Superintendent; Carrie Dennis, Wastewater Operations Manager; Morgan Pitts, Environmental Compliance Officer; James Heidelberg and April McDonald, Authority Counsel; David Compton, Compton Engineering; Pete McMaster, Arcadis; Greg Brown, Pickering; Brandon Stork, WJCUD; Eric Page, Neel-Schaffer, and Paul Foley, Michael Baker.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Ken Papania, Director, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Smith asked if there were any changes to the Agenda. Mr. Fairfield requested Item 8.E. – Helena Utility District Agreement be added to the agenda.

5. Recognition

A. Public Recognition

Mr. Smith asked if there were any public to be recognized. Mr. Fairfield introduced JCUA Deputy Director, Johnny Groue.

6. Old Business

A. Resolution to Modify Trustmark E-Banking Authorization (Tabled from January 9, 2017), **Exhibit “A”**

Mr. Miller made a motion to accept Modification as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

7. Consent Agenda (Non Discussion Items)

A. Authorize Event Sponsorship, **Exhibit “B”**

B. Gautier POTW Permit Renewal, **Exhibit “C”**

C. MDOT Project, **Exhibit “D”**

D. SRF Hwy 63 Payment Authorization, **Exhibit “E”**

E. Travel Authorization, **Exhibit “F”**

Mr. Murphy requested Item 7.A. be pulled for discussion.

Mr. Murphy made a motion to approve Items 7.B. – 7.E. as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

Mr. Miller made a motion to approve Item 7.A. as presented. Mr. Eldridge seconded the motion, after some discussion it was approved with five (5) Yea votes and one (1) Nay vote. Mr. Murphy was opposed.

8. New Business (Discussion Items)

A. Expenditures, **Exhibit “G”**

Mr. Elly made a motion to approve Expenditures as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board members present.

B. Bond Payment Authorizations, **Exhibit “H”**

Mr. Papania made a motion to approve Bond Payment Authorizations as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

C. PS 8 Flow Modification, **Exhibit “I”**

Mr. Papania made a motion to approve Staff Recommendation for Flow Modification as presented. Mr. Eldridge seconded the motion and it was unanimously approved by the Board members present.

D. Operations Discussion (Staff)

Discussion Only, No Action Required.

E. Helena Utility District Wholesale Water Supply Agreement, **Exhibit “J”**

Mr. Murphy made a motion to Enter into HUD Wholesale Water Supply Agreement as presented. Mr. Eldridge seconded the motion and it was unanimously approved by the Board members present.

F. Other, If any

Mr. Smith asked if there were other Discussion Items. There were none.

9. Board Attorney

A. CIAP Close-Out Documents, **Exhibit “K”**

Mr. Elly made a motion to approve CIAP Close-Out Documents as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

B. Other Attorney Matters

Counsel updated the Board on Attorney matters and requested Executive Session. No Board action was taken.

10. Director Items

Mr. Smith asked if there were any Director Items. There were none.

11. Executive Session, If Requested

Mr. Heidelberg requested Executive Session for potential litigation matters.

At 4:48 P.M. Mr. Murphy made a motion to go into Closed Session to discuss issues for possible Executive Session. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to discuss potential litigation and personnel items.

At 4:50 P.M., Mr. Murphy made the motion to come out of Closed Session. The motion was seconded by Mr. Elly and it was unanimously approved by the Board members present.

At 4:52 P.M., Mr. Murphy made a motion to go into Executive Session. Mr. Miller seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Smith; Mr. Miller; Mr. Eldridge; Mr. Elly; Mr. Murphy; Mr. Papania; Mr. Fairfield; Mr. Heidelberg and Ms. McDonald.

At 5:10 P.M., Mr. Elly made a motion that the Board come out of Executive Session, resume Regular Session. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

No business was undertaken in Executive Session.

At 6:27 P.M., the meeting was re-opened to the public and regular session resumed.

12. Inter-Fund Loan to Fund Payment Request

Mr. Fairfield requested the Board of Directors authorize an Inter-Fund Loan to Fund Payment of Item 7.C. in lieu of Line of Credit Draw prior to MDOT Reimbursement. Mr. Miller made a motion to accept Mr. Fairfield's recommendation. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

13. Adjourn

There being no further business to come before the Board, Mr. Elly made the motion to adjourn. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:15 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 13th day of February, 2017.



MARSHALL SMITH, PRESIDENT



KEVIN MILLER, SECRETARY-TREASURER