



**JACKSON COUNTY UTILITY AUTHORITY**  
*Serving the People...Protecting the Environment*

**Directors**  
Kevin Coggin • Jackson County  
Thomas Eldridge • Jackson County  
Andrew J. Elly • Moss Point  
Kevin Miller • Jackson County  
Michael R. Murphy • Pascagoula  
Ken Papania • Ocean Springs  
Marshall Smith • Gautier

Jackson County Utility Authority  
Regular Meeting  
Board of Directors  
**March 13, 2017**

**MINUTES**

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., March 13, 2017, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Marshall Smith, President; Kevin Miller, Secretary/Treasurer; Tommy Eldridge, Vice Secretary-Treasurer; Directors, Jackie Elly, Michael Murphy and Ken Papania. Mr. Coggin was unable to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Johnny Groue, Deputy Director; Linda Gasaway, Administrative Assistant; Edna Lott, Principal of Accounting; Tara Sistrunk, HR Manger; Chase Glisson, Engineering Manager; Morgan Pitts, Environmental Compliance Officer; James Heidelberg and April McDonald, Authority Counsel; Pete McMaster and Chuck Starling, Arcadis; Greg Brown, Pickering; Eric Page, Neel-Schaffer, David Compton, Compton Engineering; Paul Foley, Michael Baker, and Brandon Stork, WJCUD.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Michael Murphy, Director, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Smith asked if there were any changes to the Agenda. Mr. Fairfield requested the following items be added: 7.A. – Expenditures Add-On; 7.B.2. – Hwy. 57 Utility Relocation-Phase I Change Order No. 4; 7.E. – Purchase Order for Van Upfitter; 7.F. – Cash Position Update for February, 2017.

5. Recognition

A. Public Recognition

Mr. Smith asked if there were any public to be recognized. There were none.

6. Consent Agenda (Non Discussion Items)

A. Adopt Minutes – Regular Meeting of February 13, 2017, **Exhibit “A”**

- B. Adopt Minutes – Regular Meeting of February 27, 2017, **Exhibit “B”**
- C. Support Jackson County Solid Waste Collection Day
- D. SRF Woodlake/Regional Water Supply Project
- E. Decentralized WWTP Tank Repairs, **Exhibit “C”**
- F. CDBG/SCADA Solution Payment, **Exhibit “D”**
- G. Non-CDBG/SCADA Solution Proposals, **Exhibit “E”**
- H. HR/ER Report  
Mr. Miller made a motion to approve Consent Agenda Items 6.A. – 6.H. as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board Members present.

7. New Business (Discussion Items)

- A. Expenditures, **Exhibit “F”**  
Mr. Murphy made a motion to approve Expenditures as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.
- B. HWY 57 Relocation Project
  - 1. SCI Pay Application No. 7, **Exhibit “G”**  
Mr. Elly made a motion to approve Pay Application Package No. 7 as presented. Mr. Eldridge seconded the motion and it was unanimously approved by the Board Members present.
  - 2. SCI Change Order No. 4, **Exhibit “H”**  
Mr. Murphy made a motion to approve Change Order No. 4 as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board Members present.
- C. HWY 63 Project Compton Engineering / Necaise Brothers Payment Application No. 9 and No. 10 (\$218,474.86 and \$158,236.33), **Exhibit “I”**  
Mr. Miller made a motion to approve Necaise Brothers and Compton Engineering Job No. 214-090.001 Pay Application No. 9 and No. 10 as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board Members present.

D. Bond Actions

1. PS 28 Pay Application No. 4 (\$15,105.00), **Exhibit “J”**

2. Helena Wholesale Water Station Arcadis Statement No. 5 (\$11,236.50), **Exhibit “K”**

Mr. Papania made a motion to approve Items 7.D.1. and 7.D.2. as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

E. Purchase Order – Van Upfitter

Mr. Murphy made a motion to approve Van Upfitter as presented. Mr. Elly requested Upfitter Cost NTE \$3,265.00 each. Mr. Eldridge seconded the motion and it was unanimously approved by the Board Members present.

F. Cash Position – February 2017

Mr. Fairfield presented the Cash Position for February 2017. No action was required.

G. Other Updates, if any

Mr. Smith asked if there were any other New Business Items. There were none.

8. Board Attorney

Counsel updated the Board on Attorney matters and requested Executive Session. No Board action was taken.

9. Director Items

Mr. Smith asked if there were any Director Items. There were none.

10. Executive Session, If Requested

Mr. Smith asked if there was a need for Executive Session. There was none.

11. Adjourn

There being no further business to come before the Board, Mr. Murphy made the motion to adjourn. Mr. Elly seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 4:41 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 10<sup>th</sup> day of April, 2017.

  
MARSHALL SMITH, PRESIDENT

  
KEVIN MILLER, SECRETARY-TREASURER