



**JACKSON COUNTY UTILITY AUTHORITY**  
*Serving the People...Protecting the Environment*

**Directors**

Kevin Coggin ▪ Jackson County  
Thomas Eldridge ▪ Jackson County  
Andrew J. Elly ▪ Moss Point  
Kevin Miller ▪ Jackson County  
Michael R. Murphy ▪ Pascagoula  
Ken Papania ▪ Ocean Springs  
Marshall Smith ▪ Gautier

Jackson County Utility Authority  
Regular Meeting  
Board of Directors  
**May 22, 2017**

**MINUTES**

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., May 22, 2017, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Marshall Smith, President; Kevin Miller, Secretary-Treasurer; Tommy Eldridge, Vice Secretary-Treasurer; Directors, Andrew J. Elly; Michael Murphy and Ken Papania. Mr. Coggin was unable to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Johnny Groue, Deputy Director; Linda Gasaway, Administrative Assistant; Edna Lott, Principal of Accounting; Chase Glisson, Engineering Manager; Ryan Dunlap, Mechanical Systems Superintendent; Morgan Pitts, Environment Compliance Officer; James Heidelberg and April McDonald, Authority Counsel; Paul Watson, Jackson County Resident; Eric Page, Neel-Schaffer; Greg Brown, Pickering; Andy Douglass, Compton Engineering; Brandon Stork, WJCUD and Pete McMaster, Arcadis.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Tommy Eldridge, Vice Secretary/Treasurer, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Smith asked if there were any changes to the Agenda. Mr. Fairfield requested the following items be added to the Agenda: Item 7.E. (Surplus Purchase) and Item 11. (Executive Session Items). Mr. Smith accepted the added agenda items.

5. Recognition

A. Public Recognition

Mr. Smith asked if there were any public to be recognized. There were none.

B. 5305 E. Belle Fontaine – Appeal for Relief of Regulations – Mr. Lindsey.

Mr. Paul Watson addressed the Board regarding Appeal for Relief of Regulations on behalf of his brother-in-law, Danny Lindsey. After discussion with Mr. Watson, as well as staff, Mr. Murphy made a motion to deny the request to defer payment of the connection fee balance until post construction and require adherence to the rules and regulations. Mr. Eldridge seconded the motion and it was unanimously approved by the Board Members present.

6. Consent Agenda

- A. Approval to Upgrade Parking and Signage at 11100 Highway 57 Facility to Meet ADA Compliance (Condition of Federal Funds). NTE \$30,000/300F (Lowest and Best Current Proposal is \$25,049.00.), **Exhibit “A”**
- B. Approval for Continuation of Routine Repairs to Satellite Facility at WJC PTW – Flooring Replacement Required. NTE \$10,000/100F (Lowest and Best Current Proposal is \$7,755.40.), **Exhibit “B”**
- C. Approval for Life Cycle Replacement of 1<sup>st</sup> Pump at PS 09 in Pascagoula NTE \$30,000/100F (Contract Price \$26,647.00.), **Exhibit “C”**
- D. Approval to Exercise the Final 1 Year Extension on Professional Service Contracts.
- E. Approval to Offer to Execute Technical and Managerial Permit Requirements for JCSD at East Central Campus at Over 2” Base Rate.
- F. Approval to Purchase 5 Step Package Pump and Control Systems NTE \$15,000/300F (Stock Material for Sale)
- G. Approval to Exercise Year 7 of our Elevated Storage Tank Maintenance and Re-coating Contract, **Exhibit “D”**
- H. Approval for Payment and Summary Cost Change “Final Payment” of \$22,613.24/100F, **Exhibit “E”**
- I. Approval to Match COE Section 22 Engineering Services, **Exhibit “F”**

J. Approval – Unscheduled Water Main Repair at \$10,505.00/200F, **Exhibit “G”**

K. Information – FEMA Payment/300F, **Exhibit “H”**

Mr. Elly made a motion to approve Items 6.A. – 6.K. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

7. New Business (Discussion Items)

A. Expenditures, **Exhibit “I”**

Mr. Elly made a motion to approve all Expenditure Items with the exception of Grainger Invoice# 418731056 / PO# 170418-01B1 for (2) State of MS Flags. Motion died due to lack of a second.

Mr. Eldridge made a motion to approve Expenditures as presented. Mr. Miller seconded the motion and it was approved with five (5) Yea votes and one (1) Nay vote. Mr. Elly was opposed.

B. Bond Payment Authorizations

1. Payments, **Exhibit “J”**

2. Change Orders, **Exhibit “K”**

Mr. Miller made a motion to approve Bond Items 7.B.1. and 7.B.2. as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board Members present.

C. SRF Project Authorizations

1. Modifications to Approval, **Exhibit “L”**

2. Appraisal Services

3. Payment Application, **Exhibit “M”**

Mr. Murphy made a motion to approve SRF Items 7.C.1. – 7.C.3. as presented. Mr. Eldridge seconded the motion and it was unanimously approved by the Board Members present.

D. US Army Project Authorizations, If Any

Update Only, No Action Required.

E. Surplus Purchase, **Exhibit “N”**

Mr. Murphy made a motion to approve Surplus Purchase as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board Members present.

F. Other, If Any

Mr. Smith asked if there were any other New Business Items. There were none.

8. Board Attorney

A. Report

Counsel updated the Board on Attorney matters. No Board action was taken.

B. Other, If Any

Mr. Smith asked if there were any other Attorney Items. There were none.

9. Director Items

A. Executive Director to Report on Customer/Community Meetings

Updated Only, No Action Required.

B. Other, If Any

Mr. Smith asked if there were any other Director Items. There were none.

10. Executive Session, (Requested for Property Acquisition)

Mr. Fairfield requested Executive Session for property acquisition.

At 4:39 P.M. Mr. Murphy made a motion to go into Closed Session to discuss issues for possible Executive Session. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to discuss property acquisition.

At 4:41 P.M., Mr. Murphy made the motion to come out of Closed Session. The motion was seconded by Mr. Miller and it was unanimously approved by the Board members present.

At 4:44 P.M., Mr. Murphy made a motion to go into Executive Session. Mr. Eldridge seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Smith; Mr. Miller; Mr. Eldridge; Mr. Elly; Mr. Murphy; Mr. Papania; Mr. Fairfield; Mr. Heidelberg and Ms. McDonald.

At 5:07 P.M., Mr. Eldridge made a motion that the Board come out of Executive Session, resume Regular Session. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

No business was undertaken in Executive Session.

At 5:08 P.M., the meeting was re-opened to the public and regular session resumed.


**11. Property Acquisition, Exhibit "O"**

Mr. Papania made a motion to authorize Executive Director to offer the estimated value for three (3) parcels required for future regional transmission system upgrade and renewal projects. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

**12. Adjourn**

There being no further business to come before the Board, Mr. Murphy made the motion to adjourn. Mr. Eldridge seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 4:39 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 12<sup>th</sup> day of June, 2017.

  
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MARSHALL SMITH, PRESIDENT

  
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KEVIN MILLER, SECRETARY-TREASURER