



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Kevin Coggin ▪ Jackson County
Thomas Eldridge ▪ Jackson County
Andrew J. Elly ▪ Moss Point
Kevin Miller ▪ Jackson County
Michael R. Murphy ▪ Pascagoula
Ken Papania ▪ Ocean Springs
Marshall Smith ▪ Gautier

Jackson County Utility Authority

Regular Meeting
Board of Directors
July 24, 2017

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., July 24, 2017, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Marshall Smith, President; Kevin Coggin, Vice President; Kevin Miller, Secretary-Treasurer; Tommy Eldridge, Vice Secretary-Treasurer; Directors, and Michael Murphy. Mr. Elly was unable to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Johnny Groue, Deputy Director; Linda Gasaway, Administrative Assistant; Edna Lott, Principal of Accounting; Tara Sistrunk, HR Manager; Chase Glisson, Engineering Manager; James Heidelberg and April McDonald, Authority Counsel; Eric Page, Neel-Schaffer; Greg Brown, Pickering; Andy Douglass, Compton Engineering, and Pete McMaster, Arcadis.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Marshall Smith, President lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Smith asked if there were any changes to the Agenda. There were none.

5. Recognition

A. Public Recognition

Mr. Smith asked if there were any public to be recognized. There were none.

6. Consent Agenda

A. Authorize Payment of \$236,796.81 to U. S. Department of Agriculture – Final Construction Action for Tank and Well Project: Now Complete. (Represents final construction fund balance received by JCUA on July 13, 2017 and must be applied as unscheduled payment. USDA Regulation.)

- B. Based on Item 6.A. (Staff will not act on Item 7.F. of July 10, 2017 and requests Board withdraw Approval of Task Order 15 to Neel Schaffer.)
- C. Purchase Order - \$10,775.00 Gulf Coast Fence. (This to comply with agreement in Planning Hearing.)
- D. Vandalism Report – Timber Ridge
Mr. Murphy requested items 6.A. and 6.B. be pulled for discussion, due to lack of exhibits.

Mr. Coggin made a motion to approve Items 6.C. and 6.D. as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

Mr. Smith recognized Mr. Murphy to discuss Items 6.A. and 6.B. Mr. Fairfield provided detailed information regarding both items.

Mr. Miller made a motion to authorize payment of Item 6.A. as presented. Mr. Coggin seconded the motion and it was unanimously approved by the Board Members present.

Mr. Miller made a motion to approve Item 6.B. as presented. Mr. Coggin seconded the motion and it was unanimously approved by the Board Members present.

7. New Business (Discussion Items)

A. Expenditures

Mr. Coggin made a motion to approve Expenditures as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

B. SRF Project Actions

Mr. Eldridge entered the meeting at 4:11 P.M.

1. Payments \$414,794.14 Necaise Brothers & \$18,493.75 Compton Engineering

Mr. Miller made a motion to approve payments as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board Members present.

2. Change Order Necaise Brothers (Time Only)

Mr. Murphy made a motion to approve Change Order (Time Only), pending MDEQ approval. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

3. Change Order Reduction \$43,299.00 (Material Change)

Mr. Coggin made a motion to approve Change Order Reduction as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board Members present.

C. Bond Payments \$59,542.24

Mr. Murphy made a motion to approve Bond Payments as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

Board requested a report regarding the weather (rain events) effects on current projects.

D. Service Extensions

1. Jericho Lane

Mr. Miller made a motion to approve the Jericho Lane Extension to provide sewer service for the Home of Grace, not to exceed \$49,200.00. Home of Grace has committed to building the lift station required to serve their site and will donate the left station to the JCUA. Mr. Murphy seconded the motion and it was unanimously approved by the Board Members present.

2. Hwy 57

Mr. Murphy made a motion to approve the 8100 Hwy. 57 Extension to provide both water and sewer services to Glen Crane Works, provided the Coco-Cola plant also connects. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

E. County UA Review Comments

1. Wastewater Facility Improvement Project – WJCUD SRF-C280-870-04

Mr. Coggin made a motion to approve request for Wastewater Facility Improvement Project as presented.

2. Resolution – Authorize Executive Director to Execute All Documents and Agreements for Jordan Road WW System Improvements Project SRF Application

Mr. Coggin made a motion to approve Resolution as presented. Mr. Eldridge seconded the motion. The motion was approved unanimously with five yea votes.

F. FY – 2018 Draft Budget

1. Discussion

Discussion only, no action required.

2. Fees

Discussion only, no action required.

3. Employee Insurance Premiums

Mr. Miller made a motion to approve staff recommendation and keep current rate plan. Mr. Coggin seconded the motion and it was unanimously approved by the Board Members present.

G. Other, If Any

Mr. Smith asked if there were any other New Business Items. Board request a copy of the JCUA vehicle replacement plan.

8. Board Attorney

A. Report

Counsel updated the Board on Attorney matters. No Board action was taken.

B. Other, If Any

There were no other attorney items.

9. Director Items

Mr. Smith asked if there were any Director Items. There were none.

10. Executive Session, If Required

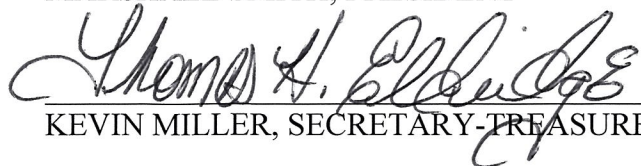
Mr. Smith asked if there was a need for Executive Session. There was none.

11. Adjourn

There being no further business to come before the Board, Mr. Elly made the motion to adjourn. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:40 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 14th day of August, 2017.


MARSHALL SMITH, PRESIDENT


KEVIN MILLER, SECRETARY-TREASURER