



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Jackson County Utility Authority

Regular Meeting
Board of Directors
October 23, 2017

Directors

Kevin Coggin • Jackson County
Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Kevin Miller • Jackson County
Michael R. Murphy • Pascagoula
Jerry Munro • Ocean Springs
Marshall Smith • Gautier

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., October 23, 2017, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Kevin Coggin, President; Kevin Miller, Secretary-Treasurer; Andrew J. Elly, Vice Secretary-Treasurer; Directors Marshall Smith, Michael Murphy and Jerry Munro. Mr. Eldridge was unable to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Johnny Groue, Deputy Director; Linda Gasaway, Administrative Assistant; Edna Lott, Accounting Principal; Tara Sistrunk, HR/ER Manager; Chase Glisson, Engineering Manager; Ryan Dunlap, Mechanical Systems Superintendent; Carrie Dennis, Operations Manager; Amos Dunlap, ETP Supervisor; James Heidelberg and April McDonald, Authority Counsel; Pete McMaster, Arcadis; Joshua Brick, Neel-Schaffer; Greg Brown, Pickering; Chuck Starling, Kimley-Horn and David Compton, Compton Engineering.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Marshall Smith, Director led the Pledge of Allegiance.

4. Changes to Agenda

Mr. Coggin asked if there were any changes to the Agenda. There were none.

5. Employee Recognition

The Board Recognized James Jones, Collection Systems Operator (not present) for 10 years of service and Amos Dunlap, Escatawpa Treatment Plant Supervisor for 25 years of experience.

6. Public Recognition

Mr. Coggin asked if there were any public to be recognized. There were none.

7. Consent Agenda

- A. Travel Approval – Directors Coggin/Elly (Washington Delegation – Water Reclamation Facility) Fairfield (Washington Delegation/Nansemond River and York River PTWS – Water Reclamation Facility).
Air/Lodging/Ground/Standard Per Diem, **Exhibit “A”**

B. SRF-C280-875-05 CO 5 Approval (Information Only), **Exhibit “B”**

C. NOAA SLR Grant (Information Only – JCUA and Ocean Springs are participants.), **Exhibit “C”**

Mr. Miller made a motion to approve Items 7.A. – 7.C. as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board Members present.

8. Discussion Agenda

A. Expenditures, **Exhibit “D”**

Mr. Smith made a motion to approve Expenditures as presented. Mr. Coggin stated that he had concerns regarding the numerous repairs that follow the Annual inspections performed by Gulf States Engineering. Mr. Fairfield explained the pump service contract does provide necessary flow reports and scheduled preventive maintenance even though system conditions may result in needed repairs. Mr. Elly seconded the motion and it was unanimously approved by the Board Members present.

B. Summary Change – Final Payment Request LS#11 and PS#26 \$38,071.11 for Long Beach Underground (Tabled from October 5, 2017.), **Exhibit “E”**

Mr. Elly made a motion to approve the Final Payment Request as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

C. Enforcement Actions

1. Consideration for PS 21 (Tabled from October 5, 2017.), **Exhibit “F”**

Based on information presented by Staff, which indicated that the rocks tested did not come from the JCUA manholes or wet well, Mr. Munro made a motion to go back on WJCUD for damages, presumed to be caused by contract work, in the amount of \$16,639.05. Mr. Murphy seconded the motion and it was unanimously approved by the Board Members present.

D. Engineer – Project Action

1. Consider Connection Project for Plant Daniel (Bond) (Tabled from October 5, 2017.), **Exhibit “G”**

Mr. Elly made a motion to approve Staff request as presented. Mr. Munro seconded the motion and it was unanimously approved by the Board Members present.

2. Consider Rehab for PS#26 (Budget) (Tabled from October 5, 2017.), **Exhibit “H”**

Mr. Smith made a motion to approve Staff request to issue a task order using its General Services Contract for an amount not to exceed \$71,000.00, as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

3. Repair Grit Pump (Budget) (Tabled from October 5, 2017.), **Exhibit “I”**

Mr. Munro made a motion to approve Staff request to repair the replaced Escatawpa POTW Grit Pump for the cost of \$7,976.00 to have on-hand as a spare. Mr. Murphy seconded the motion and it was unanimously approved by the Board Members present.

E. DEQ SRF Offer for PS Replacement (Tabled from October 5, 2017.), **Exhibit “J”**

Mr. Miller made a motion to accept the MDEQ Water Pollution Control Revolving Loan as offered for PS replacement and authorize the Executive Director to Execute required documents. Mr. Murphy seconded the motion and it was unanimously approved by the Board Members present.

F. Bond – Payment Request Totaling \$1,023,245.51, **Exhibit “K”**

Following Mr. Fairfield presenting the description of the requested items, Mr. Smith made a motion to approve payment of \$23,245.51 with the 25% COE Match of \$1,000,000.00 tabled. Mr. Murphy seconded the motion and it was unanimously approved by the Board Members present.

G. Employee Relations Consideration (Tabled from October 5, 2017.), **Exhibit “L”**

Mr. Smith made a motion to continue to table this item for the Compensation Committee to meet with staff to discuss. Mr. Munro seconded the motion and it was unanimously approved by the Board Members present.

H. MSDH SRF – Water Project (Payment 1) \$1,005,334.25 for Frank Turner Construction, **Exhibit “M”**

Mr. Munro made a motion to approve Payment request of Frank Turner Construction after Pickering Firm has confirmed that pipe, being held at Southern Pipe, is available. Mr. Elly seconded the motion and it was unanimously approved by the Board Members present.

I. Highway 57 Project – Professional Services \$38,097.00, **Exhibit “N”**

Mr. Murphy made a motion to approve Professional Services payment for Water and Sewer Relocations as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board Members present.

J. Hurricane Nate Action Items, **Exhibit “O”**

Mr. Miller made a motion to authorize Executive Director to be the designated MEMA Applicant’s Agent representing the JCUA with Hurricane Nate federal and state disaster assistance funds. Mr. Murphy seconded the motion and it was unanimously approved by the Board Members present.

K. COE-Vicksburg – Southern Water Extension (Final Payment) \$269,738.98 for CB Developers, **Exhibit “P”**

Mr. Murphy made a motion to approve Staff recommendation to withhold liquidated damages in the amount of \$57,478.98 and make final payment totaling \$212,260.00, as presented. Mr. Munro seconded the motion and it was unanimously approved by the Board Members present.

L. DEQ SRF – Highway 63

1. Professional Services \$5,057.50, **Exhibit “Q”**

Mr. Murphy made a motion to approve Payment request for professional services as presented. Mr. Smith seconded the motion and it was unanimously approved by the Board Members present.

2. Construction \$229,080.44 for Necaise Brothers, **Exhibit “R”**

Staff states that contractor continues to work to complete project by November 22, 2017 deadline and recommends payment of the request as presented.

Mr. Smith made a motion to approve Payment request as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

M. Other, If Any

Mr. Coggin asked if there were any additional Discussion Items. There were none.

9. Board Attorney

A. Report

Counsel updated the Board on Attorney matters and requested Executive Session regarding Legal Matters. No Board action was taken.

B. Other, If Any

Mr. Coggin asked if there were any additional Attorney items. There were none.

10. Director Items

Mr. Coggin asked if there were any Directors Items. There were none.

11. Executive Session

At 4:57 P.M., Mr. Elly made a motion to go into Closed Session to discuss issues regarding Potential Litigation for possible Executive Session. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to discuss legal matters.

At 5:00 P.M., Mr. Murphy made the motion to come out of Closed Session. Mr. Munro seconded the motion and it was unanimously approved by the Board members present.

At 5:01 P.M., Mr. Murphy made a motion to go into Executive Session. Mr. Smith seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Coggin; Mr. Miller; Mr. Elly; Mr. Munro; Mr. Murphy; Mr. Smith; Mr. Fairfield; Mr. Heidelberg and Ms. McDonald.

At 5:51 P.M., Mr. Elly made a motion that the Board come out of Executive Session, resume Regular Session. Mr. Munro seconded the motion and it was unanimously approved by the Board members present.

No business was undertaken in Executive Session.

At 5:53 P.M., the meeting was re-opened to the public and regular session resumed.

12. Adjourn

There being no further business to come before the Board, Mr. Murphy made the motion to adjourn. Mr. Munro seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:56 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 13th day of November, 2017.



KEVIN COGGIN, PRESIDENT



KEVIN MILLER, SECRETARY-TREASURER