



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Kevin Coggin • Jackson County
Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Kevin Miller • Jackson County
Michael R. Murphy • Pascagoula
Jerry Munro • Ocean Springs
Marshall Smith • Gautier

Jackson County Utility Authority

Regular Meeting

Board of Directors

March 12, 2018

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., March 12, 2018, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Kevin Coggin, President; Tommy Eldridge, Vice President; Kevin Miller, Secretary-Treasurer; Andrew J. Elly, Vice Secretary-Treasurer; Directors Jerry Munro, and Michael Murphy. Director Smith was unable to attend. It was determined there was a quorum.

Also present were: Johnny Groue, Deputy Director; Scott McElroy, Finance/Admin Director; Linda Gasaway, Administrative Assistant; Edna Lott, Accounting Principal; Chase Glisson, Engineering Manager; Ryan Dunlap, Mechanical Systems Superintendent; James Heidelberg and April McDonald, Authority Counsel; Chris Marr, Arcadis; Eric Page, Neel-Schaffer; Greg Brown, Pickering; Chuck Starling, Kimley-Horn, Dax Alexander, Brown, Mitchell & Alexander, and Bobby Brashier and Joey Bullock, BancorpSouth Insurance.

2. Devotion

Director Elly presented the invocation.

3. Pledge of Allegiance

Director Eldridge, Vice President, led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Coggin asked if there were any changes to the Agenda. There were none.

5. Public Recognition

Director Coggin asked if there were any public to be recognized. There were none.

6. Consent Agenda

A. Minutes for February 5, 2018, **Exhibit "A"**

B. Minutes for February 12, 2018, **Exhibit "B"**

C. Minutes for February 26, 2018, **Exhibit "C"**

D. Authorize Executive Director to request Scott McElroy to the Inview Treasury Management System.

E. Notice of High Flow Events to WW Customers, **Exhibit “D”**

F. Invoice Approval (Work Ordered During System Conversion in Advance of PO), **Exhibit “E”**

Director Miller made a motion to approve Items 6.A. – 6.F. as presented. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit “F”**

Director Murphy made a motion to approve the Expenditures as presented. Director Elly seconded the motion. Following discussion and clarification of expenses, the motion carried with a unanimous vote by the Board Members present.

B. Insurance Action, **Exhibit “G”**

1. The JCUA published Requests for Qualifications for Broker Services.
2. BXS Insurance Services complied with the published notice and staff has confirmed the submittal meets all requirements and further confirms they are in good standing as previous provider of brokerage services to JCUA and public entities.
3. BXS Insurance Services has offered the attached proposal, which represents and reduction in cost, for coverage as noted. (Broker Scheduled to Be Present).
Director Elly made a motion to approve Insurance Proposal as presented. Director Munro seconded the motion. Following discussion, the motion was carried with a unanimous vote by the Board Members present.

C. Bond Project Action

1. Payments – Requisition 42 Totaling \$304,634.66, **Exhibit “H”**

Director Munro made a motion to approve Pay Request as presented. Director Eldridge seconded the motion. The motion was carried with a unanimous vote by the Board Members present.

2. Authorize New Task Initiation – St. Andrews System Upgrade 2 (Point Repair) to gravity collection system. Graham Construction Task NTE \$35,000.00 and materials at cost (estimated at \$12,572.00), **Exhibit “I”**

Director Miller made a motion to authorize the New Task Initiation, NTE \$35,000.00, as presented. Director Munro seconded the motion. The motion was carried with a unanimous vote by the Board Members present.

3. Request to Advertise Only – Back – Up Water Source for SWTP, **Exhibit “J”**
Director Miller made a motion to approve request to advertise as presented. Director Murphy seconded the motion. The motion was carried with a unanimous vote by the Board Members present.

4. Authorize New Task Initiation – GTP Life Cycle Phase II Design \$66,000.00, **Exhibit “K”**
Director Elly motion to authorize New Task Initiation as requested. Director Miller seconded the motion. The motion was carried with a unanimous vote by the Board Members present.

5. Other, If Any
Director Coggin asked if there were any other Bond Project Action Items. There were none.

D. Enforcement Action Authorization, **Exhibit “L”**
Director Murphy motion to authorize Enforcement Action as presented. Director Munro seconded the motion. Following discussion, the motion was carried with five (5) Yea votes. Director Coggin voted Nay.

E. Required, If Any
Director Coggin asked if there were any other Discussion Agenda Items. There were none.

8. Board Attorney

A. Report
Counsel updated the Board on Attorney matters. No Board action was taken.

B. Other, If Any
Director Coggin asked if there were any other Board Attorney Items. There were none.

9. Director Items

Director Coggin asked if there were any Director Items.

Director Miller asked why the RFQ regarding the insurance proposal only ran for one week.

Director Munro updated the Board regarding his visit with the City of Ocean Springs regarding the city’s lawsuit against JCUA. Director Munro also attended the City of Ocean Springs Board meeting and will be attending the next Board Meeting.

Directors Coggin and Elly updated the Board regarding the Jackson County Board of Supervisors meeting and reiterated their statement that “The JCUA will work with the Cities for the good of the Jackson County residents”.

Director Coggin asked if there were any other Director Items. There were none.

10. Executive Session (If Needed)

Director Coggin asked if there was need for Executive Session. There was no need.

11. Adjourn

There being no further business to come before the Board, Director Murphy made the motion to adjourn. Director Elly seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting was adjourned at 4:47 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 9th day of April, 2018.



KEVIN COGGIN, PRESIDENT



KEVIN MILLER, SECRETARY-TREASURER