



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors
Kevin Coggin • Jackson County
Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Kevin Miller • Jackson County
Michael R. Murphy • Pascagoula
Jerry Munro • Ocean Springs
Marshall Smith • Gautier

Jackson County Utility Authority Regular Meeting Board of Directors March 26, 2018

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., March 26, 2018, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Kevin Coggin, President; Tommy Eldridge, Vice President; Kevin Miller, Secretary-Treasurer; Andrew J. Elly, Vice Secretary-Treasurer; Directors Jerry Munro, Marshall Smith and Michael Murphy. It was determined there was a quorum.

Also present were: Johnny Groue, Deputy Director; Scott McElroy, Finance/Admin Director; Linda Gasaway, Administrative Assistant; Edna Lott, Accounting Principal; Tara Sistrunk, HR/ER Manager; Chase Glisson, Engineering Manager; Carrie Dennis, O&M Superintendent; Curtis Evans, ETP Operator; James Heidelberg and April McDonald, Authority Counsel; Pete McMaster, Arcadis; Eric Page, Neel-Schaffer; Greg Brown, Pickering; Chuck Starling, Kimley-Horn, Paul Foley, Michael Baker, and Nick Gant, BMA.

2. Devotion

Director Elly presented the invocation.

3. Pledge of Allegiance

Director Elly, Vice President, led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Coggin asked if there were any changes to the Agenda. There were none.

5. Public Recognition

Director Coggin asked if there were any public to be recognized. There were none.

6. Employee Recognition

10 Year Service: Curtis Evans; Billy Scara

The Board Recognized Curtis Evans and Billy Scara for 10 years of service. Board President, Kevin Coggin, presented Mr. Evans with a plaque. Mr. Scara was unable to attend.

7. Consent Agenda

- A. The JCEDF Annual Investors Meeting is scheduled for Thursday April 12, 2018 from 11:30 – 1:00. Directors are requested to let Linda know if you plan to attend and we will RSVP, **Exhibit “A”**

- B. Approve Final Amendment to SRF Loan C280878-04-2 to reflect final compensation and close out documentation approved by the Board December 18, 2017, **Exhibit “B”**
- C. Approve projected budget adjusted values for previously approved Highway 57 MDOT Project, **Exhibit “C”**
- D. Approve force main excavation and repairs Service Contract Work Order, **Exhibit “D”**
- E. Approve Chlorine and Sulfur Dioxide System (Safety – Operations / Compliance) General Repairs Budget, **Exhibit “E”**
- F. Approve Staff Action – Craig Ellis to Class A Water Operator. As the demand at our treatment plant have increased in the last three months we are now ready to fill the position noted to increase supply. (The position and wage grades for this position are existing.) – No Handout
- G. Information Only – Industrial Permit Request Under Review, **Exhibit “F”**
- H. Approve – Revised Job Description, **Exhibit “G”**
Director Miller made a motion to approve Items 7.A. – 7.H. as presented. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present.

8. Discussion Agenda

A. Expenditures, **Exhibit “H”**

Director Murphy made a motion to approve the Expenditures as presented. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present.

B. Bond Project Action

Director Munro entered the meeting at 4:09 P.M.

Director Smith recused himself from discussion and vote regarding Item 8.B.1.

1. Payment Request – PS 28 Graham Construction \$46,183.30, **Exhibit “I”**

Director Miller made a motion to approve the Bond payment request as presented. Director Elly seconded the motion. The motion carried with a unanimous vote by the Board Members present.

Director Smith returned to the meeting.

2. Other, If Any

Director Coggin asked if there were any other Bond Project Action Items. There were none.

C. Electronic Bidding and Reverse Auction (Chase Glisson), **Exhibit "J"**

Update Only. Chase Glisson, Engineering Manager, updated the Board regarding Electronic Bidding, Reverse Auction and the list of Vendors staff has contacted that provide this service.

D. Other, If Any

Director Coggin asked if there were any other Discussion Agenda Items. There were none.

9. Board Attorney

A. Report

Counsel updated the Board on Attorney matters. No Board action was taken.

B. Draft Contract and Exhibits – Black Creek Bridge Relocation, **Exhibit "K"**

Board took the Draft under advisement.

C. Other, If Any

Director Coggin asked if there were any other Board Attorney Items. There were none.

10. Director Items

Director Munro updated the Board regarding his attending the City of Ocean Springs Board Meeting on 03/20/2018.

11. Executive Session, If Needed

Director Coggin asked if there was a need for Executive Session. There was not.

12. Adjourn

There being no further business to come before the Board, Director Elly made the motion to adjourn. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting was adjourned at 4:32 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 9th day of April, 2018.



KEVIN COGGIN, PRESIDENT



KEVIN MILLER, SECRETARY-TREASURER