



**JACKSON COUNTY UTILITY AUTHORITY**  
*Serving the People...Protecting the Environment*

**Directors**  
Kevin Coggin • Jackson County  
Thomas Eldridge • Jackson County  
Andrew J. Elly • Moss Point  
Kevin Miller • Jackson County  
Michael R. Murphy • Pascagoula  
Jerry Munro • Ocean Springs  
Marshall Smith • Gautier

**Jackson County Utility Authority**  
Regular Meeting  
Board of Directors  
June 25, 2018

**MINUTES**

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:22 P.M., June 25, 2018, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Tommy Eldridge, Vice President; Kevin Miller, Secretary-Treasurer; Directors Jerry Munro and Marshall Smith. Directors Coggin, Elly and Murphy were unable to attend. It was determined there was a quorum.

Also present were: Johnny Groue, Deputy Director; Scott McElroy, Finance/Admin Director; Linda Gasaway, Administrative Assistant; Edna Lott, Accounting Principal; Tara Sistrunk, HR/ER Manager; Chase Glisson, Engineering Manager; James Heidelberg and April McDonald, Authority Counsel; Greg Brown, Pickering; Chuck Starling, Kimley-Horn; Chris Marr and Robert Teem, Arcadis.

2. Devotion

Johnny Groue, Deputy Director, presented the invocation.

3. Pledge of Allegiance

Director Munro led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Groue requested Consent Items 7.E., 7.F. and 7.G. be Tabled and the Handout for Item 8.D. be added.

5. Public Recognition

Director Eldridge asked if there were any public to be recognized. There were none.

6. Attorney Report

Counsel updated the Board on Attorney matters. No Board action was taken.

7. Consent Agenda

- A. Information – Exceedance for 5-day BOD at WJC Plant for April  
Plant returned to compliance, **Exhibit “A”**

- B. Approve – Purchase of Radio Communication License Renewal and Upgrade for SCADA System – \$5,222.00 FCC License/Hurricane Technologies Agent, **Exhibit “B”**
- C. Information – Staff is preparing to move forward with final activity to close out our mitigation project with the US Army COE. Wetlands solutions Mitigation Bank \$38,629.00 (Board Authorized Staff to Act March 26, 2018), **Exhibit “C”**
- D. Approve – Installation of Pressure Reducing Station for Helena Utility District point of delivery to resolve high water pressure problems Estimated: \$8,896.54 NTE \$10,000.00, **Exhibit “D”**
- E. Approve – Award of dumpster service to lowest and best bid – Waste Management – **Tabled**
- F. Approve – Use of State Contract for primary uniform services from provider Cintas – **Tabled**
- G. Approve – Award of specialty uniform items and mats to lowest and best bid Aramark – **Tabled**  
As requested Items 7.E., 7.F. and 7.G were pulled. Director Miller made a motion to approve Items 7.A. – 7.D. as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

### Discussion Agenda

#### 8. Discussion Agenda

##### A. Expenditures, **Exhibit “E”**

Director Munro made a motion to approve the Expenditures as presented. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

##### B. Bond Project Action

###### 1. Payments:

###### a. Arcadis, Well Design – \$11,862.04, **Exhibit “F”**

Director Munro made a motion to approve TO No. 11 as presented. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

b. Arcadis, software implementations \$36,704.31, **Exhibit “G”**

Director Miller made a motion to approve PO# 170105-09 as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

c. Arcadis, PS 28 (Old Fort Bayou) \$26,026.00, **Exhibit “H”**

Director Smith made a motion to approve TO No. 8 / PO# 151204.07 as presented. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

d. Arcadis Tyler, Forms \$1,200.00, **Exhibit “I”**

Director Miller made a motion to approve Invoice No. 045-227333 as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

e. Arcadis Tyler, Implementation \$4,077.46, **Exhibit “J”**

Director Munro made a motion to approve Invoice No. 045-228547 as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

2. Arcadis PS 28 Change Order #5 – Time Only, 30 days, **Exhibit “K”**

Director Miller made a motion to approve CO No. 5 requesting an additional 30 days of contract time for Graham Construction. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

C. SRF Action

1. WRWS Phase 1 – Frank Turner Construction PA #9 \$266,786.52, **Exhibit “L”**

Mr. Groue asked Greg Brown, Pickering Firm, to update the Board regarding the project status. Following the information presented, Director Smith made a motion to Approve PA No. 9 as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

**D. Medical Insurance – Renewal Proposals, Exhibit “M”**

Mr. McElroy addressed the Board regarding the Medical Insurance Renewal and Director Miller presented the Benefits and Compensation Committee’s recommendations to help offset the 5% increase in rates. Following questions and discussion, Director Munro made a motion to approve the Committee’s recommendation to terminate retiree coverage effective 12/31/2018; all employees with “Employee Only” coverage will pay \$10.00 a month for their coverage and change to Option 2 with a \$1500 Deductible and \$4000 Out-of-Pocket Maximum. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

**9. Director Items, If any**

Director Eldridge asked if there were Director Items. Director Munro stated that he is disappointed that litigation with the City of Ocean Springs has not been resolved. Board asked Legal Counsel to contact the City of Ocean Springs’ attorney to inquire about the delay. Legal also asked that Deputy Director Groue contact Compton Engineering to inquire as well.

**10. Executive Session, If Needed**

It was determined that there was no need for Executive Session.

**11. Adjourn**

There being no further business to come before the Board, Director Miller made the motion to adjourn. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting was adjourned at 4:52 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 9<sup>th</sup> day of July, 2018.

  
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KEVIN COGGIN, PRESIDENT

  
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KEVIN MILLER, SECRETARY-TREASURER