



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Kevin Coggin • Jackson County
Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Kevin Miller • Jackson County
Michael R. Murphy • Pascagoula
Jerry Munro • Ocean Springs
Marshall Smith • Gautier

Jackson County Utility Authority

Regular Meeting
Board of Directors
August 27, 2018

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., August 27, 2018, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Kevin Coggin, President; Tommy Eldridge, Vice President; Kevin Miller, Secretary-Treasurer; Directors Jerry Munro, Michael Murphy and Marshall Smith. Director Elly was not able to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Johnny Groue, Deputy Director; Scott McElroy, Finance/Admin Director; Linda Gasaway, Administrative Assistant; Lynette Hardin, Accounting Assistant; Chase Glisson, Engineering Manager; Derek Bullock, Project Manager; James Heidelberg and April McDonald, Authority Counsel; Greg Brown, Pickering; Pete McMaster, Arcadis; Eric Page, Neel-Schaffer; Jason Gault, Kimley-Horn, and Ethan Wise, Michael Baker.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Director Eldridge led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Coggin asked if there were any changes to the agenda. There were none.

5. Public Recognition

Director Coggin asked if there were any public to be recognized. There were none.

6. Consent Agenda

A. Approve – Modification to GSE Contract (Provides Specificity), **Exhibit “A”**

B. Approve – Credit (Billing Correction) to Keith’s Superstore, **Exhibit “B”**

Director Munro made a motion to Approve Items 6.A. – 6.B. as presented. Director Miller seconded the motion. Director Coggin asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

Director Smith entered the meeting at 4:07 P.M.

7. Discussion Agenda

A. Expenditures, **Exhibit "C"**

Director Eldridge made a motion to Approve Expenditures as presented. Director Miller seconded the motion. Director Coggin asked if there were any questions or comments. Director Eldridge inquired about the following expenditures: Air Masters - fan motor replaced in the lab ; Godwin Group expense; Lowe's Commercial Services late fee; MSDH Annual Water Quality Analysis Fee for East and West systems and Director Coggin inquired about the following items: Mission Communications Annual Renewal; Stuart C. Irby Co. – IT Rockwell Automation Software Upgrade, and MDEQ Application – Tucker Rd. Mr. Fairfield responded to each inquiry. Director Coggin asked if there were any other questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

B. Consideration of FY 2019 Version 0 Budget Plan

1. Present Proposed Budget, Fee Schedule and Rates

Scott McElroy, Finance/Administrative Director, presented the updated FY2017 Audit.

Director Coggin addressed the Board regarding the recent Budget Committee meetings.

Mr. Fairfield noted DCRUA has a rate of \$3.29 and will have a 3% increase; which many utility companies have an automatic 3% increase annually. The projected rate for the budget as presented is \$3.03/1000g.

2. Accept Comments

Director Coggin asked if there had been any inquiries received from the JCUA Wholesale Customers. Mr. Fairfield stated that WJCUD had responded with a thank you email for JCUA sending the information. Ms. McDonald, Legal Counsel, stated that the City of Pascagoula requested a more legible/larger copy. Ms. McDonald delivered a larger copy of the chart. The following entities were sent a copy of the FY2019 Proposed Budget and Fees: City of Gautier, City of Moss Point, City of Ocean Springs, City of Pascagoula, Helena Utility District, Utility Services and WJCUD. Jimmy Heidelberg stated that he was told that the Pascagoula City Council had mentioned they would like for him to explain the JCUA FY2019 at the next City Council meeting but, to date, he has not been contacted about this. Director Coggin stated that he would like to see a line item regarding Historical Data.

3. Motions to Adopt FY 2019 Budget Plan, Fee and Rate Schedules, and Submit for Federal Agency Approval

(September 1, 2018 Deadline for Submission for Federal Agency Approval.)

Director Murphy made a motion to Approve/Adopt the FY2019 Budget Plan, Wholesale Fee Schedule, and Rate Schedules as presented and to Submit for Federal Agency approval. Director Miller seconded the motion. Director Coggin asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

4. Authorize Finance and Administration Staff to complete the Notification Process. (Posting, Letters, and Public Service Commission)

Director Munro made a motion to Authorize Staff to complete the notification process regarding the FY2019 Budget Plan, Fee Schedules as presented. Director Eldridge seconded the motion. Director Coggin asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

C. Bond Project Action

1. Payments – Requisition 51 Totaling \$ 278,183.76

Mr. Fairfield presented and explained the payments requested. Director Miller made a motion to Approve Payment Requisition 51 as presented. Director Smith seconded the motion. Director Coggin asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

2. Other, If Any

Director Coggin asked if there were any other Bond Project Action Items. There were none.

D. WIFIA – Presentation of Draft Letter of Interest

1. Update Only.

Mr. Fairfield presented the Draft Letter of Interest. No action was taken.

8. Board Attorney

A. Report

Counsel updated the Board on Attorney matters and requested Executive Session to discuss possible litigation. No Board action was taken.

B. Land Acquisition

Counsel requested Executive Session to discuss possible land acquisition. No Board action was taken.

C. Other, If Any

Director Coggin asked if there were any other Attorney Items. There were none.

9. Director Items

Director Munro asked if it would be better for the City of Moss Point to buy water from the JCUA. Legal Counsel and Mr. Fairfield both stated that it would be beneficial for the North area of Moss Point. He then asked if it would be better for the City of Gautier as well. Legal Counsel and Mr. Fairfield both stated that it would be the most economical option for the City of Gautier. Director Munro also inquired if JCUA had completed their part of the Colonial Estates set-up. Mr. Fairfield stated that the bore is complete and they are waiting for the Sunplex Water Towel and Well Deed from the City of Ocean Springs. Director Munro complimented Mr. Fairfield and Staff for their work on the FY2019 Budget Plan, Fee and Rate Schedules.

10. Executive Session

At 4:41 P.M., Director Eldridge made a motion to go into Closed Session to discuss issues regarding Property Acquisition and Potential Litigation matters for possible Executive Session. Director Miller seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to discuss Property Acquisition and Potential Litigation matters.

At 4:43 P.M., Director Miller made the motion to come out of Closed Session. Director Smith seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 4:44 P.M., Director Miller made a motion to go into Executive Session. Director Smith seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Coggin, Miller, Eldridge, Munro, Murphy and Smith; Mr. Fairfield, Mr. Heidelberg and Ms. McDonald.

At 4:51 P.M., Director Eldridge left the meeting.

At 5:18 P.M., Director Munro made a motion that the Board come out of Executive Session and resume Regular Session. Director Miller seconded the motion. The motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 5:19 P.M., the meeting was re-opened to the public and regular session resumed.

11. Motion Option on Property

Director Munro made a motion to Authorize Counsel to request an option to purchase several parcels from the MS Phosphate Land Liquidation Trust per the attached exhibit. Director Murphy seconded the motion. Director Coggin asked if there were any other questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

12. Adjourn

There being no further business to come before the Board, Director Murphy made the motion to adjourn. Director Smith seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting was adjourned at 5:20 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 10th day of September, 2018.



KEVIN COGGIN, PRESIDENT



KEVIN MILLER, SECRETARY-TREASURER