



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors
Kevin Coggin • Jackson County
Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Kevin Miller • Jackson County
Michael R. Murphy • Pascagoula
Jerry Munro • Ocean Springs
Marshall Smith • Gautier

Jackson County Utility Authority Regular Meeting Board of Directors September 10, 2018

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., September 10, 2018, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Kevin Coggin, President; Tommy Eldridge, Vice President; Kevin Miller, Secretary-Treasurer; Andrew J. Elly, Vice Secretary-Treasurer; Directors Jerry Munro, Michael Murphy and Marshall Smith. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Johnny Groue, Deputy Director; Scott McElroy, Finance/Admin Director; Linda Gasaway, Administrative Assistant; Edna Lott, Accounting Principal; Carrie Dennis, O&M Manager; James Heidelberg and April McDonald, Authority Counsel; Greg Brown, Pickering; Pete McMaster, Arcadis; Eric Page, Neel-Schaffer; Chuck Starling, Kimley-Horn, and Alderman Gary Wayne Lennep, City of Moss Point.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Director Elly led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Coggin asked if there were any changes to the agenda. There were none.

5. Public Recognition

Director Coggin asked if there were any public to be recognized. There were none present. Legal Counsel stated that the City of Moss Point, Alderman Lennep, would be arriving later due to work, but would like to address the board upon arrival.

At 4:12 P.M. Alderman Lennep arrived and requested to address the Board during Executive Session.

6. Consent Agenda

A. Minutes for August 13, 2018, **Exhibit "A"**

B. Minutes for August 27, 2018, **Exhibit "B"**

C. Approve Purchase Order for restroom upgrade to trailer at WJC \$6,780.00 plus owner furnished fixtures. (Facility Repair Budget), **Exhibit “C”**

D. Approve Surplus Declaration for disposal of Items 1 through 3 and Items 1 through 10, **Exhibit “D”**

E. Approve Purchase Order for materials to tag assets at \$4,000.00 plus s/h, **Exhibit “E”**

Director Smith made a motion to Approve Items 6.A. – 6.E. as presented. Director Miller seconded the motion. Director Coggin asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit “F”**

Director Eldridge made a motion to Approve the Expenditures as presented. Director Munro seconded the motion. Director Coggin asked if there were any questions or comments. Director Eldridge inquired about the following expenditures: Alfac and Colonial Life; Fred’s Janitorial ServicesLLC; Gulf Breeze Landscaping; Mizelle’s ATV and Small Engine Repair, Piltz, Williams, LaRosa and Company, and Shields Septice Tanks, Inc. Director Coggin inquired about the following expenditures: Corrpro Companies; Jackson County Economic Development, and Wildlife Solutions. Mr. Fairfield responded to each inquiry. Director Coggin asked if there were any other questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

B. SRF Action

1. Payment Application for professional services (Neel-Schaffer \$3,750.00) for Jordan Road PS Project, **Exhibit “G”**

Director Murphy made a motion to Approve the professional services payment application as presented. Director Munro seconded the motion. Director Coggin asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

2. Payment Application for professional services (Neel-Schaffer \$2,733.00) for Phase II, **Exhibit “H”**

Director Miller made a motion to Approve the professional services payment application as presented. Director Murphy seconded the motion. Director Coggin asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

3. Other, If Any

Director Coggin asked if there were any other SRF Action Items. There were none.

C. Bond Project Action

1. Approve: Requisition #52, **Exhibit “I”**

Director Murphy made a motion to Approve payment requisition No. 52 as presented. Director Smith seconded the motion. Director Coggin asked if there were any questions or comments. Director Munro asked why JCUA is paying 71.57% when Creel Company is only 30.89% complete. Staff explained that the amount payed includes the cost of material; which is on location and has been installed. Mr. Fairfield also noted a Keith Waits invoice was included but was part of an earlier “Lump Sum” draw and is not part of the Requisition No. 52 draw. Director Coggin asked if there were any other questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

2. Other, If Any

Director Coggin asked if there were any other Bond Project Items. There were none.

D. MDOT Projects

1. Black Creek Crossing Payment Requests NS \$8,715.50, NS \$3,248.00, GB \$35,030.10, and GB \$264,844.64, **Exhibit “J”**

Director Murphy made a motion to Approve the Black Creek payment requests as presented. Director Elly seconded the motion. Director Coggin asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

2. Black Creek Crossing Change Order 1 for a deduction of \$36,070.00 for Gator Boring, **Exhibit “K”**

Director Munro made a motion to Approve Black Creek payment Change Order No. 1 as presented. Director Miller seconded the motion. Director Coggin asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

8. Board Attorney

A. Report

Counsel updated the Board on Attorney matters and requested Executive Session regarding potential litigation and property acquisition. No Board action was taken.

B. Other, If Any

Director Coggin asked if there were any other Attorney Items. There were none.

9. Director Items, If Any

- A. Director Elly expressed his appreciation for the support and prayers during his recent illness.

- B. Director Coggin appointed Directors Kevin Miller, Chair; Andrew J. Elly and Marshall Smith to serve on the Board Officers Nomination Committee and requested a slate of Officers be developed for consideration at the next Board Meeting on 09/24/2018.

10. Executive Session, If Required – Legal Requested

At 4:48 P.M., Director Eldridge made a motion to go into Closed Session to discuss issues regarding Property Acquisition and Potential Litigation matters for possible Executive Session. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to discuss Property Acquisition and Potential Litigation matters.

At 4:49 P.M., Director Miller made the motion to come out of Closed Session. Director Smith seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 4:49 P.M., Director Eldridge made a motion to go into Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Coggin, Eldridge, Miller, Elly, Munro, Murphy and Smith; Mr. Fairfield, Mr. Heidelberg, Ms. McDonald and Alderman Lennep was asked to attend.

At 5:10 P.M., Alderman Lennep left the meeting.

At 5:18 P.M., Director Murphy made a motion that the Board come out of Executive Session and resume Regular Session. Director Smith seconded the motion. The motion carried with a unanimous vote by the Board Members present.

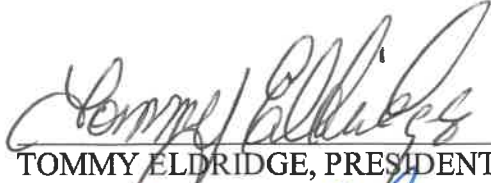
No business was undertaken in Executive Session.

At 5:19 P.M., the meeting was re-opened to the public and regular session resumed.

11. Adjourn

There being no further business to come before the Board, Director Murphy made the motion to adjourn. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting was adjourned at 5:20 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 22nd day of October, 2018.



TOMMY ELDRIDGE, PRESIDENT



KEVIN MILLER, SECRETARY-TREASURER