



JACKSON COUNTY UTILITY AUTHORITY
Serving the People...Protecting the Environment

Directors

Kevin Coggin • Jackson County
Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Kevin Miller • Jackson County
Michael R. Murphy • Pascagoula
Jerry Munro • Ocean Springs
Marshall Smith • Gautier

Jackson County Utility Authority
Regular Meeting
Board of Directors
January 14, 2019

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., January 14, 2019, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Tommy Eldridge, President; Kevin Miller, Secretary/Treasurer; Jackie Elly, Vice Secretary/Treasurer and Directors Kevin Coggin, Michael Murphy and Marshall Smith. Director Munro was unable to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Johnny Groue, Deputy Director; Scott McElroy, Finance/Admin Director; Linda Gasaway, Lead Administrative Assistant; Edna Lott, Accounting Principal; Ryan Dunlap, Retail & Water Systems Superintendent; Carrie Dennis, O&M Manager; James Heidelberg and April McDonald, Authority Counsel; Greg Brown, Pickering; Pete McMaster, Arcadis; Eric Page and David Bowman, Neel-Schaffer; Jason Gault, Kimley-Horn; Paul Foley, Michael Baker, and Edward Guirola, Jackson County Resident.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Director Coggin led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the agenda. There was an add-on to Agenda Item 7.A. Expenditures.

5. Public Recognition

Director Eldridge asked if there were any public to be recognized. The Board recognized Director Munro and the passing of his Mother, Elizabeth Munro.

The Board recognized Mr. Edward Guirola, Jackson County Resident. Mr. Guirola asked when the JCUA project in the Little Bluff Drive area would be complete. Mr. Fairfield stated there is no project in that area at this time. Mr. Guirola stated that he would like to have JCUA services and asked what the requirements would be to have service in that area. Mr. Fairfield will schedule a meeting with Mr. Guirola to see where Mr. Guirola's residence is located and if there is anything that JCUA could do to provide service.

6. Consent Agenda

A. Adopt - Minutes for December 17, 2018, **Exhibit “A”**

B. Travel – Out of State for Munis (1 Employee) Estimated \$1550.00
Travel Plus Registration, **Exhibit “B”** .

C. Purchase Order – Fluid Process \$12,886.00. Noted as “Sole Source”,
Exhibit “C”

D. Holiday Exchange Request, **Exhibit “D”**

Director Miller made a motion to Approve Items 6.A. – 6.H. as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments. Director Elly asked about Item 6.B., hotel expenses. Mr. Fairfield stated that total for this item would be \$2500.00, including hotel expense. Director Eldridge asked if there were any other questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit “E”**

Director Elly made a motion to Approve the Expenditures as presented. Director Coggin seconded the motion. Director Eldridge asked if there were any questions or comments. Director Coggin asked about the two entries for Graham Construction regarding Labor for Maintenance while employees are out. Mr. Fairfield responded regarding temp workers. Director Eldridge asked if there were any other questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

B. Bond Project Action

1. Approve - Requisition #57 \$20,816.46, **Exhibit “F”**

Mr. Fairfield presented this agenda item. Director Coggin made a motion to Approve Requisition No. 57 as presented. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Approve – Professional Services Authorization by John Myers
as per St. Andrews Purchase Agreement, **Exhibit “G”**

Mr. Fairfield presented this agenda item. Director Miller made a motion to Approve the agreement as presented. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. PS 8 Upgrades (Phase II) Manhole Upgrades, **Exhibit “H”**

Mr. Fairfield presented this agenda item. Director Elly made a motion to Approve PS# 8 upgrades as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Approve – Final Award of UG Water Supply at the R/O Plant Previously Extended by Bidder. Lowest and Best Bid Lyman Well \$546,000.00. Staff Requested Change Order 01 Reduction of \$117,000.00. Initial Construction Budget with Change Order 01 \$429,000.00, **Exhibit “I”** .

Mr. Fairfield presented this agenda item. Director Murphy made a motion to Approve Final Award and Change Order Request No. 01 as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Other, If Any

Director Eldridge asked if there were any other Bond Project Action Items. There were none.

C. MDOT Projects

1. Approve Pay Application #1(W & S) and LOC Draw (Hwy 57) \$230,491.45, **Exhibit “J”**

Mr. Fairfield presented this agenda item and Eric Page updated Board and stated that MDOT did confirm 100% reimbursement for MDOT requested change orders. Director Miller made a motion to Approve Pay Application No. 1 (W&S) and LOC Draw (HWY 57) as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Other, If Any

Director Eldridge asked if there were any other MDOT Project Action Items. There were none.

D. SRF Projects

1. Approve Final Loan Amendment – SRF DWI-L300164-01-2, **Exhibit “K”**

Mr. Fairfield presented this agenda item. Director Smith made a motion to Authorize the Final Loan Amendment as presented. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Other, If Any

Director Eldridge asked if there were any other SRF Project Action Items. There were none.

E. FEMA Projects

1. FEMA-4081-DR-MS-Hurricane Isaac was completed and closed during the last week of December 2018. The Executive Director completed the final Quarterly Report for Project 681 (Hurley POTW) during the last week of December 2018. Report Only, no action required.
2. A Financial Transaction Report for Public Assistance transactions executed by the Executive Director is attached in report form. The final two “Pay” items listed on page 8 have now been received by the Authority, **Exhibit “L”**
Report Only, no action required.
3. FEMA-4350-DR-MS-Hurricane Nate is the only open Public Assistance Project at the Authority. The Executive Director is completing final negotiations with FEMA regarding obligation values.
 - a. Repairs at PS-20 in Moss Point have been completed and \$11,383.13 has been obligated from FEMA.
Report Only, no action required.
 - b. Repairs at PS-1 in Ocean Springs are in JCUA Planning and should begin in February. \$42,231.08 has been obligated from FEMA.
Report Only, no action required.

8. Board Attorney

A. Resolution (Complete final integration of St. Andrews hold back.), **Exhibit “M”**

Mr. Heidelberg presented this agenda item. Director Murphy made a motion to Approve the Resolution as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Report

Counsel updated the Board on Attorney matters. No Board action was taken.

C. Fee Schedule 2019, **Exhibit “N”**

Mr. Heidelberg presented this agenda item. Director Smith made a motion to Approve the 2019 Fee Schedule as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Other, If Any

Director Eldridge asked if there were any other Board Attorney Items. There were none.

9. Director Items

A. If Any

Director Eldridge asked if there were any Director Items. Director Miller asked about Ms. Easley. Mr. Fairfield updated the Board on this situation. Director Eldridge asked about the status of the Helena Park Water System. Mr. Fairfield stated that we are moving forward with this project. Director Eldridge asked if there were any other Director Items, there were none.

10. Executive Session, If Required

It was determined that there was no need for Executive Session.

11. Adjourn

There being no further business to come before the Board, Director Murphy made the motion to adjourn. Director Smith seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting was adjourned at 5:10 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 11th day of February, 2019.



TOMMY ELDRIDGE, PRESIDENT



KEVIN MILLER, SECRETARY-TREASURER