



# JACKSON COUNTY UTILITY AUTHORITY

*Serving the People...Protecting the Environment*

## Directors

Kevin Coggin • Jackson County  
Thomas Eldridge • Jackson County  
Andrew J. Elly • Moss Point  
Kevin Miller • Jackson County  
Michael R. Murphy • Pascagoula  
Jerry Munro • Ocean Springs  
Marshall Smith • Gautier

## Jackson County Utility Authority

Regular Meeting  
Board of Directors  
April 22, 2019

## MINUTES

### 1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., April 22, 2019, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Tommy Eldridge, President; Kevin Miller, Secretary/Treasurer; Jackie Elly, Vice Secretary/Treasurer and Directors Kevin Coggin, Michael Murphy and Marshall Smith. Director Munro was unable to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Johnny Groue, Deputy Director; Scott McElroy, Director of Finance/Administration; Linda Gasaway, Lead Administrative Assistant; Edna Lott, Principal of Accounting; James Heidelberg and April McDonald, Authority Counsel; Pete McMaster, Arcadis; Greg Brown, Pickering; Eric Page, Neel-Schaffer, Chuck Starling, Kimley-Horn, and Guy Moore, Newly Elected Director for the City of Pascagoula.

### 2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

### 3. Pledge of Allegiance

Director Murphy led the Pledge of Allegiance.

### 4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda, there were none.

### 5. Public Recognition

Director Eldridge recognized Director Murphy for his time of service on the JCUA Board of Directors representing the City of Pascagoula.

### 6. Consent Agenda

A. Approve – Customer Refund – Francis Wainwright, **Exhibit “A”**

B. Approve – Janitorial Service Package (1 Year), **Exhibit “B”**

C. Approve – Declare Phones Surplus Prior to Disposal, **Exhibit “C”**

Director Elly made a motion to Approve Items 6.A – 6.C. as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

## 7. Discussion Agenda

### A. Expenditures, **Exhibit “D”**

Director Coggin made a motion to Approve Expenditures are presented. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments. Director Elly asked about the Am. Backflow Products Co. Credit and the Heidelberg – Hemphill-Aeromix Invoice and Director Eldridge asked about Fred’s Janitorial. Staff responded and gave details. Director Eldridge asked if there were any other questions or comments. There were none.

### B. SRF Project Action

#### 1. Approve – Professional Services Invoices (Jordan Road Project) NS 1057833 \$28,000.00, **Exhibit “E”**

Mr. Fairfield presented this item. Director Miller made a motion to Approve payment of N-S Invoice No. 1057833 as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

#### 2. Approve - Professional Service Invoices (Jordan Road PH II) NS 1057835 \$41,088.00, **Exhibit “F”**

Mr. Fairfield presented this item. Director Elly made a motion to Approve payment of N-S Invoice No. 1057835 as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

#### 3. Other, If, Any

Director Eldridge asked if there were any other SRF Project Action Items. There were none.

### C. Bond Project Action

#### 1. Payments – Requisition #63, Exhibit “G”

Mr. Fairfield presented this item. Director Coggin made a motion to Approve Payment Requisition No. 63 as presented. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

#### 2. Project Work

##### a. Any Update Discussion Items

Director Eldridge asked if there were any Bond Project Work updates. There were none.

D. MDOT Projects

1. Approve – Hwy 57 Relocation Professional Services Invoices NS 1057831-S \$14,112.00; NS 1057831-W \$12,250.00, .

**Exhibit “H”**

Mr. Fairfield presented this item. Director Murphy made a motion to Approve payment of N-S Invoice No. 1057831 as presented and Authorized temporary funding draw. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

2. Approve – Hwy 57 Relocation PH II Construction – Frank Turner Construction S#4 \$122,949.00 and W#4 \$98,182.50,

**Exhibit “I”**

Mr. Fairfield presented this item and deferred to Eric Page to update the Board on current project status. Director Coggin made a motion to Approve Pay Applications No. 4 for Water and Sewer as presented. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Approve – Approve Final Close-Out Package for Black Creek Crossing, **Exhibit “I”**

Mr. Fairfield presented this item and deferred to Eric Page to update the Board on current project status. Director Elly made a motion to Approve Final Close-Out Package as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Other, If Any

Director Eldridge asked if there were any other MDOT Project Items. There were none.

- E. Construction and Repair – Resolution for Emergency Repairs, **Exhibit “J”**

Mr. Fairfield presented this item. Director Coggin made a motion to the Resolution for Emergency Repairs as presented. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. The motion carried with a unanimous vote by the Board Members present.

- F. Other, If Any

Director Eldridge asked if there were any other MDOT Project Items. There were none.

8. Board Attorney

A. Report

Counsel updated the Board on Attorney matter. No Board action was taken.

B. Approve – Quit Claim Deed to WJC for McCann Road Lift Station,  
**Exhibit “K”**

Mr. Heidelberg presented this item. Director Miller made a motion to Approve Quit Claim Deed as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Other, If Any

Director Eldridge asked if there were any other Board Attorney Items. There were none.

9. Director Items

A. Next Board Meeting, Monday, May 20, 2019 at 4:00.

Director Eldridge announced that due to there being a Holiday conflict on the May 27 board meeting, (Memorial Day), there will be one Board Meeting on May 20, 2019.

B. If Any

Director Eldridge asked if there were any other Director Items. There were none.

10. Executive Session, If Required

It was determined that there was no need for Executive Session.

11. Adjourn

There being no further business to come before the Board, Director Murphy made the motion to adjourn. Director Smith seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting was adjourned at 4:43 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 20<sup>th</sup> day of May, 2019.

  
\_\_\_\_\_  
TOMMY ELDRIDGE, PRESIDENT

  
\_\_\_\_\_  
KEVIN MILLER, SECRETARY-TREASURER