



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Kevin Miller • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Marshall Smith • Gautier

Jackson County Utility Authority

Regular Meeting
Board of Directors
August 12, 2019

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., August 12, 2019, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Tommy Eldridge, President; Jerry Munro, Vice President, Kevin Miller, Secretary/Treasurer; and Marshall Smith. Directors Elly, Moore and Coggin were unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Tommy Fairfield, Director of Engineering / Planning; Johnny Groue, Director of Operations; Scott McElroy, Director of Finance/Administration; Linda Gasaway, Lead Administrative Assistant; Edna Lott, Accounting Principal; Lynette Hardin, Assistant Accountant; James Heidelberg and April McDonald, Authority Counsel; Greg Brown, Pickering; Dennis Reeves, Neel-Schaffer; Chuck Starling, Kimley-Horn; Pete McMaster, Arcadis, and Shawn Wosencraft, Michael Baker.

2. Devotion

Eric Page, Executive Director, presented the invocation.

3. Pledge of Allegiance

Director Munro led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. There were none.

5. Public Recognition

A. General Public

Director Eldridge asked if there were any Public to recognize. There were none.

B. Employee Recognition, **Exhibit "A"**

Board recognized Tommy Fairfield, Director of Engineering/Planning. Mr. Fairfield received the Hatfield Award at the 2019 Mississippi/Alabama Water Environment Association's Annual Conference. The Hatfield Award is presented to individuals for their Professionalism and Outstanding Performance in the Water/Wastewater Environment and to recognize individuals in the Operations, Management and Advancement of Water/Wastewater Pollution Control.

6. Consent Agenda

A. Adopt – Minutes for July 8, 2019, **Exhibit "B"**

- B. Adopt – Minutes for July 22, 2019, **Exhibit “C”**
- C. Information Only – Bond Payment and Cash Position Impact Report as of July 31, 2019, **Exhibit “D”**
- D. Information Only – POTW 1C - MS0045446 (WJC) Notification of Non-Compliance (Effluent BOD-Maximum Monthly Concentration), **Exhibit “E”**
- E. Information Only – POTW 5D - MSU0008011 (BDP) Notification of Non-Compliance (2nd Quarter), **Exhibit “F”**
- F. Information Only – POTW 7C - MS0020249 (PMP) Notice of High Flow / Excessive Wastewater Demands, **Exhibit “G”**
- G. Information Only – POTW 6C - MS0021521 (ETP) Notice of High Flow / Excessive Wastewater Demands, **Exhibit “H”**
- H. Information Only – DHS/FEMA Notice of Final Agreement, **Exhibit “I”**
- I. Authorize – Jordan Road Pump Station Relocation Project-PH II – SRF-C280878-07 – Request to Advertise, **Exhibit “J”**
- J. Approve – Request for Refund of Overpayment (\$532.00), **Exhibit “K”**
Director Eldridge asked Mr. Page to present the Bond Payment and Cash Position Impact Report for clarification. Mr. Page gave a brief explanation of the July 31, 2019 Cash Position Report and explained that the information also included a copy of the Annual Bond Payment which is due September 1, 2019.

Director Miller made a motion to Approve the Consent Agenda as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit “L”**

Director Munro made a motion to Approve the expenditures as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments. Director Munro asked for clarification regarding Air Masters for the Lab and PS 27. Mr. Page explained that these purchases were approved at the 07/08/2019 Board Meeting with an Emergency Resolution. Director Smith asked for clarification regarding Gulf City Body & Trailer Works, as well as clarification regarding the Perkins Tire & Polaris for the WJC Polaris Ranger XP80. Mr. Page explained that the expenses for Gulf City Body & Trailer for the Dodge 5500 Series Maintenance Crane Truck that was purchased last year. This was a reverse auction item; which was not only a very long process but a much more

expensive process as well. This was for a full Bed Body for the truck. Regarding the Perkins Tire & Polaris expenses, Mr. Page and Ms. Lott, Accounting Principal, explained that the space allowed on the expenditures did not list all the expenses for this purchase. Accounting staff presented the additional charges to the Board. Director Eldridge other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. MDOT Projects

1. MDOT 57 IIS Utility Relocation – Pay Application No. 8 – Sewer (\$419,810.60) with Project Report, **Exhibit “M”**

Mr. Page presented this item. Director Miller made a motion to Approve Pay Application No. 8 – Sewer as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. MDOT 57 IIS Utility Relocation – Pay Application No. 8 – Water (\$87,172.39) with Project Report, **Exhibit “N”**

Director Munro made a motion to Approve Pay Application No. 8 – Water as presented. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Other, If Any

Director Eldridge asked if there were any other MDOT Project Items. There were none.

C. SRF Projects

1. SRF Jordan Road PS (07) Relocation / Upgrade– Pay Application No. 6 (\$276,874.73) with Project Report, **Exhibit “O”**

Mr. Page presented this item. Director Miller made a motion to Approve Pay Application No. 6 as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Other, If Any

Director Eldridge asked if there were any other SRF Project Items. There were none.

D. Bond Project Action

1. Approve – Payments - Requisition 68 (\$154,501.78), **Exhibit “P”**

Mr. Page presented this item. Director Miller made a motion to Approve Bond Pay Requisition No. 68 as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments. Director Munro

questioned Legal Services being in the Bond Payments. Mr. Page and Mr. Fairfield, Director of Engineering/Planning explained that this was a part of the St. Andrews acquisition which was under the Bond. Director Smith asked for clarification regarding Southern Pipe & Supply. Mr. Fairfield stated that this was listed for Journal Corrections. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Other, If Any

Director Eldridge asked if there were any other Bond Project Items. There were none.

E. Other, If Any

Director Eldridge asked if there were any other Discussion Agenda Items. There were none.

8. Administrative Items

A. Approve – Munis Line Item Modification, **Exhibit “Q”**

Mr. Page presented this item, explained the reason for Staff’s request and stated that the Budget will not be affected. Director Smith made a motion to Approve the Modification as presented. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Information Only – WIFIA Program, **Exhibit “R”**

Mr. Page and Mr. Fairfield presented this item/update. Information only, no action required.

C. Other, If Any

Director Eldridge asked if there were any other Administrative Agenda Items. There were none.

9. Board Attorney

A. Report

Counsel updated the Board on Attorney matters. No Board action was taken.

B. Authorize – Counsel to Approve Modifications Regarding WJCUD Service Lines and Existing Customer, **Exhibit “S”**

Counsel updated Board regarding the areas in question and Service Lines that have already been resolved with WJCUD, stating that the Final Documents have not been received and that WJCUD is requesting a modification of the Service Area to include a customer that they have been servicing. Director Miller made a motion to Authorize Counsel to Execute Documents/Agreements regarding Service Area Modification to include the existing customer. Director Smith seconded the motion. Director Eldridge asked if there were any

questions or comments. Director Munro asked how WJCUD was servicing the customer if they are located within the JCUA Service area. Counsel stated that WJCUD started providing Water Service to the Customer prior to JCUA offering Water service. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Other, If Any

Counsel stated that Director Kevin Coggin has resigned from his position on the Board. Counsel and Board Recognized Mr. Coggin for his time of service on the JCUA Board of Directors.

10. Director Items

Due to Mr. Miller being elected to a Public Office, the Board elected to have Mr. Elly, Vice Secretary/Treasurer, assume the position of Secretary/Treasurer and Mr. Miller will assume the position of Vice Secretary/Treasurer for the remainder of the JCUA Fiscal Year.

11. Executive Session, If Required

It was determined that there was no need for Executive Session.

12. Adjourn

There being no further business to come before the Board, Director Munro made the motion to adjourn. Director Smith seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting was adjourned at 4:53 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 14th day of October, 2019.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER