Directors

Thomas Eldridge ▪ Jackson County
Andrew J. Elly ▪ Moss Point
Kevin Miller ▪ Jackson County
Guy Moore ▪ Pascagoula
Jerry Munro ▪ Ocean Springs
Marshall Smith ▪ Gautier
Tom Stennis – Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors
October 28, 2019

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., October 28, 2019, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Tommy Eldridge, President; Andrew J. Elly, Secretary/Treasurer; Marshall Smith, Vice Secretary/Treasurer; Kevin Miller, and Guy Moore. Directors Munro and Stennis were unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda Gasaway, Lead Administrative Assistant; Johnny Groue, Director of Operations; Scott McElroy, Director of Finance/Administration; Chase Glisson, Engineering Manager; Edna Lott, Accounting Principal; Tara Sistrunk, HR/ER Manager; Alex Dixon, Compliance Officer; April McDonald, Authority Counsel; Greg Brown, Pickering; Dennis Reeves, Joshua Brick and Steve Twedt, Neel-Schaffer; Chuck Starling, Kimley-Horn; Pete McMaster, Arcadis; Randy Gary, Rachel Gary and Steve West, Hurley Car Care.

2. Devotion

Eric Page, Executive Director, presented the invocation.

3. Pledge of Allegiance

Director Smith led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Staff requested Item 8.C. – Status Report on Potential Real Property Acquisitions be moved after Item 11. Item 8.C. will not be Item 12.

5. Public Recognition

A. Request for Waiver - Randy Gray, Hurley Car Care

Mr. Randy Gray, Hurley Car Care, addressed the Board regarding his request for Waiver for Hurley Car Care to connect to JCUA services as directed by MDEQ during the permit renewal process for Hurley Car Care, as water and wastewater is now available in the area; which was not available when the permit was originally issued. Mr. Gray stated that he is concerned that JCUA's water will not meet the standard necessary to prevent spotting; as well as the financial burden connecting to JCUA services will cause; which could result in him having to shut down the car wash. Mr. Page explained to Mr. Gray

that the JCUA did not contact MDEQ, JCUA only responded to MDEQ communication as part of the permit renewal process, stating that both water and wastewater service are now available. Following the presentation and discussion, the Board tabled this item to the next Board Meeting on Tuesday, November 12, 2019, pending JCUA testing the well water currently used by Hurley Car Care and water that would be provided by JCUA.

B. General Public
Director Eldridge asked if there were any Public to recognize. There were none.

6. Consent Agenda

A. Approve – AutoCad Annual Renewal, **Exhibit "A"**

B. Approve – SAM-2018-00712-DEM – Mitigate Wetlands for New PS No. 6 – NTE $3,300.00, **Exhibit "B"**

C. Information Only – POTW 7C / PMP MDEQ Inspection Report, **Exhibit "C"**

D. Information Only – POTW 1C / WJC WJCTF Notice of Violation, **Exhibit "D"**

E. Information Only – QC and DMR-QA Results, **Exhibit "E"**
Director Miller made a motion to Approve Items 6.A. – 6.E as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments. Director Moore asked for clarification of AutoCad and what the Annual Renewal included. Mr. Page gave an explanation as to how AutoCad is utilized by JCUA and stated that the Annual Renewal includes use of the program and updates. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit "F"**
Director Miller made a motion to Approve Expenditures as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments. Directors Moore and Eldridge had questions regarding the Cifra Construction Co. payment, Lawnmower Repair; review of Heidelberg Invoices and Micro Methods Lab samples for EC Plaza/Hurley Huddle. Mr. Page explained that the Cifra Construction Co. work was Authorized at the 05/20/2019 Board Meeting; even though JCUA does contract the lawn care for the facilities there are some are not be contracted out; therefore, staff has to maintain these facilities; Heidelberg invoices are reviewed by the Executive Director, as well as other staff members for accuracy, and EC Plaza is currently compliant. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. MDOT Projects

1. Hwy. 57 Utility Relocation – Phase II

   a. Approve – Request for Additional Time (58 Days Beyond Contract Expiration Date) – Change Order No. 3, **Exhibit "G"**
   Mr. Page presented this item. Director Moore made a motion to Approve Change Order No. 3 as presented. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments. Director Moore asked if this would cause any monetary issues and Director Miller asked if there would be any additional cost. Mr. Page stated that there is a monetary issue due to the contract expiration date but, as stated by the Project Engineer, Dennis Reeves, they do not expect any additional cost and the expected Revised Contract Expiration Date is December 10, 2019. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Other, If Any
   Director Eldridge asked if there were any other MDOT Project Items. There were none.

C. SRF Projects

1. Jordan Rd. – Phase II

   a. Authorize – Board Action on Bids Received, **Exhibit "H"**
   Mr. Page presented this item and explained that it was engineer's recommendation to re-bid this item due to unbalanced bid submittals. MDEQ stated that it would be the Board's decision to Re-Bid and they would allow a Re-Bid if approved. He went on to state that there would be modification of the specifications regarding mobilization and other elements. Director Smith made a motion to Approve Staff's recommendation to Reject All Bids and Re-Advertise for Bids with the added Revisions. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Other, If Any
   Director Eldridge asked if there were any other SRF Project Items. There were none.

D. Other, If Any
Director Eldridge asked if there were any other Discussion Agenda Items. There were none.

8. Administrative Items

   A. Approve – POTW 2C / GTP Vehicle Request – As Per State Contract - Dodge Ram 1500 4x4 $22,450.00 Plus Accessories (strobe lights and tool box) $1,800.00 Total Cost $24,250.00 (Budgeted Item), **Exhibit "I"**
   Mr. Page presented this item, stating this is a Budgeted Item that will be replacing an existing vehicle that is no longer safe for on-the-road use and will be used at the POTW 1C/WJC facility for off-road use. Director Miller made a motion to Approve the request as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

   B. Approve – Governor's Holiday Proclamation Extension to JCUA, **Exhibit "J"**
   Ms. Sistrunk presented this item. Director Moore made a motion to Approve the Governor's Holiday Proclamation Extension as presented. Director Miller seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney

   A. Report
   Counsel updated the Board on Attorney matters. No Board action was taken.

   B. Other, If Any
   Director Eldridge asked if there were any other Board Attorney Items. There were none.

10. Director Items

   A. Other, If, Any
   Updates requested regarding Helena Park Water System, Employee Advisory Committee and FY-2019 Audit. Mr. Page, Mr. Glisson, Ms. Sistrunk and Mr. McElroy updated the Board regarding these items.

11. Executive Session, If Required

At 5:05 P.M., Director Elly made a motion to go into Closed Session regarding Personnel, Litigation and Property Acquisition matters for possible Executive Session. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 5:10 P.M., Director Elly made the motion to come out of Closed Session. Director Miller seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 5:13 P.M., Director Smith made a motion to go into Executive Session. Director Miller seconded the motion. The motion carried with a unanimous vote by the Board Members present. In attendance were: Directors Eldridge, Elly, Miller, Moore, and Smith; Mr. Page; Ms. Sistrunk, and Ms. McDonald.

At 6:40 P.M., Director Smith made a motion that the Board come out of Executive Session and resume Regular Session. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 6:42 P.M., the meeting was re-opened to the public and regular session resumed.

12. Status Report on Potential Real Property Acquisitions, Exhibit "K"

There was No Action taken at this time.

13. Adjourn

There being no further business to come before the Board, Director Moore made the motion to adjourn. Director Miller seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting was adjourned at 6:45 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 12th day of November, 2019.

TOMMY ELDRIDGE, PRESIDENT

ANDREW J. ELLY, SECRETARY-TREASURER