



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Marshall Smith • Gautier
Tom Stennis – Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors
February 24, 2020

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., February 24, 2020, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, Vice President; Director Marshall Smith, Vice Secretary / Treasurer, and Directors Mallette, Moore and Stennis. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda Gasaway, Lead Administrative Assistant; Scott McElroy, Finance / Administration Director; Johnny Groue, Operations Director; Chase Glisson, Engineering Manager; Tara Sistrunk, HR / ER Manager; Christian Nevarez, Lab Manager; Alex Dixon, Engineer / Compliance Manager; Morgan Pitts, Env. Compliance and Lab QA/QC; Donald Taylor, Lead Lab Technician; James Heidelberg and April McDonald, Authority Counsel; Greg Brown, Pickering; Dennis Reeves, Neel-Schaffer; Robert Teem, Arcadis; Chuck Starling, Kimley-Horn; Edward Guirola and Louis Guirola, Jackson County Residents.

2. Devotion

Eric Page, Executive Director, presented the invocation.

3. Pledge of Allegiance

Director Mallette led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Munro asked if there any changes to the Agenda. Mr. Page stated that there was a Revision to Item 6.B. – Request is to Add VOIP only.

5. Public Recognition

A. Employee Recognition

1. Morgan Pitts, QA/QC - Environmental Compliance
10 Years of Service

2. Donald Taylor, Lead Laboratory Technician
10 Years of Service

The Board recognized Morgan Pitts, Environmental Compliance QA/QC and Donald Taylor, Lead Laboratory Technician for 10 Years of Service and presented them both with a plaque.

B. General Public

Director Munro asked if there were any Public to recognize. Mr. Page recognized Mr. Guirola, Jackson County resident, who was in attendance regarding the Little Bluff Estates Estates Subdivision.

6. Consent Agenda

- A. Approve – Contract Renewal with Suez – Elevated Water Storage Tank Maintenance Agreement, **Exhibit “A”**
- B. Approve – Contract Revision of Southern Tele-Communication, Inc. (STC) – Add Additional Fiber Line from STC to JCUA Lab in Lieu of Current AT&T Service, **Exhibit “B”**
- C. Approve - Support of Jackson County Household Hazardous Waste Collection Day (Same Conditions as Past Support), **Exhibit “C”**
- D. Information Only – City of Moss Point – Excessive Flows for Month of January 2020, **Exhibit “D”**
- E. Information Only – City of Pascagoula – Excessive Flows for Month of January 2020, **Exhibit “E”**
Director Stennis made a motion to Approve the Consent Agenda as presented. Director Smith seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures

Director Stennis made a motion to Approve the Expenditures as presented. Director Mallette seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. MDOT Projects

1. Hwy. 57 Utility Relocation – Phase II

- a. Approve – Frank Turner Payment Application No. 14 –S, **Exhibit “F”**
Mr. Page presented this item and deferred to Mr. Dennis Reeves, N-S Project Engineer, for project updates. Director Smith made a motion to Approve Pay App No. 14-S as presented. Director Mallette seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- b. Approve – Frank Turner Payment Application No. 14 –W, **Exhibit “G”**

Mr. Page presented this item. Director Stennis made a motion to Approve Pay App. No. 14-W as presented. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. SRF Projects

1. Jordan Rd. PS (07) Relocation and Upgrade Phase I

- a. Approve – Hemphill Construction Invoice No. 12, **Exhibit “H”**

Mr. Page presented this item and deferred to Mr. Reeves, N-S Project Engineer, for project updates. Director Moore made a motion to Approve Invoice No. 12 as presented. Director Smith seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Other, If Any

Director Munro asked if there were any other Discussion Items. There were none.

8. Administrative Items

- A. Approve – Option to Provide Service – Little Bluff Estates Subdivision, **Exhibit “I”**

Mr. Page presented this item and deferred to Mr. Chase Glisson for further explanation of the options provided for consideration. Board discussed the options provided with Little Bluff Estates Resident, Mr. Edward Guirola. Mr. Guirola and Director Mallette will contact the Little Bluff Estates Residents to find out who, in addition to Mr. Guirola, would like to request JCUA service and will report back to the Board their findings.

- B. Information Only - Ocean Beach Estates – Connection Project Status Update, **Exhibit “J”**

Mr. Page presented this item and deferred to Mr. Glisson for further explanation. Director Munro made a motion to Authorize Legal Counsel to take necessary steps to force action by residents identified. Director Mallette seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- C. Information Only – Helena Park Water System – Connection Project Status Update, **Exhibit “K”**

Mr. Page presented this item and deferred to Mr. Glisson for further explanation. Staff recommends scheduling a follow-up meeting with the remaining residents to assist with application for service and completion of application by obtaining supporting documentation.

D. Approve – Sponsorship of Boys and Girls Clubs of Jackson County Fundraiser, **Exhibit “L”**

Director Stennis made a motion to approve a \$100 Sponsorship. Director Smith seconded the motion. Director Munro asked if there were any questions or comments. Director Moore asked about the amount of money has been allocated for Advertising. Staff stated the budgeted amount for the fiscal year is \$2000. Director Moore also asked about how it will be determined who receives this money. Board indicated it would be on a first come, first serve basis. Director Munro asked if there were any other questions or comments, there were none. Motion carried with four (4) Aye votes and one (1) Nay vote. Director Moore voted Nay.

E. Information Only – Copier / Scanner Purchase Cost comparison, **Exhibit “M”**

Mr. Page presented this item, explaining the cost difference between purchasing and leasing of the machine discussed at the last Board Meeting. Cost of the Copier alone is more than the lease; which includes Toner and Maintenance. This was information only, no action was required.

F. Other, If Any

Director Munro asked there were any other Administrative Items. There were none.

9. Board Attorney

A. Report

Counsel updated the Board on Attorney matters. No Board action was taken.

B. Other, If Any

Director Munro asked if there were any other Attorney items. There were none.

10. Director Items

A. Other, If Any

Director Smith requested an update regarding the Omega Protein Plant. Staff stated Kimley-Horn has drafted a proposal, presented it to them and we are currently awaiting a response.

Director Stennis stated that he had received a complaint from a JCUA customer, located at John Smith / Jim Ramsey Road, stating that she has been receiving a bill from JCUA but was recently informed that she was not connected. She is requesting reimbursement of the payments she has made. Staff stated that this will be looked into, addressed and Board will be updated at the next Board Meeting.

Director Moore asked for clarification regarding the funds for the RFQ. Staff stated that the Loan taken out to purchase this property also included the cost for improvements.

Director Moore requested an update regarding the status of the current ongoing Audit. Mr. Scott McElroy, Director of Finance / Administration, stated that a request was sent to the Auditors asking if any additional information was needed, to date, he has not received a response.

Director Munro requested an update regarding the Moss Point Water System. Moss Point is currently in the process of acquiring the information JCUA requested.

11. Executive Session (If Needed)

Director Munro asked if there was a need for Executive Session. There was not.

12. Adjourn

There being no further business to come before the Board, Director Stennis made the motion to adjourn. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting was adjourned at 4:52 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 9th day of March, 2020.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY, SECRETARY-TREASURER