



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Marshall Smith • Gautier
Tom Stennis – Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors
March 9, 2020

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., March 9, 2020, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Munro, Vice President; Director Elly, Secretary / Treasurer; Director Marshall Smith, Vice Secretary / Treasurer, and Directors Mallette, Moore and Stennis. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda Gasaway, Lead Administrative Assistant; Scott McElroy, Finance / Administration Director; Johnny Groue, Operations Director; Chase Glisson, Engineering Manager; Tara Sistrunk, HR / ER Manager; Edna Lott, Accounting Principal; Carrie Dennis, O&M Manager; Alex Dixon, Compliance Manager; James Heidelberg and April McDonald, Authority Counsel; Greg Brown, Pickering; Joshua Brick, Neel-Schaffer; Pete McMaster, Arcadis, and Chuck Starling, Kimley-Horn.

2. Devotion

Eric Page, Executive Director, presented the invocation.

3. Pledge of Allegiance

Director Moore led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there any changes to the Agenda. Mr. Page stated that there was an Add-On to Item 7.A. – Expenditures.

5. Public Recognition

A. General Public

Director Eldridge asked if there were any Public to recognize. There were none.

6. Consent Agenda

A. Adopt – Minutes for February 10, 2020, **Exhibit “A”**

B. Adopt – Minutes for February 24, 2020, **Exhibit “B”**

C. Approve – Fred’s Janitorial Contract Renewal – 2nd/Final Year of Contract, **Exhibit “C”**

Director Stennis made a motion to Approve the Consent Agenda as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit “D”**

Director Munro made a motion to Approve Expenditures as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments. Director Eldridge requested clarification regarding the following: Air Masters – Duct Work; Escatawpa Wholesale Supply – Ice Maker, and Rocking “C” Truck & Trailer – Service Exhaust System. Director Smith requested clarification regarding Sunset Chrysler Dodge – 2020 Durango, and Director Moore requested clarification regarding Water Research Foundation. Mr. Page responded to the inquiries. Air Master - there have been employees moved to the SWTP facility in an area that was not utilized by staff and duct work had to be added; Escatawpa Wholesale Supply – Ice Maker replaced existing ice maker in the O&M facility; Lee Tractor – Repairs to the Case Skid Steer, and Rocking “C” Truck & Trailer – Unit 102 2010 International Dump Truck service exhaust system; Sunset Chrysler Dodge – 2020 Dodge Durango was ordered in May of 2019, and Water Research Foundation – 04/01/20 – 03/31/21 Annual Dues for access to the WRF database. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. SRF Projects

1. Pump Station 06 SRF Improvement Project - Design (SRF-C280878-08)

a. Approve – Kimley-Horn Invoice No. 15808263, **Exhibit “E”**

Mr. Page presented this item and stated this is still in the early design planning stages. Director Elly made a motion to Approve payment as requested. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments. Director Eldridge asked about the total cost of Design. Mr. Page stated \$357,000.00. Director Moore requested clarification regarding the first paragraph, last sentence in the memo, “Thus, JCUA will incur a substantial portion of the \$357,000.00 design cost prior to our next SRF payment application.” Mr. Page stated that JCUA would incur the design cost only until DEQ approved payment, then JCUA would be reimbursed under the terms of the loan program. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Emerald Lake Subdivision – Phase 2

1. Approve – Force Main Fittings Resolution, **Exhibit “F”**

Director Eldridge requested this Item Tabled to Next Board Meeting, 03/23/20.

D. Other, If Any

Director Eldridge asked if there were any other Discussion Items. There were none.

8. Administrative Items

A. PMP POTW MS0020249 – PS 16 Replace 20HP Flygt Pump

1. Approve – Staff Request Permission to Purchase 30 HP Grundfos Pump from Allan J. Harris, **Exhibit “G”**

Mr. Page presented this item. Director Munro made a motion to Approve staff's request as presented. Director Stennis seconded the motion. Director Eldridge asked if there were any questions or comments. Director Moore and Director Elly asked why this pump cost so much less than the other pumps quoted. Mr. Page explained that cost can differ from one Brand to another. Director Smith asked why the previous pump was 20 HP and the one quoted is a 30 HP. Mr. Page stated it was due to parameters related to the pump's performance curve. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Oil and Grease Violation

1. Authorize – Staff Request Authorization to Impose Violation Fine – Dr. Parker Plaza (Hurley, MS), **Exhibit “H”**

Mr. Page presented this item and then deferred to Alex Dixon, Compliance Manager for further explanation. Following questions and discussion, Director Stennis made a motion to Authorize Staff's request as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Audit Update, **Exhibit “I”**

Mr. Page deferred to Mr. Scott McElroy, Director of Finance / Administration for update. Mr. McElroy stated that Staff was recently informed by Kristen Pickich of Piltz, Williams, LaRosa & Company, is looking to having the Audit completed by the end of April. Additional information was requested from JCUA, which has been sent via email. Also, Mr. McElroy stated that early today, 03/09/20, Ms. Pickich stated to Ms. Edna Lott, Accounting Principal, that they are currently working on taxes and will resume the JCUA Audit after March 16, 2020, when they will be meeting in the Vancleave office with Tommy Fairfield and Chris Row regarding SRF loans. Update only, no action was required.

D. Approve – Wholesale Water Rate Adjustment, **Exhibit “J”**

Mr. Page presented this item and stated that the only wholesale water contract this adjustment will affect will be for the City of Ocean Springs; which will be the first adjustment since the contract was entered into in 2008. If approved, this Wholesale Water Rate Adjustment will go into effect July 1, 2020. Director Elly made a motion to Approve the Rate Adjustment as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments. Director Elly asked if the adjustment covers JCUA’s cost. Mr. Page stated that it will cover the portion used by Ocean Springs. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

E. Other, If Any

Director Eldridge asked if there were any other Administrative Items. There were none.

9. Board Attorney

A. Report

Counsel updated the Board on Attorney matters. No Board action was taken.

B. Other, If Any

Director Eldridge asked if there were any other Attorney Items. There were none.

10. Director Items

A. Update – 10820 Jim Ramsey Road – Water Supply, **Exhibit “K”**

Mr. Page deferred this to Director Stennis for update. Director Stennis stated that he did follow-up with the customer and she is very happy now.

B. Helena Park Water System

Mr. Page provided an update and relayed that based upon comment from the customer in the field, the customer is happy now. This was an update only, no action was required.

C. DC Trip

Mr. Page deferred to Director Elly to update the Board regarding Staff’s recent trip to DC. Director Elly stated that Senators Wicker and Hyde-Smith, as well as Congressman Palazzo, are all definitely supportive of JCUA’s Water Reclamation Project. Supervisor Harris attended the meeting with Representative Palazzo and they were all very productive meetings for JCUA. This was an update only, no action was required.

D. Elliott Homes

Discussion centered on Elliott Homes that JCUA issue certification for three (3) to four (4) phases (Phases 5, 6, 7 & 8) of the Palmetto Point Subdivision together but, they will only pay for one (1) phase at this time. No action was taken.

E. Other, If, Any

Director Eldridge asked if there were any other Director Items. There were none.

11. Executive Session (If Needed)

Director Munro asked if there was a need for Executive Session. There was not.

12. Adjourn

There being no further business to come before the Board, Director Stennis made the motion to adjourn. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting was adjourned at 4:49 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 13th day of April, 2020.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY, SECRETARY-TREASURER