



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Marshall Smith • Gautier
Tom Stennis • Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors
April 27, 2020

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:06 P.M., April 27, 2020, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President. Attending remotely: Director Munro, Vice President; Director Elly, Secretary / Treasurer; Director Marshall Smith, Vice Secretary / Treasurer, and Directors Mallette, Moore and Stennis. It was determined there was a quorum.

Also present were: James Heidelberg, Legal Counsel. Attending remotely: Eric Page, Executive Director; Linda Gasaway, Lead Administrative Assistant; Johnny Groue, Operations Director; Chase Glisson, Engineering Manager; Carrie Dennis, O&M Manager; Tara Sistrunk, HR/ER Manager; April McDonald, Authority Counsel; Pete McMaster, Arcadis, Greg Brown, Pickering; Chuck Starling, Kimley-Horn; Dennis Reeves, Neel-Schaffer; A.J. Hughes, Fahrenheit Café; and Charles Tarver, Jackson County Resident.

2. Devotion

Eric Page, Executive Director, presented the invocation.

3. Pledge of Allegiance

Director Eldridge led the Pledge of Allegiance.

Director Munro entered the meeting at 4:10 P.M. and at 4:11 P.M. Director Eldridge had Roll Call to confirm Directors in attendance.

4. Changes to Agenda, If Any

Director Eldridge stated there was an Add-on - Supporting Documents for Item 8.C. and asked if there were any other changes to the agenda. There were none.

5. Public Recognition

A. General Public

Director Eldridge asked if there were any public to recognize. Mr. Page recognized Mr. A.J. Hughes – Fahrenheit Café, OS Regarding Item 8.B.

6. Consent Agenda

A. Approve – ADT Annual Renewal – Lab Security System

- B. Approve – Airgas Annual Rental Agreement – Gas Cylinder
- C. Approve – ArcGIS Annual Renewal – Mapping License & Maintenance
- D. Approve – Gulf Breeze Addendum to Current Contract – Change Vancleave Customer Service from One to Two Cuts per month April - October
- E. Approve – Neptune Software Annual Renewal – Maintenance and Support
- F. Approve – PDQ Annual Renewal – Software Deployment Program
- G. Approve – Winn 911 Annual Renewal – Maintenance and Software Support for Alarm Dialer at SWTP
- H. Information Only – City of Moss Point – Excessive Flows 03/04/20 – 03/05/20

Director Stennis made a motion to Approve Items 6.A. – 6.H. as presented. Director Smith seconded the motion. Director Eldridge asked if there were questions or comments. Director Elly asked if staff is satisfied with the service provided by the companies with the annual renewals. Mr. Page stated that staff recommendations to renew are based on ability to obtain service from another provider, cost, and level of service provided by current vendors. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures

Director Munro made a motion to Approve Expenditures as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments. There was general discussion and explanations about some of the expenditures. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Other, If Any

Director Eldridge asked if there were any other Discussion Agenda Items. There were none.

8. Administrative Items

A. Approve – Hwy. 614 Well – East Water System Emergency Repair

Mr. Page presented this item and then deferred to Mr. Glisson, Engineering Manager, for further update. Director Munro made a motion to Approve Staff's request as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments. Director Eldridge inquired as to how long the well has been in operation. Mr. Page stated approximately 10 years. Director

Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Approve – PS 21 Odor Mitigation Request (Tabled from 03/23/20 Board Meeting)

Mr. Page presented Staff's Odor Study and Staff's recommendations and recognized Mr. Hughes to address the Board. Following the presentation of the study by Mr. Glisson, Mr. Hughes addressed the Board. Following questions, comments and discussion, Director Smith motioned that JCUA take no action as it relates to odor mitigation at this site and allow the commercial customer to pay all direct and indirect costs associated with addressing odor control to a level acceptable to the customer. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Approve – Hardship Waiver Request – 2810 Hwy. 614, Moss Point – Request Waiver of Connection Fees for Water / Sewer

Director Eldridge presented this item. Following the presentation, questions, comments and discussion, Director Stennis made a motion to allow the customer to contact MSDH regarding onsite septic for the proposed trailer on the property. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with six (6) Yea votes, Director Elly voted Nay.

D. Beach Street Sewer Extension

1. Approve – Memorandum of Agreement (Handout / Email)

Mr. Page presented this item and deferred to Mr. Glisson for further explanation. Following the presentation, questions, and comments, Director Stennis made a motion to Approve the request with the Stipulation that the line be donated to the JCUA upon Legal Counsel's review and approval of agreement. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Approve – Construction Request (Handout / Email)

Director Stennis made a motion to Approve the Construction Request as presented. Director Munro seconded the motion. Director Eldridge asked if there were questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

E. Approve – Staff Request to Reschedule Meeting Scheduled for Monday, May 25 (Memorial Day) to Tuesday, May 26

Director Smith made a motion to Approve Staff's request as presented. Director Munro seconded the motion. Director Eldridge asked if there were questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

F. Other, If Any

Director Eldridge asked if there were any other Administration Items. There were none.

9. Board Attorney

A. Report

Counsel updated the Board on Attorney matters. No Board action was taken.

B. Approve – Authorization to Request Proposals from Local Appraisers regarding the EJC Water Reclamation Facility Land Acquisition

Mr. Heidelberg presented this item. Director Elly made a motion to Approve the request for Authorization as presented. Director Munro seconded the motion. Director Eldridge asked if there were questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Other, If Any

Director Eldridge asked if there were any other Attorney Items. There were none.

10. Director Items

A. Other, If, Any

- Director Eldridge requested an update regarding the Helena Park Water System. Mr. Glisson updated the Board regarding the project stating the projected Switch-Over Date to be Tuesday, May 5 or Wednesday, May 6, pending MSDH approval.
- Director Elly asked if there has been any speculation regarding when Board Meetings will resume at Administration Office. Mr. Page updated the Board regarding the Governor's latest order, the Safer at Home Order. The new order is in affect for the next two weeks and will expire the day of the JCUA's next Board meeting on May 11th. Mr. Page recommends the May 11th board meeting should be remote which will allow the Board to evaluate the situation at that time to determine if the May 26th Board Meeting should be remote or held at the Executive Conference Room.
- Director Eldridge asked if JCUA was still at 100% regarding no employees testing positive for COVID-19. Mr. Page stated that, to date, there have been no known positive results for any JCUA employees or family members.
- Director Moore requested an update regarding Frank Turner Construction. Mr. Page deferred to Dennis Reeves, Neel-Schaffer Project Engineer. Mr. Reeves stated the final walk-through was this morning, May 27, 2020. They are currently awaiting the Final As-Built Drawings, Survey of Construction, and Final Release of Liens and Sureties from Frank Turner Construction. He also stated that information requested by MDOT has been provided.

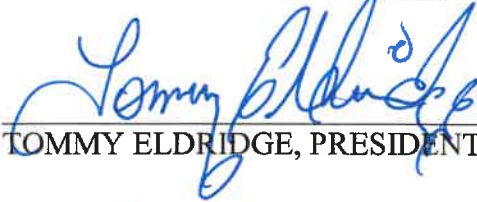
11. Executive Session (If Needed)

Director Eldridge asked if there was a need for Executive Session. There was not.

12. Adjourn

There being no further business to come before the Board, Director Stennis made the motion to adjourn. Director Elly seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:24.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 11th day of May, 2020.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY, SECRETARY-TREASURER