



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Marshall Smith • Gautier
Tom Stennis • Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors
May 11, 2020

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., May 11, 2020, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President. Attending remotely: Director Munro, Vice President; Director Elly, Secretary / Treasurer; Director Marshall Smith, Vice Secretary / Treasurer, and Directors Mallette, Moore and Stennis. It was determined there was a quorum.

Also present were: Linda Gasaway, Lead Administrative Assistant; Tara Sistrunk, HR/ER Manager and Edna Lott, JCUA Retiree. Attending Remotely: Eric Page, Executive Director; Johnny Groue, Operations Director; Scott McElroy, Finance/Administrative Director; Chase Glisson, Engineering Manager; Carrie Dennis, O&M Manager; James Heidelberg and April McDonald, Authority Counsel; Pete McMaster, Arcadis, Greg Brown, Pickering; Chuck Starling, Kimley-Horn; Joshua Brick, Neel-Schaffer; and Charles Tarver, Jackson County Resident.

2. Devotion

Eric Page, Executive Director, presented the invocation.

3. Pledge of Allegiance

Director Elly led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge stated Staff requested the following items be added to the Agenda:

- Item 5.B. – Andrew J. Elly – Oath of office 05/2020 – 05/2026
- Item 8.D. – Beach Street Sewer Extension – Revised Request Letter 05/08/20.

5. Oath of Office

A. Frank Mallette, Director – Representing Jackson County – Term 05/2020 – 05-2026, **Exhibit “A”**

B. Andrew J. Elly, Director – Representing the City of Moss Point – Term 05/2020 – 05/2026, **Exhibit “B”**

Ms. Tara Sistrunk, HR/ER Manager, administered the oath of office to Mr. Frank Mallette, Jackson County Director and Mr. Andrew J. Elly, City of Moss Point Director.

6. Public Recognition

A. General Public

Mr. Page recognized Mr. Charles Tarver – Beach Street Property Owner (Item 8.D.).

B. Employee Recognition

1. Edna Lott Retirement – 13 Years of Service

The Board recognized Ms. Edna Lott for her recent retirement, thanked her for her 13 years of service, and presented her with a gift.

7. Consent Agenda

A. Adopt – Minutes for April 2, 2020

B. Adopt – Minutes for April 13, 2020

C. Adopt – Minutes for April 27, 2020

Director Stennis made a motion to Approve Consent Agenda as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Discussion Agenda

A. Expenditures

Director Elly made a motion to Approve Expenditures as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Bond Project Action

1. Approve – Payments – Requisition 78 – \$3,078.36

Director Stennis made a motion to Approve Pay Requisition 78. as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Other, If Any

Director Eldridge asked if there were any other Bond Items. There were none.

C. SRF Projects

1. Jordan Road Phase II – SRF Improvement Project – Design (SRF-C280878-07)

a. Approve – Neel-Schaffer – Professional Services Invoice No. 1064316

Mr. Page presented this item. Director Stennis made a motion to Approve payment of Invoice No. 1064316 as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

Director Munro entered the meeting at 4:16 P.M.

D. Approve – Beach Street Sewer Extension – Revised Request Letter 05/08/20

Mr. Page presented this item and deferred to Mr. Glisson for further information and Staff's recommendation. Mr. Tarver, property owner, also addressed the Board regarding his revised request and his agreement to allow JCUA to obtain full ownership of the force main after completion. Following the updates, questions and comments, Mr. James Heidelberg, JCUA Legal Counsel recommended this item be tabled until the 05/26/20 Board Meeting pending additional information from the County. Director Stennis made a motion to table this item as recommended by Mr. Heidelberg. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

E. Other, If Any

Director Eldridge asked if there were any other Discussion Items. There were none.

9. Administrative Items

A. Approve – SLA Purchase Request and Authorize Retail Budget Amendment

Mr. Page presented this item. Following discussion, questions and comments, Director Elly made a motion to Approve the purchase request for the mini-excavator and the trailer and to Authorize the Retail Budget Amendment related to the purchase as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Approve – Continuation of Emergency Declaration by the Governor on March 14. Declaration was originally ratified by the Board on March 23rd and extended on April 13 for an additional 30 days

Mr. Page presented this item and updated the Board regarding the Governor's current Declaration. Director Stennis made a motion to Approve the 30 Day Extension as presented. Director Elly seconded the motion. Director Eldridge

asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Information Only – Decentralized Treatment Capacity

Mr. Page presented this item, reviewed the chart showing the decentralized facilities and their treatment capacity, average daily flow, peak average daily flow, and the resulting available connections based upon the peak average daily flow, which is historically seen during the summer months. This was for information only, no action was required.

D. Authorize – Staff Request to Submit GOMESA Project Application

Mr. Page presented this item and deferred to Chase Glisson for further explanation and clarification of the GOMESA Project Application. Following the presentation, questions, and comments, it was agreed that the item discussed under Item 8.D. would be appended to the application if and when the County responds. Director Stennis made a motion to Authorize Staff to submit the GOMESA Project Application as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

E. Update Only – PSC Do Not Disconnect Order

Mr. Page updated the Board regarding the PSC Do Not Disconnect Order, stating that it will expire on Friday, May 15, 2020. JCUA will follow the guidelines as issued by Governor Reeves under the State of Emergency Order.

F. Other, If Any

Director Eldridge asked if there were any other Administrative Items. There were none.

10. Board Attorney

A. Report

Counsel updated the Board on Attorney matters. No Board action was taken.

B. Other, If Any

Director Eldridge asked if there were any other Attorney Items. There were none.

11. Director Items

A. Other, If, Any

Director Eldridge requested an update regarding the Helena Park Water System. Mr. Glisson updated the Board regarding the project stating that the calibration on the soda ash feed was completed and resulted in the chemical feed pump having to be replaced; which was completed today, 05/11/20. Staff has plans to bring the well online Wednesday, 05/13/20 with the approval of the MSDH, with Customers receiving water from the new well that morning.

Director Moore requested an update regarding the 2019 JCUA Audit. Mr. Page updated the Board regarding items needed and that all items have been received by the Auditor. Mr. McElroy stated that he will contact the Auditor on Tuesday, 05/12/20 for the latest update and will email this information to the Board. Director Moore requested a specific timeline be presented from the Auditor.

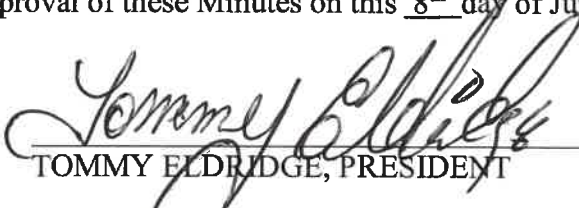
12. Executive Session (If Needed)

Director Eldridge asked if there was a need for Executive Session. There was not.

13. Adjourn

There being no further business to come before the Board, Director Elly made the motion to adjourn. Director Smith seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:13.P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 8th day of June, 2020.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY, SECRETARY-TREASURER