



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Marshall Smith • Gautier
Tom Stennis • Jackson County

Jackson County Utility Authority Regular Meeting Board of Directors June 8, 2020

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., June 8, 2020, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President and Director Elly, Secretary / Treasurer. Attending remotely: Director Munro, Vice President; Director Smith, Vice Secretary / Treasurer, and Directors Mallette, Moore, and Stennis. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda Gasaway, Lead Administrative Assistant; Johnny Groue, Operations Director; Scott McElroy, Finance / Administration Director; Chase Glisson, Engineering Manager; James Heidelberg and April McDonald, Authority Counsel; Tommy Fairfield, Retired JCUA Employee; Hoppy Allred, Allred Engineering; Frank Turner and Teresa Broadus, Frank Turning Construction. Attending Remotely: Tara Sistrunk, HR / ER Manager; Carrie Dennis, O&M Manager; Jeff Matthews, Computer Technician; Pete McMaster, Arcadis; Greg Brown, Pickering; Chuck Starling, Kimley-Horn; Dennis Reeves and Joshua Brick, Neel-Schaffer, and Charles Tarver, Jackson County Resident.

2. Devotion

Eric Page, Executive Director, presented the invocation.

3. Pledge of Allegiance

Director Elly led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. There were none.

5. Public Recognition

A. General Public

The Board recognized Mr. Frank Turner and Ms. Teresa Broadus, Frank Turner Construction, in attendance regarding Agenda Items 7.C.1.a. & 7.C.1.b. and Mr. Hoppy Allred, Allred Engineering – Architect presenting the information related to Agenda Item 8.B – Hwy 63 Bldg. Conceptual Design.

B. Employee Recognition

1. Tommy Fairfield Retirement – 12 Years of Service

Board Recognized Mr. Tommy Fairfield for his 12 years of service with JCUA, his recent retirement and presented him with a plaque. Mr. Jimmy Heidelberg also presented Mr. Fairfield with a Resolution by the MS Senate commending Tommy for his time and work at the JCUA, signed by Lieutenant Governor Delbert Hosemann and Senator Joseph Seymour.

6. Consent Agenda

A. Adopt – Minutes for May 11, 2020, **Exhibit “A”**

B. Adopt – Minutes for May 26, 2020, **Exhibit “B”**

C. Approve – Safety Plus Annual Agreement Renewal, **Exhibit “C”**

Director Stennis made a motion to Approve the Consent Agenda as presented. Director Elly seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures **Exhibit “D”**

Following questions, comments and discussion regarding the Jackson County School District Lease, Pickering Firm Invoice for professional services and valve replacements; Director Moore made a motion to pull the Pickering Firm payment for Professional Services for \$5,100.00 and Approved the remainder of the Expenditures as presented. Director Smith seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Bond Project Action

1. Approve – Payments – Requisition 80 – \$97,026.65, **Exhibit “E”**

Mr. Page presented this item. Director Smith made a motion to Approve the payment of Requisition No. 80 as presented. Director Elly seconded the motion. Director Eldridge asked if there were any questions or comments. Director Moore requested clarification regarding Staff’s concerns as noted on the Project Report and where the CD is held. Mr. Page and Mr. Glisson, Engineering Manager, explained the concerns and how the CD is managed. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Other, If Any

Director Eldridge asked if there were any other Bond Items. There were none.

C. MDOT Projects

1. Hwy 57 Utility Relocation

a. Approve – Frank Turner Construction Pay Application No. 15-W and Project Closeout, **Exhibit “F”**

Mr. Page presented this item and deferred to Mr. Dennis Reeves, Neel-Schaffer Project Engineer, and Mr. Frank Turner, Frank Turner Construction. Following questions, comments and general discussion Director Elly made a motion to Approve Pay Application No. 15-W and Project Closeout as presented. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

b. Approve – Frank Turner Construction Pay Application No. 15-S and Project Closeout, **Exhibit “G”**

Mr. Page presented this item. Director Moore made a motion to Approve Pay Application No. 15-S and Project Closeout as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Other, If Any

Director Eldridge asked if there were any other MDOT Items. There were none.

D. SRF Projects

1. Jordan Road Regional Pump Station Relocation – Phase 1 (C280878-06)

a. Approve – Hemphill Construction Pay Application No. 14, **Exhibit “H”**

Mr. Page presented this item. Director Elly made a motion to Approve Pay Application No. 14 as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Jordan Road New Pump Station – Phase 2 (C280878-07)

- a. Approve – Engineering Oversight – Neel-Schaffer Invoice No. 1065036, **Exhibit “I”**

Mr. Page presented this item. Director Moore made a motion to Approve Neel-Schaffer Invoice No. 1065036 as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- b. Approve – Construction – Miller Enterprises Pay Application No. 1, **Exhibit “J”**

Mr. Page presented this item. Director Moore made a motion to Approve Pay Application No. 1 as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- c. Other, If Any

Director Eldridge asked if there were any other SRF Items. There were none.

3. WJC POTW – Green Infrastructure Project

- a. Approve – Request for Ranking, **Exhibit “K”**

Mr. Page presented this item. Director Moore made a motion to Approve staff’s request as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- b. Approve – Request to Schedule Interview of Top Two Firms, **Exhibit “L”**

Mr. Page presented this item. Director Smith made a motion to Approve staff’s request as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- c. Other, If Any

Director Eldridge asked if there were any other Green Infrastructure Project Items. There were none.

E. Other, If Any

Director Eldridge asked if there were any other Discussion Items. There were none.

8. Administrative Items

A. Approve – Groveland PS No. 8 Rehab – Request to Begin Design Effort, **Exhibit “M”**

Mr. Glisson presented this item. Following general discussion, Director Munro made a motion to Approve staff’s request as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Information Only – Hwy. 63 Operations and Maintenance Building Renovation – Presentation of Proposed Facility Layout and Renderings

Director Eldridge acknowledged Mr. Hoppy Allred, Allred Engineering and Project Architect, for presentation of the proposed facility, renderings and general discussion, questions and answers. This was an update only, no action was taken.

C. Tabled from 05/11/20 and 05/26/20 Board Meeting – Beach Street Sewer Extension – Revised Request Letter 05/08/20, **Exhibit “N”**

Mr. Heidelberg, JCUA Legal Counsel, updated the Board regarding this item and presented the MOU between JCUA and Mr. Charles Tarver. Director Smith made a motion to Approve the MOU as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Tabled from 05/26/20 Board Meeting – Request from City of Ocean Springs – Water Tower Maintenance, **Exhibit “O”**

Mr. Heidelberg, Legal Counsel, updated the Board regarding this item. Mr. Heidelberg stated that he had contacted SUEZ and is now awaiting a response from their legal department. This was an update only, no action was required.

E. Other, If Any

Director Eldridge asked if there were any other Administrative Items. There were none.

9. Board Attorney

A. Report

Counsel updated the Board on Attorney matters. No Board action was taken.

C. Other, If Any

Director Eldridge asked if there were any other Board Attorney Items. There were none.

10. Director Items

A. Other, If, Any

- Director Eldridge – Asked for clarification regarding the Expenditures – Pickering Item \$5,100.00. Mr. Glisson stated that he would be contacting the Pickering Firm regarding this item.
- Director Smith – Inquired as to how the JCUA treatment facilities have been handling the excessive flows due to the recent storm. Mr. Page stated that there have been bypasses and overflows all over the county; however JCUA has handled all the flow that it can handle due to the conditions of the collection systems, and above and beyond the design treatment capacity at the plants.
- Director Moore – Asked for an update regarding the 2019 JCUA Audit. Mr. McElroy stated Auditors had an Account Receivables issue regarding the Munis conversion and all information has been sent to them regarding this issue. At this time the Auditors will not give a timeline for completion of the Audit.

11. Executive Session (If Needed)

Director Eldridge asked if there was a need for Executive Session. There was not.

12. Adjourn

There being no further business to come before the Board, Director Elly made the motion to adjourn. Director Smith seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:38.P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 8th day of June, 2020.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY, SECRETARY-TREASURER