



# JACKSON COUNTY UTILITY AUTHORITY

*Serving the People...Protecting the Environment*

## Directors

Thomas Eldridge • Jackson County  
Andrew J. Elly • Moss Point  
Frank Mallette • Jackson County  
Guy Moore • Pascagoula  
Jerry Munro • Ocean Springs  
Marshall Smith • Gautier  
Tom Stennis • Jackson County

## Jackson County Utility Authority

Regular Meeting  
Board of Directors  
July 13, 2020

## MINUTES

### 1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., July 13, 2020, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Elly, Secretary / Treasurer and Director Smith, Vice Secretary / Treasurer. Attending remotely: Director Munro, Vice President, and Directors Mallette and Moore. Director Stennis was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Johnny Groue, Operations Director; Chase Glisson, Engineering Manager; James Heidelberg and April McDonald, Authority Counsel; Dr. Steve Demetropoulos, Mayor – City of Pascagoula and Alice Walker, Pascagoula Redevelopment Authority. Attending Remotely: Linda Gasaway, Lead Administrative Assistant; Scott McElroy, Finance / Administration Director; Tara Sistrunk, HR / ER Manager; Carrie Dennis, O&M Manager; Alex Dixon, Compliance Manager; Lynette Hardin, Accounting Supervisor; Jerod Martin, Engineer Intern; Pete McMaster and Robert Teem, Arcadis; Greg Brown, Pickering; Chuck Starling, Kimley-Horn; Dennis Reeves and Joshua Brick, Neel-Schaffer; Bryson Agnew, ETEC; Michael Smith, JC Port Authority; Sy Easterling, BXS Insurance; John Goff, Jackson County Resident; Jesse Allen and Becky Mansfield, Lockard and Williams.

### 2. Devotion

Eric Page, Executive Director, presented the invocation.

### 3. Pledge of Allegiance

Director Smith led the Pledge of Allegiance.

### 4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. There were none.

### 5. Public Recognition

#### A. General Public

Mr. Page recognized Mr. John Goff, Regarding Item 8.B.

### 6. Consent Agenda

#### A. Adopt – Minutes for June 8, 2020, **Exhibit “A”**

- B. Adopt – Minutes for June 22, 2020, **Exhibit “B”**
- C. Information Only – City of Gautier – Excessive Flows, **Exhibit “C”**
- D. Information Only – City of Moss Point – Excessive Flows, **Exhibit “D”**
- E. Information Only – City of Pascagoula – Excessive Flows, **Exhibit “E”**
- F. Information Only – POTW 7C (PMP) – Notice of Violation, **Exhibit “F”**
- G. Approve – Authorization to purchase Storage Area Network Server (Budgeted Item), **Exhibit “G”**
- H. Approve – Waste Management Annual Dumpster Agreement, **Exhibit “H”**  
Following questions regarding Items 6.C. – 6.H., Director Smith made a motion to Approve the Consent Agenda as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

## 7. Discussion Agenda

- A. Expenditures, **Exhibit “I”**  
Following questions, comments and discussion, Director Elly made a motion to Approve the Expenditures as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- B. Bond Project Action
  - 1. Approve – Payments – Requisition 82 – \$492,450.15, **Exhibit “J”**  
Mr. Page presented this item and deferred to Mr. Glisson, Engineering Manager, for additional information. Director Moore made a motion to Approve payment of Bond Requisition No. 82 as presented. Director Elly seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
  - 2. Project Request
    - a. Approve – Fountainbleau Road Sewer Extension, **Exhibit “K”**  
Mr. Page presented this item and deferred to Mr. Glisson for additional information. Director Smith made a motion to Approve request to begin installation of the Fountainbleau Road Sewer Extension project as requested. Director Elly seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- b. Approve – St. Andrews Water Meter Installations, **Exhibit “L”**  
Mr. Page presented this item. Director Munro made a motion to Approve St. Andrews Water Meter Installation, NTE \$45,000.00, as requested. Director Elly seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- c. Approve – Helena Park Water Well – Spare Inventory Purchase, **Exhibit “M”**  
Mr. Page presented this item. Director Moore made a motion to Approve Staff’s request as presented, NTE \$12,000.00. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- d. Approve – Hwy. 63 Maintenance, Purchasing, and Compliance Operations Facility – Request Authority to Advertise for Improvements utilizing Bond Funds and previously approved Line of Credit, **Exhibit “N”**  
Mr. Page presented this item. Following questions, comments and discussion there was no motion made regarding this item; therefore, Director Eldridge made a motion to Table this Item Pending Detailed Summary. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Other Bond Items, If Any

Director Eldridge asked if there were any other Bond Items. There were none.

C. MDOT Projects

1. Hwy. 57 Utility Relocation – Phase 2

- a. Approve – Neel-Schaffer Task Order No. 18-W – Request Additional Professional Service Expense – Contractor Overrun of Project Time, **Exhibit “O”**  
Mr. Page presented this item. Following questions and comments, Director Smith made a motion to Approve Task Order No. 18-W as presented. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with five (5) Yea votes and one (1) Nay vote. Director Mallette voted Nay.
- b. Approve – Neel-Schaffer Task Order No. 19-S – Request Additional Professional Service Expense – Contractor Overrun of Project Time, **Exhibit “P”**

Mr. Page presented this item. Director Moore made a motion to Approve Task Order No. 18-S as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with five (5) Yea votes and one (1) Nay vote. Director Mallette voted Nay.

2. Other MDOT Items, If Any

Director Eldridge asked if there were any other MDOT Items. There were none.

D. SRF Projects

1. Tucker Road Regional PS No. 6 Relocation – Phase 1 (C280878-08)

- Approve – Professional Services – Kimley-Horn Invoice No. 16704897, **Exhibit “Q”**

Mr. Page presented this item. Director Elly made a motion to Approve Kimley-Horn Invoice No. 16704897 as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Western Regional Water System Expansion Phase II

- Approve - Professional Services – Pickering Invoice No. 0086957, **Exhibit “R”**

Mr. Page presented this item. Director Smith made a motion to Approve Pickering Invoice No. 0086957 as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. WJC POTW – Green Infrastructure Reserve Project

- Approve – Request to Award Professional Services and to Begin Contract Negotiations, **Exhibit “S”**

Mr. Page presented this item and deferred to Mr. Glisson to present the selection recommendation. Mr. Glisson presented the selection recommendation regarding Professional Service Firm Selection and stated that the Staff Ranking Committee selected Neel-Schaffer, Inc. as they proposed the strongest team experience working through the MDEQ SRF program and specifically, their understanding of Green Infrastructure Reserve project requirements. Director Elly made a motion to Approve Staff’s request to Award Professional Services and Begin Contract Negotiations as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Other SRF Items, If Any

Director Eldridge asked if there were any other SRF Items. There were none.

8. Administrative Items

A. Dr. Parker / Hurley Crossing, LLC – Request to Appeal Third Violation Fine, **Exhibit “T”**

Mr. Page presented this item and deferred to Ms. Alex Dixon, Compliance Manager, for additional information. Ms. Dixon updated the Board regarding this Item and stated that she had not been contacted by Dr. Parker today regarding his submitted request. Following questions, comments and discussion Director Smith made a motion to Deny Dr. Parker’s request as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. 17700 Lily Orchard Rd – Request for exception to not require sewer connection but only a water connection, **Exhibit “U”**

Mr. Page presented this item and deferred to Mr. John Goff, Executor of the Goff Family Trust and property manager. Mr. Goff addressed the Board regarding a dispute involving the private water well that supplied water to this property and requested the Board make an exception to require water connection only and that he not be compelled to connect to sewer. Following Mr. Goff’s addressing the Board, the Board’s questions, comments, and discussion, Director Elly made a motion to Deny Mr. Goff’s request as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Organizational Chart Revisions, **Exhibit “V”**

Mr. Page presented this item. Director Smith made a motion to Approve the Organizational Chart Revisions as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Information Only – Report on Transfer of Jackson County Port Authority Industrial Water Supply to JCUA, **Exhibit “W”**

Mr. Page presented this item and deferred to Mr. Heidelberg, Legal Counsel, for additional information and update regarding the status of this item. This was for information only, no action was required.

E. Information Only – JCUA Facility Needs Assessment **Exhibit “X”**

Mr. Page presented this item. Following the presentation of the information provided, questions, comments and discussion, Director Eldridge requested that the Task Force Committee meet with Staff to review. This was for information only, no action was required.

F. Information Only – Customer Rates and Impacts, **Exhibit “Y”**

Mr. Page presented this item. This was for information only no action was required.

G. Information Only – Audit Update, **Exhibit “Z”**

Mr. Page presented this item. Following the presentation, questions and comments, Director Eldridge requested that an Audit Committee be formed consisting of Directors Moore, Elly and Eldridge to meet with the Auditor prior to presentation of the Audit to the Board. This was for information only, no action was required.

H. Discussion Only – City of Pascagoula

Mr. Page recognized Dr. Steve Demetropoulos, Mayor City of Pascagoula, and Ms. Alice Walker, Pascagoula Redevelopment Authority, attending the meeting to address the Board to request help with complaints regarding the POTW 7C (PMP Plant) strong/bad odor issues that they feel are hindering new development in the downtown Pascagoula / River Front area and requesting that misters be placed completely around the treatment plant and ran 24/7. Mayor Demetropoulos stated that he would follow-up with the Council to see what they are willing to do to work with JCUA to help with the issue. This was for discussion only, no action required.

I. Other Administrative Items, If Any

Director Eldridge asked if there were any other Administration Items. There were none.

9. Board Attorney

A. Report

Counsel updated the Board on Attorney matters. No Board action was taken.

B. Other, If Any

Director Eldridge asked if there were any other Board Attorney Items. There were none.

10. Director Items

A. Health Insurance Renewal Recommendation – Benefits / Compensation Committee, **Exhibit “AA”**

Director Eldridge deferred this item to the Benefits / Compensation Committee Chair, Director Elly, to present the Committee’s recommendations. Director Elly stated that Staff had presented the Committee with four (4) options, the Committee recommended Option 3; which Director Elly presented to the Board. Following the presentation, questions, comments and discussion, Director Smith made a motion to Approve the Benefits / Compensation Committee’s recommendation as presented. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Other Director Items, If Any

- Director Smith – Requested update regarding City of Gautier  
Mr. Heidelberg stated there is no further activity at this time.

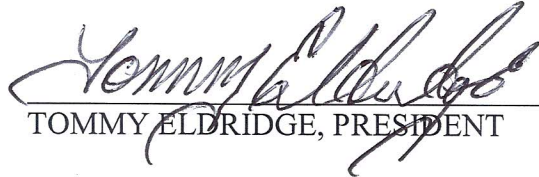
11. Executive Session (If Needed)

Director Eldridge asked if there was a need for Executive Session. There was not.

12. Adjourn

There being no further business to come before the Board, Director Munro made the motion to adjourn. Director Smith seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:37.P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 10<sup>th</sup> day of August, 2020.

  
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TOMMY ELDRIDGE, PRESIDENT

  
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ANDREW J. ELLY, SECRETARY-TREASURER