



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Marshall Smith • Gautier
Tom Stennis • Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors
August 24, 2020

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., August 24, 2020, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Munro, Vice President, Director Elly, Secretary / Treasurer; Director Smith, Vice Secretary / Treasurer and Director Moore. Attending remotely: Directors Mallette and Stennis. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Johnny Groue, Operations Director; Scott McElroy, Finance / Administration Director; James Heidelberg and April McDonald, Authority Counsel, and Eric Bland, Piltz, Williams, LaRosa & Co. Attending Remotely: Chase Glisson, Engineering Manager; Linda Gasaway, Lead Administrative Assistant; Tara Sistrunk, HR / ER Manager; Carrie Dennis, O&M Manager; Lynette Hardin, Accounting Supervisor; Pete McMaster and Robert Teem, Arcadis; Greg Brown, Pickering; Chuck Starling, Kimley-Horn; Joshua Brick, Neel-Schaffer and Mayor Mario King, City of Moss Point.

2. Devotion

Eric Page, Executive Director, presented the invocation.

3. Pledge of Allegiance

Director Munro led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested Item 8.K. - Emergency Resolution RE: Force Majeure be added and Director Eldridge requested that Item 8.J. FY-2019 Audit be moved up to Item 8.A.

5. Public Recognition

Director Eldridge asked if there were any Public to recognize. There were none.

6. Consent Agenda

A. Information Only – Notice of Violation – Flow – City of Gautier, **Exhibit “A”**

B. Information Only – Notice of Violation – Flow – City of Moss Point, **Exhibit “B”**

C. Information Only – Notice of Violation – Flow – City of Pascagoula, **Exhibit “C”**

D. Information Only – Notice of Violation – CBOD – JCUA POTW 1C (WJC) MS0045446, **Exhibit “D”**

E. Information Only – Contract Schedule, **Exhibit “E”**

Director Stennis made a motion to Approve the Consent Agenda Items 6.A. – 6.E. as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit “F”**

Following questions, comments and discussion, Director Mallette made a motion to not renew the Jackson County Economic Development Annual Pledge for 2020 and to remove it from Expenditures. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present. Director Elly made a motion to Approve the Expenditures as Amended. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. SRF Projects

1. West Regional Water System Improvements – Phase 2

○ Information Only – Project Update, **Exhibit “G”**

Mr. Page presented this item. Project Update was for information only, No Action was required.

8. Administrative Items

A. Accept – FY-2019 Audit (Handout), **Exhibit “H”**

Mr. Page introduced Mr. Eric Bland, Piltz, Williams, LaRosa & Co., Independent Auditor. Mr. Bland addressed the Board and passed-out the Final Copy of the FY-2019 Audit Report to the Board and Staff for review. Director Moore updated the Board regarding the Audit Committee meetings with staff and Independent Auditors. He also stated that the Audit Committee had met in Executive Session individually with the Independent Auditors; Staff; Management and the Audit Committee members. In closing, Director Moore addressed some of the Committee’s findings and concerns and stated that the Audit Committee recommended the FY-2019 Audit Report be Accepted as presented. Director Moore made a motion to Accept the FY-2019 Audit as presented. Director Stennis seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Approve – DPC Enterprises - Chlorine and Sulfur Dioxide Purchasing Agreement Addendum, **Exhibit “I”**

Mr. Page presented this item. Director Munro made a motion to Approve the Chlorine and

Sulfur Dioxide Purchasing Agreement as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments. Director Moore asked about the general cost of the contract and Mr. Page answered. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Approve – Professional Maintenance and Service Agreement for Emergency Power and Standby Generators, **Exhibit “J”**

Mr. Page presented this item. Following questions and discussion, Director Stennis stated that he would like to review the submitted quotes. Director Stennis made a motion to table this item pending review of the submitted quotes. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Approve – Solar Winds DameWare Remote Support – Annual Maintenance Renewal, **Exhibit “K”**

Mr. Page presented this item. Director Smith made a motion to Approve the Annual Maintenance Renewal as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

E. Approve – Sparklight Business Service Agreement Addendum (Administration – Vancleave – West Jackson County), **Exhibit “L”**

Mr. Page presented this item. Director Munro made a motion to Approve the Service Agreement Addendum as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments. Director Smith inquired as to the duration of the service agreement. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

F. Approve – C Spire - VoIP Five (5) Year Agreement, **Exhibit “M”**

Mr. Page presented this item. Director Stennis made a motion to Approve the VoIP five (5) year agreement as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

G. Approve – Request to Purchase Chlorine & Sulfur Dioxide Scale-Cradle, **Exhibit “N”**

Mr. Page presented this item. Director Munro made a motion to Approve purchase request as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments. Director Eldridge asked if there had been a bid and if this was required due to an emergency. Mr. Page stated that this was for an emergency situation, quotes were requested and the purchase requested based on the lowest quote. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

H. Approve – Request to Advertise – Ground Water Withdrawal Permit Public Notice, **Exhibit “O”**

Mr. Page presented this item and deferred any questions to Mr. Glisson, Director of Engineering / Planning. Director Munro made a motion to Approve the Request to Advertise as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

I. Scrap & Disposal Request, **Exhibit “P”**

○ Approve – Request to Scrap & Dispose

○ Approve – Request to Advertise / Bid for Sale

Mr. Page presented these items. Director Stennis made a motion to Approve the Scrap/Disposal Request and Request to Advertise/Bid for Sale as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments. Director Moore inquired as to how the electronic equipment is disposed of. Mr. Page stated all electronic is disposed/destroyed in accordance of State guidelines or it is taken to a state office in Jackson where they take possession of the electronics and will dispose/destroy them. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

J. Approve – Resolution Authorizing Executive Director to Serve as JCUA Authorized Representative for Execution of Required FEMA Closeout Forms (Hurricane Nate), **Exhibit “Q”**

Mr. Page presented this item. Director Elly made a motion to Approve Resolution Authorizing Executive Director to Serve as JCUA Authorized Representative as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

K. Approve - Emergency Resolution – Force Majeure, **Exhibit “R”**

Mr. Page presented this item. Director Munro made a motion to Approve Emergency Resolution as presented. Director Elly seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

10. Director Items

- Eldridge – Requested a Managerial Succession Plan be presented no later than October.
- Munro – Requested update regarding Elliott Homes New Development in Ocean Springs. Mr. Glisson stated that Elliott Homes ended-up adjusting their application to include only the phases for which they were willing to pay to permit at the time.

- Smith – Inquired about Chevron’s position regarding the transfer of JCPA Industrial Water Supply to JCUA. Mr. Heidelberg stated that Chevron is supportive of the transfer.

11. Executive Session (Requested)

At 5:30 P.M., Director Elly made a motion to go into Closed Session regarding Potential Legal and Personnel matters for possible Executive Session. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 5:31 P.M., Director Elly made the motion to come out of Closed Session. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 5:32 P.M., Director Moore made a motion to go into Executive Session. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Moore, Munro, and Smith. Directors Mallette and Stennis attended remotely. Also in attendance were: Mr. Page, Mr. Heidelberg and Ms. McDonald.

At 6:14 P.M., Director Munro made a motion that the Board come out of Executive Session and resume Regular Session. Director Smith seconded the motion. The motion carried with a unanimous vote by the Board Members present.


No business was undertaken in Executive Session.

At 6:14 P.M., the meeting was re-opened to the public and regular session resumed.

12. Adjourn

There being no further business to come before the Board, Director Munro made the motion to adjourn. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:20.P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 14th day of September, 2020.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY, SECRETARY-TREASURER