



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County
Marshall Smith • Gautier

Jackson County Utility Authority

Regular Meeting

Board of Directors

November 23, 2020

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., November 23, 2020, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Eldridge, Vice President; Directors Smith and Murphy. Director Moore, Vice Secretary / Treasurer, attended remotely. Directors Elly and Mallette were unable to attend. It was determined there was a quorum.

Also present were: Chase Glisson, Director of Engineering/Planning; Johnny Groue, Director of Operations; Carrie Dennis, Operations Manager; James Heidelberg and April McDonald, Authority Counsel; Michael Silverman, Pascagoula City Manager; Donovan Scruggs, Pascagoula City Planner and Josh Church, Pascagoula City Building Official. Attending Remotely: Eric Page, Executive Director; Linda Gasaway, Executive Assistant; Tara Sistrunk, HR Manager; Alex Dixon, Compliance Manager; Lynette Hardin, Accounting Supervisor; Charles Capdepon, Pickering; Dennis Reeves, Neel-Schaffer; Chuck Starling, Kimley Horn; Pete McMaster and Tyler Noland, Arcadis

2. Devotion

Director Eldridge, presented the invocation.

3. Pledge of Allegiance

Director Smith led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the Agenda. There were none.

5. Public Recognition

A. Representatives for City of Pascagoula

The Board recognized the following Pascagoula Representatives: Mr. Michael Silverman, City Manager, Mr. Donovan Scruggs, City Planner and Mr. Josh Church, City Official. Mr. Silverman addressed the Board regarding Item 7.A. - City of Pascagoula – Request to Waive Surcharge related to Oil & Grease Violation. Following the presentation of the request, questions, comments and discussion, Director Munro stated that the Board would discuss this and make a decision.

B. Other Public

Director Munro asked if there were any other Public to recognize. There were none.

6. Consent Agenda

A. Consider – Administration Building – Sparklight Annual Internet Renewal, **Exhibit “A”**

B. Information Only – City of Moss Point – Excessive Flows, **Exhibit “B”**

C. Information Only – City of Pascagoula – Excessive Flows, **Exhibit “C”**

D. Information Only – Contract Schedule, **Exhibit “D”**

Director Moore inquired about the cost of the Sparklight Annual Internet Renewal compared to last year. Mr. Glisson stated there was no change. Director Moore made a motion to Approve the Consent Agenda as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Consider – City of Pascagoula – Request to Waive Surcharge related to Oil & Grease Violation, **Exhibit “E”**

Mr. Michael Silverman, Pascagoula City Manager, addressed the Board during Public Recognition regarding the City’s request to waive the surcharge related to the Oil & Grease Violation. Following comments and discussion regarding this issue, Director Eldridge made a motion to Deny the Request as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Expenditures, **Exhibit “F”**

Following questions, comments and discussion regarding Aqua Services, Inc.; Cifra Construction Company; Crown Dodge Chrysler – Veh# 466; Heidelberg Steinberger General Services Invoice; Mississippi 811 and Tugwell Pump & Supply Director Murphy made a motion to Approve the Expenditures as presented. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Bond Project

1. Consider – Bond Requisition No. 87, **Exhibit “G”**

Mr. Glisson presented this item. Following questions and comments Director Eldridge made a motion to Approve Bond Requisition No. 87 as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Information Only – Bond Summary, **Exhibit “H”**

Director Munro presented this item. This is a monthly updated for information only, no action was required.

3. Information Only – Hwy. 63 O&M Facility Renovation – Progress Update, **Exhibit “I”**

Mr. Glisson presented this item. This was a progress update, information only, no action was required.

D. SRF Items

1. Tucker Road Regional PS 6 Relocation

a. Consider – Request for Easement Acquisition, **Exhibit “J”**

Mr. Glisson presented this item stating this is the first for three easement acquisitions to be purchased for this project. Director Moore inquired about the cost of the other two easements. Ms. McDonald stated that the cost of the other two easements should be the same as this easement. Director Eldridge made a motion to Approve the Easement Acquisition as presented. Director Smith seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

A. Consider – Maintenance – Request to Purchase Forklift, **Exhibit “K”**

Director Munro presented this item and stated that this was a budgeted item. Director Smith made a motion to Approve the Forklift purchase from K&R Services, lowest bidder, in the amount of \$23,900.00 as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Information Only – Hurricane ZETA Prelim Systems Assessment, **Exhibit “L”**

Mr. Glisson presented this item and stated that the damage assessment for JCUA was submitted through the County to FEMA. Mr. Johnny Groue, Director of Operations, updated the Board regarding the preliminary damage assessment. This was for information only, no action was required.

C. Consider – Request for Administration Leave – Hurricane Zeta, **Exhibit “M”**

Mr. Glisson presented this item and deferred to Ms. Tara Sistrunk, HR Manager, for questions. Director Eldridge requested a policy be developed to address this type of issue. Ms. Sistrunk stated that she has met with Mr. Page and Mr. Glisson regarding this issue and will have a recommendation to present in the future. Director Eldridge made a motion to Approve the Request for Administration Leave due to Hurricane Zeta as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Information Only – Helena Utility District, Exhibit “N”

Mr. Glisson presented this item. Director Eldridge requested to discuss this item further in Executive Session. This was for information only, no action was required.

9. Board Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken. Counsel requested Executive Session to discuss legal matters.

10. Director Items

Director Eldridge – Inquired about the status of the City of Moss Point’s water in Director Elly’s absence. Mr. Heidelberg stated that he has been in contact with the City of Moss Point.

Director Moore – Inquired about the delay with JCPA Industrial Water. Mr. Heidelberg stated that the JCPA legal counsel had been out on medical leave which has caused a delay. He has stayed in contact with them and is awaiting a response from their legal counsel regarding approval.

11. Executive Session (If Needed)

At 5:02 P.M., Director Eldridge made a motion to go into Closed Session regarding legal matters for possible Executive Session. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 5:05 P.M., Director Eldridge made the motion to come out of Closed Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 5:05 P.M., Director Eldridge made a motion to go into Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Munro, Murphy and Smith. Mr. Glisson, Mr. Heidelberg and Ms. McDonald. Director Moore and Mr. Page attended remotely.

At 5:39 P.M., Director Eldridge made a motion that the Board come out of Executive Session and resume Regular Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

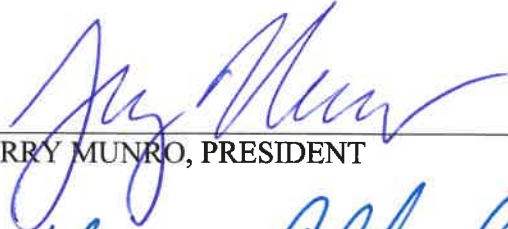
No business was undertaken in Executive Session.

At 5:39 P.M., the meeting was re-opened to the public and regular session resumed.

12. Adjourn

There being no further business to come before the Board, Director Eldridge made the motion to adjourn. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:39 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 14th day of December, 2020.



JERRY MUNRO, PRESIDENT



TOMMY ELDRIDGE, VICE PRESIDENT