



# JACKSON COUNTY UTILITY AUTHORITY

*Serving the People...Protecting the Environment*

## Directors

David Compton • Pascagoula  
Thomas Eldridge • Jackson County  
Andrew J. Elly • Moss Point  
William Lanham • Gautier  
Frank Mallette • Jackson County  
Jerry Munro • Ocean Springs  
Rickey Murphy • Jackson County

## Jackson County Utility Authority

Regular Meeting  
Board of Directors

October 28, 2024

## MINUTES

### 1. Call to Order

The Regular meeting of the Board of Directors convened at 4:03 p.m., Monday, October 28, 2024, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Murphy, President; Director Munro, Vice President; Director Elly, Secretary/Treasurer; Director Compton; Director Lanham; Director Mallette; and Director Eldridge. It was determined there was a quorum.

Also present were:

Eric Page, Executive Director; Linda Green, Director of Finance and Administration; Trish Jones, Executive Administrative Assistant; Carrie Dennis, Operations Manager; Ralph Hayman, Water Operations; Craig Ellis, Water Operations; James Heidelberg and Myra Cunningham, Legal Counsel; Pete McMaster, Arcadis; Kreg Overstreet, Michael Baker International; and Doug Wimberly, Neel-Schaffer.

### 2. Devotion

Mr. Page gave the Devotion.

### 3. Pledge of Allegiance

Director Lanham lead the Pledge of Allegiance.

### 4. Changes to Agenda

Director Murphy asked if there were any changes to the Agenda. Mr. Page requested the following changes: Add-On for Item 7.A. – Expenditures.

- Director Mallette arrived at 4:05 p.m.

### 5. Public Recognition

Director Murphy asked if there were any Public to recognize. Mr. Ralph Hayman was presented with a 10 Year Service award. Director Murphy asked if there were any other Public to recognize. There were none.

### 6. Consent Agenda

A. Adopt – October 14, 2024 Board Meeting Minutes (**Pages 3-5**) **Exhibit “A”**

B. Information Only – September 2024 Utility Adjustments (**Page 6**) **Exhibit “B”**

C. Information Only – September 2024 Water Quality Results, Map, and Field Conditions (**Pages 7-9**) **Exhibit “C”**

Director Murphy presented the Consent Agenda. After some discussion, Director Munro made a motion to approve Items 6.A. through 6.C., as presented. Director Compton seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a majority vote by the Board Members present. Mr. Elly opposed.

## 7. Discussion Agenda

### A. Expenditures (Pages 10-15) Exhibit “D”

Director Murphy presented this item. Following questions and comments, Director Elly made a motion to approve this item as presented. Director Munro seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

### B. Projects

#### 1. Consider – Colonial Estates Area Sewer Improvements (Pages 16-26) Exhibit “E”

- DNA Underground Construction Pay Application #6

Mr. Page presented this item and stated Staff has reviewed the pay application and recommends approval. Director Munro made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

#### 2. Consider – Colonial Estates Area Sewer Improvements (Pages 27-31) Exhibit “F”

- BMA Engineering Professional Services Invoice

Mr. Page presented this item and stated Staff has reviewed and recommends approval. Director Munro made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

#### 3. Consider – Jordan Rd Sewer Improvements – Phase 3 (Pages 32-33) Exhibit “G”

- Neel Schaffer Inc Professional Services Invoice

Mr. Page presented this item and stated Staff has reviewed and recommends approval. After some discussion, Director Compton made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

#### 4. Consider – WJC POTW Process Improvements – Phase 1 (Pages 34-35) Exhibit “H”

- Neel Schaffer Inc Professional Services Invoice

Mr. Page presented this item and stated Staff has reviewed and recommends approval. Director Munro made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

#### 5. Consider – PS#20 Rehab – Phase 1 (Pages 36-65) Exhibit “I”

- Request authority to execute State Revolving Fund Loan Package Offer

Mr. Page presented this item and stated Staff has reviewed and recommends approval. After some discussion, Director Munro made a motion to Approve this item as presented. Director Eldridge

seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

## 8. Administrative Items

- A. Discuss – Employee Resignations – Exit Interviews **(Pages 66-68) Exhibit “J”**  
Mr. Page presented this item for discussion only. No board action was taken.
- B. Consider – Customer Reimbursement Request **(Pages 69-75) - Exhibit “K”**  
Mr. Page presented this item and stated Staff has reviewed and recommends denial of reimbursement for plumbing repair. Director Mallette made a motion to deny the reimbursement for plumbing repair and for staff to review for possible billing adjustment after the next monthly bill. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present.
- C. Consider – Line-of-Credit Draw **(Page 76) Exhibit “L”**  
Mr. Page presented this item. After some discussion, Director Munro made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- D. Information Only – Retail Grant Funded Installation Status Listing **(Pages 77-82) Exhibit “M”**  
Mr. Page presented this item for information only. No board action was taken.
- E. Consider – 2024 Upcoming Holiday Season - Governor’s Proclamation **(Pages 83-84) Exhibit “N”**  
Mr. Page presented this item. After some discussion, Director Mallette made a motion to Approve this item as presented. Director Munro seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- F. Consider – Change regularly scheduled Board Meeting from Nov. 11, 2024 to Tuesday, Nov. 12, 2024 due to Veteran’s Day Holiday  
Mr. Page presented this item. Director Mallette made a motion to Approve this item as presented. Director Munro seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

## 9. Board Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

## 10. Director Items

- Information Only – Committee Assignments **(Page 85) Exhibit “O”**  
Director Murphy made committee assignments for FY-2025 and deferred to Mr. Page for details. Serving on the Budget Committee is Director Compton and Director Munro. Serving on the Compensation Committee is Director Mallette and Director Eldridge. Serving on the Rates & Billing Committee is Director Compton and Director Lanham. Serving on the Audit Committee is Director Lanham and Director Elly. Serving on the Expansion Committee is Director Mallette and Director Eldridge. Being a temporary committee, the Insurance Committee has been dissolved at this time. No board action was taken.

- Discuss – Corps of Engineers Waterline Project  
Mr. Page presented this information based upon complaints being received from residents in the area of this project. There was Contractor damage to a gas line resulting in a bridge being shut down during repairs. Discussion only; no board action taken.

#### 11. Executive Session

At 4:59 p.m., Director Elly made a motion to go into Closed Session to determine if there was a need for Executive Session. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 4:59 p.m., Director Elly made the motion to come out of Closed Session. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 4:59 p.m., Director Elly made a motion to go into Executive Session to discuss personnel matters. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Murphy, Munro, Elly, Lanham, Mallette, Compton, and Eldridge; Mr. Page, Ms. Green, Mr. Heidelberg, Ms. Cunningham, and Ms. Jones.

No business was undertaken in Executive Session.

At 5:05 p.m., Director Munro made a motion that the Board come out of Executive Session and resume Regular Session. Director Compton seconded the motion. Motion carried with a unanimous vote by the Board Members present.

#### 12. Adjourn

There being no further business to come before the Board, Director Elly made the motion to adjourn. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:06 p.m.

WITNESS OUR SIGNATURES as approval of these Minutes on this 12<sup>th</sup> day of November, 2024.

  
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RICKEY MURPHY, PRESIDENT

  
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ANDREW J. ELLY, SECRETARY/TREASURER