



# JACKSON COUNTY UTILITY AUTHORITY

*Serving the People...Protecting the Environment*

## Directors

David Compton ▪ Pascagoula  
Thomas Eldridge ▪ Jackson County  
Andrew J. Elly ▪ Moss Point  
William Lanham ▪ Gautier  
Frank Mallette ▪ Jackson County  
Jerry Munro ▪ Ocean Springs  
Rickey Murphy ▪ Jackson County

## Jackson County Utility Authority

Regular Meeting  
Board of Directors

December 16, 2024

## MINUTES

### 1. Call to Order

The Regular meeting of the Board of Directors convened at 4:02 P.M., Monday, December 16, 2024, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Murphy, President; Director Munro, Vice President; Director Elly, Secretary/Treasurer; Director Compton; Director Lanham; Director Mallette, and Director Eldridge. It was determined there was a quorum.

Also present were:

Eric Page, Executive Director, Chase Glisson, Deputy Director; Linda Green, Director of Finance and Administration; Aimee Culpepper, Executive Administrative Assistant; James Heidelberg and Myra Cunningham, Legal Counsel; Chuck Starling, Kimley Horn; Pete McMaster, Arcadis; and Owen Gates, Kaliber Management.

### 2. Devotion

Mr. Page gave the devotion.

### 3. Pledge of Allegiance

Director Compton led the Pledge of Allegiance.

### 4. Changes to Agenda

Director Murphy asked if there were any changes to the Agenda. Mr. Page requested the following changes: Add-On for Item 7.A. – Expenditures.

### 5. Public Recognition (Page 3) Exhibit “A”

Director Murphy asked if there were any Public to recognize. The Board recognized Owen Gates from Kaliber Management regarding Pine Grove Road Mobile Home Park’s request for Water and Sewer Service. Following questions and comments Director Compton made a motion to continue to research the project. Director Lanham seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried by unanimous vote by the Board Members present.

### 6. Consent Agenda

- A. Adopt – November 25, 2024 Board Meeting Minutes (Pages 4-6) Exhibit “B”
- B. Information Only-November 2024- Water Quality Results, Map and Field Conditions (Pages 7-9) Exhibit “C”
- C. Information Only- Utility Adjustments Exhibit “D”

- D. Information Only – Cash Position Reports-November 2024 (Page 11) Exhibit “E”**
- E. Approve- Locating and Positive Response Annual Software (Pages 12-13) Exhibit “F”**

Director Murphy presented these items. Director Lanham asked for discussion on Items 6. D. and 6. E. Director Munro made a motion to approve Items 6. A.- 6. E. as presented. Director Mallette Seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

## **7. Discussion Agenda**

### **A. Expenditures (Pages 14-19) Exhibit “G”**

Mr. Page presented this item. Following questions and comments. Director Munro made a motion to Approve this item as presented. Director Compton seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

### **B. Projects**

#### **1. Consider – MDOT HWY 90 Utility Relocation – PS#27 Main Relocation (Pages 20-22) Exhibit “H”**

- Kimley Horn Professional Services Invoice 142782007-1024

Mr. Page presented this item. Following questions and comments, Director Elly made a motion to approve this item as presented. Director Mallette seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

#### **2. Consider – MDOT HWY 90 Utility Relocation -PS#5 Main Relocation (Pages23-25) Exhibit “I”**

- Neel Schaffer Professional Services Invoice 1101395

Mr. Page presented this item. Following questions and comments, Director Eldridge made a motion to approve the item as presented. Director Mallette seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

#### **3. Consider – Colonial Estates Area Sewer Improvements (Pages 26-29) Exhibit “J”**

- DNA Underground Substantial Completion Request

Mr. Page presented this item. Following questions and comments, Director Elly made a motion to approve the item as presented. Director Eldridge seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Consider- Colonial Estates Area Sewer Improvements (Pages 30-35) **Exhibit “K”**
  - BMA Engineering Invoice 26046

Mr. Page presented this item. Following questions and comments, Director Eldridge made a motion to approve the item as presented. Director Compton seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

## 8. Administrative Items

- A. Consider – December 2024 Disposal Request (Pages 36-43) **Exhibit “L”**

Mr. Page presented the item. Following questions and comments, Director Munro made a motion to approve this item as presented. Director Mallette seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Information Only – Retail Grant Funded Installation Status Report (Page 44) **Exhibit “M”**

- C. Information Only – Utility Rates Comparison (Page 45-49) **Exhibit “N”**

- D. Consider – Tyler Connect 2025 Conference – Request for Six (6) Employees to Attend (Pages 50-52) **Exhibit “O”**

Mr. Page presented this item. Following questions and comments, Director Mallette made a motion to approve the item as presented. Director Lanham seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

## 9. Board Attorney Items

Counsel updated the Board on Attorney matters.

- A. Consider – Appraisals for properties affected by Hwy 90 project through Gautier on an as needed basis.

Mr. Heidelberg presented this item. Following questions and comments Director Elly made a motion to approve the item as presented. Director Eldridge seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Consider – Resolution Authorizing Disposal by Sale of Unneeded Property (55 Gallon Drums)

Mr. Heidelberg presented this item. Following questions and comments Director Munro made a motion to approve the item as presented. Director Mallette seconded the motion. Director Murphy asked if there were any other question or comments, there were none. Motion carried with a unanimous voted by the Board Members present.

## 10. Director Items

Director Elly asked for an update on moving a fire hydrant located at The Little River RV Park. Mr. Page advised the hydrant has been looked at and it is not a priority at this time, but the owner can choose to pay to have it relocated. Director Murphy asked if there were any other items to discuss, there were none.

## 11. Executive Session (Requested)

At 5:18 P.M., Director Elly made a motion to go into Closed Session regarding Compensation Adjustments for possible Executive Session. Director Eldridge seconded the motion. Motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined that there was a need to go in to Executive Session.

At 5:22 P.M., Director Elly made the motion to come out of Closed Session. Director Mallette seconded the motion. Motion carried with unanimous vote by the Board Members present.

At 5:22 P.M., Director Elly made the motion to go into Executive Session to discuss employee compensation adjustments. Director Eldridge seconded the motion. Motion carried with a unanimous vote by the Board Members Present.

In attendance were: Directors Compton, Eldridge, Elly, Lanham, Mallette, Munro and Murphy; Mr. Page, Ms. Sistrunk, Mr. Heidelberg and Ms. Cunningham.

At 5:32 P.M. Director Lanham made a motion to come out of Executive Session and resume Regular Session. Director Eldridge seconded the motion. Motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 5:32 P.M., the meeting re-opened to public and regular session resumed.

## 12. Compensation Adjustments

Director Eldridge made a motion to approve the Compensation Adjustments as presented. Director Munro seconded the motion. Director Murphy asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

13. Adjourn

There being no further business to come before the Board, Director Eldridge made Motion to Adjourn. Director Mallette seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:34 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 9<sup>th</sup> day of January, 2025



\_\_\_\_\_  
RICKEY MURPHY, PRESIDENT



\_\_\_\_\_  
ANDREW J. ELLY,  
SECRETARY/TREASURER