



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County
Marshall Smith • Gautier

Jackson County Utility Authority

Regular Meeting
Board of Directors
February 8, 2021

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., February 8, 2021, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, Vice President; Directors Mallette, Murphy and Smith. Directors Munro, President; Elly, Secretary / Treasurer and Moore, Vice Secretary / Treasurer, attended remotely. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Director of Engineering/Planning; Linda Green, Director of Finance; Johnny Groue, Director of Operations; Tara Sistrunk, HR Manager; James Heidelberg and April McDonald, Authority Counsel; Stephen Holland and W. D. Steele, Taylor Sudden Service. Attending Remotely: Carrie Dennis, O&M Manager; Lynette Hardin, Accounting Supervisor; Alejandra Villalta, Accountant; Linsey Rea, Raymond James; Greg Brown, Pickering; Joshua Brick, Neel-Schaffer; Pete McMaster, Tyler Noland and Robert Teem, Arcadis.

2. Devotion

Mr. Page presented the invocation.

3. Pledge of Allegiance

Director Murphy led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested to add the following Agenda Items: Ms. Lindsey James, Raymond James, will be addressing the Board before Item 7.A. and an add-on for Item 7.B. – Expenditures.

5. Public Recognition

Director Munro asked if there were any other Public to recognize. There were none.

6. Consent Agenda

A. Adopt – Minutes for January 4, 2021, **Exhibit “A”**

B. Adopt – Minutes for January 25, 2021, **Exhibit “B”**

C. Consider – Sole Source Purchase Approval – Neptune Metering Equipment Software Upgrade, **Exhibit “C”**

D. Consider – Amendment to Tyler Technologies Agreement for Purchase of Planned Annual Continuing Education (PACE 15) Training, Exhibit “D”

Following questions regarding the Tyler Technologies Planned Annual Continuing Education (PACE 15) Training, Director Smith made a motion to Approve the Consent Agenda as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Information Only – Lindsey Rea, Raymond James

Director Eldridge recognized Ms. Lindsey Rea. Ms. Rea addressed the Board regarding possible refinance options regarding lowering the interest rate on the bond. This was for information only, no action was required.

B. Utility Services – South 8th Street Water Well – Tabled 01/25/2021, Exhibit “E”

Mr. Page presented this item, stating that Legal Counsel for Utility Services has requested that the matter not be brought back for consideration at this time. No action was required at this time.

C. Expenditures, Exhibit “F”

Following questions and comments regarding Lowes purchase for Canopy over Flow Display and Tugwell Pump & Supply Grinder Station Packages for Emerald Lakes, Director Smith made a motion to Approve the Expenditures as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. SRF Projects

1. West Regional Water System Improvements – Phase 2

a. Consider – Design Phase Services – Pickering Invoice No. 0088474, Exhibit “G”

Mr. Page presented this item, stating JCUA Engineering has reviewed the invoice for engineering design phase services and recommends approval for payment. Director Moore asked if this was from extending the water line/completing the loop. Mr. Page stated that is a large part of the project. Director Moore made a motion to Approve Pickering Invoice No. 0088474 as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

A. Hwy 63 O&M Facility Renovation

1. Consider – Stewart Construction – Pay Application No. 5, Exhibit “H”

Mr. Page presented this item stating the total quantity includes payment for electrical, plumbing, ceiling and stored materials pertaining to the Hwy. 63 O&M Facility renovations. This request has been reviewed by JCUA staff, as well as the architect, and approval for payment is recommended. Director Murphy made a motion to Approve Pay Application No. 5 as presented. Director Moore seconded

the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Construction Phase Services – Allred Stolarski Architects Invoice No. 202018-05, Exhibit “I”

Mr. Page presented this item stating JCUA Engineering has reviewed the invoice for construction administration services regarding the JCUA O&M Facility Renovations and recommends approval for payment. Director Moore made a motion to Approve Allred Stolarski Architects Invoice No. 202018-05 as presented. Director Smith seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Vancleave Modular Office Building RFP

1. Consider – Request to Reject RFPs and Re-Advertise, Exhibit “J”

Mr. Page presented this item stating Staff has reviewed the single proposal received and request the Board consider rejecting the single proposal received due to the proposal exceeding the project estimate. Director Munro made a motion to Reject the RFP and Re-Advertise. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Consider – Professional Maintenance / Service Agreement for Emergency Power and Standby Generators, Exhibit “K”

Mr. Page presented this item stating all proposals have been reviewed, ranked and purchasing requirements have been met. After review, Staff recommends the Emergency Power and Standby Generators Professional Maintenance and Service Agreement be awarded to Taylor Power Systems. Director Murphy made a motion to Award Agreement to Taylor Power Systems as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments. Director Smith asked who wrote the specs. Mr. Page stated the specs were created by a former JCUA employee. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Information Only – Sound Survey, Exhibit “L”

Mr. Page presented this item stating that the approved noise survey was performed on 12/09/2020 to determine employee noise level exposure. Based on the results, employees were below the permissible exposure level (PEL) for noise that would require implementing a hearing conservation program. JCUA will continue to train employees on hearing protection. This was for information only, no action was required.

E. Information Only – December 2020 Water Quality Sample Results, Exhibit “M”

Mr. Page presented this item regarding results for the Water Quality Samples collected December 2020 and January 2021. This was for information only, no action was required.

9. Board Attorney Items

Counsel updated the Board on Attorney matters and requested Executive Session regarding Contracts and Potential Litigation. No Board action was taken.

10. Director Items

Director Eldridge asked if there were any Directors Items. There were none.

11. Executive Session (If Needed)

At 4:41 P.M., Director Smith made a motion to go into Closed Session regarding legal matters for possible Executive Session. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 4:43 P.M., Director Munro made the motion to come out of Closed Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 4:43 P.M., Director Munro made a motion to go into Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Mallette, Murphy and Smith. Mr. Page, Ms. Gasaway; Mr. Glisson; Ms. Green; Mr. Groue; Mr. Heidelberg and Ms. McDonald. Directors Elly, Moore and Munro attended remotely.

At 5:05 P.M., Director Smith made a motion that the Board come out of Executive Session and resume Regular Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 5:05 P.M., the meeting was re-opened to the public and regular session resumed.

12. Jackson County MS and HUD Claim

A. Consider – Resolution to Authorize Legal Counsel and Staff to Conclude Jackson County MS and HUD Claim, **Exhibit “N”**

B. Consider – Resolution Authorizing Purchase of Easement Necessary for Jordan Road Phase I Force Main Installation, **Exhibit “O”**

Legal Counsel presented this item requesting Board to Authorize a Resolution for the Settlement of a Disputed Claim and the Cancellation of a 2002 Agreement with Jackson County Mississippi after completion of the repayment of the balance of the loan by the County and, Authorize the purchase of Easements from Jackson County Mississippi adjacent to the WJC Treatment Facility necessary for the Jordan Road PH 1 Force Main Installation. Director Murphy made a motion to Approve the request as presented. Director Smith seconded the motion. Director Eldridge asked if there were any

questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present. Director Eldridge will sign the Resolution for Director Munro who attended the meeting via Zoom/Remote.

13. Adjourn

There being no further business to come before the Board, Director Moore made the motion to adjourn. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:09 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 8th day of March, 2021.



JERRY MUNRO, PRESIDENT



TOMMY ELDRIDGE, VICE PRESIDENT