



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County
Marshall Smith • Gautier

Jackson County Utility Authority

Regular Meeting
Board of Directors
April 12, 2021

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., April 12, 2021, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Eldridge, Vice President; director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer, and Directors Mallette, Murphy and Smith. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Director of Engineering/Planning; Linda Green, Director of Finance; Johnny Groue, Director of Operations; James Heidelberg and April McDonald, Authority Counsel; Robert Teem, Arcadis; Chuck Starling, Kimley-Horn; Paul Foley, EJES, Inc.; Lindsey Tucker, Garver Engineering and Matthew Welford, Clean Hydro.

2. Devotion

Mr. Page presented the invocation.

3. Pledge of Allegiance

Director Moore led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the Agenda. Mr. Page requested Item 8.A. - ArcGIS License Annual Renewal be pulled.

5. Public Recognition

A. Matthew Welford, Clean Hydro, LLC – Request for Special Vacuum Tank/Trailer Rate Fee, **Exhibit “A”**

The Board recognized Mr. Welford, Clean Hydro. Mr. Welford addressed the Board regarding his business and his request for a Special Vacuum Tank / Trailer Rate Fee. Following questions, comments and discussion, Director Murphy made a motion to Approve Mr. Welford’s request with a Unit Rate of \$1.00 per 10 gallons, which is in accordance with the current stated rate. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Public Recognition

Director Munro asked if there were any other Public to Recognize. There were none.

6. Consent Agenda

A. Adopt – Minutes for March 8, 2021, **Exhibit “B”**

B. Adopt – Minutes for March 22, 2021, **Exhibit “C”**

Director Eldridge made a motion to Approve the Consent Agenda as presented. Director Elly seconded the motion. Director Munro asked if there were any questions or comments. Director Moore had a questions regarding the March 22, 2021 Minutes and the reason for Executive Session. Reason for Executive Session was noted in the Item Heading. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit “D”**

Director Munro asked if there were any questions or comments. Director Eldridge and Director Moore requested clarification regarding G.S. Holdings; K&R Services; Sunbelt Rentals; Tugwell Pump & Supply and Vermeer MidSouth. Following questions, comments and discussion of these items, Director Moore made a motion to Approve the Expenditures as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – Bond Project – Bond Reimbursement Requisition No. 91, **Exhibit “E”**

Mr. Page presented this item and stated that this is the balance of the JCUA Revenue Bonds, Series 2016 Construction Funds and explained that this will exhaust the Bond Funds. Director Elly made a motion to Approve Bond Requisition No. 91 as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments. Director Moore inquired if this was a partial payment on the Hwy. 63 O&M Facility construction. Mr. Page stated it was and Mr. Glisson presented additional information. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Information Only – Bond Project – Bond Summary, **Exhibit “F”**

Mr. Page presented and reviewed this item. This was for information only, no action was Required.

3. Consider – SRF Project – West Regional Water System Improvements Phase 2 – Pickering Design Phase Services Invoice No. 0088841, **Exhibit “G”**

Mr. Page presented this item. JCUA Engineering reviewed the Invoice No. 0088841 for engineering design phase services and recommends payment. Mr. Glisson stated the design is approximately 40% complete. Director Smith made a motion to Approve payment of Invoice No. 0088841 as presented. Director Eldridge seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

A. Consider – ArcGIS License Annual Renewal, **Exhibit “H”**

This Item was pulled.

B. Consider – Highway 63 O&M Facility Renovation – Stewart Construction Pay Application No. 7, **Exhibit “I”**

Mr. Page presented this item. Staff and architect have reviewed this request and recommend payment. Mr. Glisson stated that the Substantial Completion Certificate will likely be presented at the 04/26/21 Board Meeting. Director Murphy made a motion to Approve Stewart Construction Pay Application No. 7 as presented. Director Moore seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Consider – Highway 63 O&M Facility Renovation – Stewart Construction Summary Change Order No. 2 (Deductive), **Exhibit “J”**

Mr. Page presented this item and deferred to Mr. Glisson for questions. Director Elly made a motion to Approve Stewart Construction Summary Change Order No. 2 as presented. Director Eldridge seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Consider – Highway 63 O&M Facility Renovation – Allred Stolarski Construction Phase Services Invoice No. 202018-07, **Exhibit “K”**

Mr. Page presented this item. Engineering has reviewed Invoice No. 202018-07 for construction administration services and recommends payment. Mr. Glisson stated this project is approximately 96% complete. Director Moore made a motion to Approve payment of Invoice No. 202018-07 as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

E. Consider – Gautier Clarifier Rehab – Hemphill Construction Request to Stop Contract Time, **Exhibit “L”**

Mr. Page presented this item and deferred to Mr. Glisson for questions. Following questions, comments and discussion, Director Murphy made a motion to Deny the request as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

F. Information Only – FloodWise Community Stormwater Vulnerability Assessment Grand Award, **Exhibit “M”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. This was for information only, no action was required.

G. Consider – Hurricane ZETA (FEMA-4576-DR-MS) Agent Authorization Request, **Exhibit “N”**

Mr. Page presented this item. Staff requests Authorization of Executive Director, Eric Page, to be the designated MEMA Applicant’s Agent representing the JCUA Hurricane Zeta Federal and State Public Assistance funds. Director Moore made a motion to Authorize Mr. Page as the Representing Agent. Director Elly seconded the motion. Director Munro asked if there

were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

H. Consider – Commercial Water & Sewer Connection Waiver Request – AIM Construction (16900 Highway 613, Moss Point, MS 39562), **Exhibit “O”**

Mr. Page presented this item and stated that Staff has confirmed that the connection requirement in accordance with State Law and JCUA Regulations and utilities are available and within a reasonably accessible distance. Following questions, comments and discussion, Director Eldridge made a motion to Deny the request as presented. Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

I. Consider – Request to Pay Rocking C Truck & Trailer – Veh. 445 Mack Truck Clutch Replacement, **Exhibit “P”**

Mr. Page presented this item explaining that approval was given to do repairs without a PO in place. Following questions, comments and discussion, Director Eldridge made a motion to Approve payment as requested. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

J. Consider – POTW 2C (GTP) Wastewater Operations – Request to Purchase Zero Turn Lawnmower, **Exhibit “Q”**

Mr. Page presented this item, which will be used primarily at the decentralized treatment plants. Mr. Page deferred to Mr. Groue for questions. Director Elly made a motion to Approve the request as presented. Director Eldridge seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

K. Information Only – February 2021 Financial Update, **Exhibit “R”**

Mr. Page presented this item and deferred to Ms. Green for additional information. There was general discussion about the update. Director Moore requested an update regarding the FY-2020 Audit. Ms. Green updated the Board regarding the Audit. This was for information only, no action was required.

9. Board Attorney Items

A. Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

B. Consider – Revised Temporary Construction Easement Lease Agreement – Tucker Road PS 6, **Exhibit “S”**

Mr. Heidelberg presented this item, stating that Line Item No. 6 had been revised. Following questions, comments and discussion, Director Murphy made a motion to Approve the Revised Temporary Construction Easement Lease Agreement as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

10. Director Items

- Director Munro asked if there were any Director Items. There were none.

11. Executive Session (Requested – Potential Litigation)

At 5:02 P.M., Director Eldridge made a motion to go into Closed Session regarding Potential Litigation for possible Executive Session. Director Elly seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 5:04 P.M., Director Elly made the motion to come out of Closed Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 5:04 P.M., Director Elly made a motion to go into Executive Session. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Mallette, Moore, Munro, Murphy and Smith. Mr. Page, Ms. Gasaway, Mr. Glisson, Mr. Heidelberg and Ms. McDonald.

At 5:35 P.M., Director Eldridge made a motion that the Board come out of Executive Session and resume Regular Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 5:36 P.M., the meeting was re-opened to the public and regular session resumed.

12. Adjourn

There being no further business to come before the Board, Director Moore made the motion to adjourn. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:36 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 10th day of May, 2021.



JERRY MUNRO, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER